

**Finance & Rules Committee**  
**April 30, 2025**  
**Minutes**

**Members Present:** Committee Chair Michael Montigelli, Legislators Philip Reed, Daniel McBride, John Peck, Frances Calarco, and Board Chair William Johnson

**Others Present:** Legislators Tina Bartlett-Bearup, James Nabywanic, Patrick Jareo, Steel Potter and Anthony Doldo, County Administrator Robert Hagemann, Deputy Administrator Dylan Soper, County Attorney David Paulsen, Information Technologies Director Sean Vincent, Planning Director Michael Bourcy, Confidential Secretary Jill Jones

Chairman Montigelli called the meeting to order at 6:38 p.m. The Committee approved the minutes of the March meeting, without correction. Chairman Montigelli offer privilege of the floor, however no one present wished to address the Committee.

Jefferson County Economic Development Executive Director David Zembiec, Deputy Director Marshall Weir, and Agriculture Coordinator Jay Matteson made a power point presentation (copy attached for file reference) to the Committee addressing how their Agency utilized the ARPA funds allocated to them to improve the community through providing: small business productivity improvement and incumbent worker training, rental property deferred maintenance program, a local foods resiliency initiative, expansion of childcare services, PCB remediation at 146 Arsenal street and expansion of sewer service to the Business Park adjacent to the Airport. They also outlined the many current major initiatives that JCED is involved in, and the marketing strategies they employ to provide financial assistance to support growth in the community. They answered questions of legislators related to their presentation and JCED. Deputy Director Weir, who has been chosen to become the Executive Director upon the retirement of Director Zembiec, announced that Jay Matteson will be the new Deputy Director.

Chairman Montigelli introduced a resolution Approving Mortgage Tax Report and entertained a motion for consideration. A motion was duly made by Legislator Peck seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing Increase in County Clerk Mortgage Tax Fee and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator Calarco and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing An Inter-Municipal Agreement with Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES for Provision of Drug and Alcohol Testing and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Calarco and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Setting the Salary for the District Attorney and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator Peck and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Approving Jefferson County Administrative Policies and Procedures Relative to Information Technology and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Approving Amended Jefferson County Administrative Policies and Procedures Relative to Disposition of Surplus Property/Transfer and Disposal and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator Peck and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Appointment to Jury Board and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Approving Appointments to the North Country HOME Consortium (NCHC) Administrative Board and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator Peck and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Appointing Member to Soil & Water Conservation District Board of Directors and entertained a motion for consideration. A motion was duly made by Legislator Peck seconded by Legislator McBride and there being no discussion, the Committee agreed to sponsor the resolution as presented.

On a motion by Legislator Reed seconded by Legislator McBride and unanimously carried, the Committee approved the following General Services Committee sponsored resolutions:

- ✓ Amending the 2024 County Budget for Recycling & Waste Management
- ✓ Reappropriating NYS Division of Criminal Justice Services GIVE Grant Award to the Sheriff's Office and Amending the 2024 County Budget in Relation Thereto

On a motion by Legislator Calarco seconded by Legislator McBride and unanimously carried, the Committee voted nay on the following resolution which came forward with a negative recommendation from the Health & Human Services Committee:

- x Amending the 2024 County Budget Relative to Community Services Department Court Commitments.

The resolution will move forward to the Board with a negative recommendation from the Finance & Rules Committee.

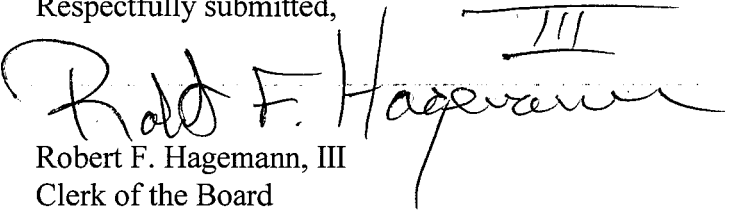
On a motion by Legislator McBride seconded by Legislator Reed and unanimously carried, the Committee approved the following Health & Human Services Committee sponsored resolutions:

- ✓ Amending the 2024 County Budget to Allocate Additional State Aid for Credo Community Center for the Treatment of Addictions
- ✓ Authorizing Agreements in Connection with Leading in Lead Prevention Pilot Program and Amending the 2024 County Budget in Relation Thereto

With regard to questions concerning the new tax foreclosure surplus policies that were approved by the State in the NYS Budget, County Attorney Paulsen stated that it will result in some significant changes primarily the process of commencing a foreclosure that normally takes three months will now take six months. He said the Supreme Court will decide the recovery of surplus, the County's role will be to certify for each parcel sold what if any surplus exists and then the Supreme Court will hear any claims. It will require amendment of our administrative procedures, and delinquent tax installment agreements. Attorney Paulsen answered questions regarding the process by which parcels are sold and clarified one particular sale.

There being no further business of the Committee, on a motion by Legislator McBride seconded by Legislator Calarco and unanimously carried, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

  
Robert F. Hagemann, III  
Clerk of the Board