

Finance & Rules Committee
June 25, 2024
Minutes

Members Present: Committee Chair Michael Montigelli, Legislators Philip Reed, Daniel McBride, John Peck, Robert Ferris, Frances Calarco, and Board Chair William Johnson

Others Present: Legislators Tina Bartlett-Bearup, James Nabywaniec, Patrick Jareo, Christopher Boulio, Steel Potter, and Anthony Doldo, County Administrator Robert Hagemann, Deputy County Administrator Dylan Soper, County Attorney David Paulsen, Conf. Asst. for Fiscal Affairs Ashley Durham, Planning Director Michael Bourcy, Purchasing Director Michael Bagley, JCC President Dr. Daniel Dupee, JCC Vice President for Administration and Finance Sid Pond, DANC Executive Director Carl Farone, DANC Chief Operating Officer Carrie Tuttle, DANC Director of Telecommunications Dave Wolf, Confidential Secretary Jill Jones

Chairman Montigelli called the meeting to order at 6:33 p.m. and offered privilege of the floor, however no one present wished to address the Committee.

JCC President Dr. Daniel Dupee made a presentation to the Committee concerning the 2024-2025 Tentative JCC Budget (copy attached for file reference). His presentation included some fast facts and accomplishments of the College, and he outlined the changing higher education market and their enrollment strategies for current and future. He said they are also working on developing a new Strategic Plan for 2026-2030.

With regard to the actual budget Dr. Dupee said they advocated for a base State Aid floor from 2023-24 plus \$97M and received floor of 100% of 2023-24 budgeted State Aid amount and \$8M instead. The total operating budget for 2023-24 is \$25.9 million with a proposed tuition increase of 2.7%, projected enrollment decrease of 2.7%, planned fund balance usage of \$1,468,186, and they are requesting a 2% increase from Jefferson County. The funding mix is: 25.7% State; 31.6% tuition and fees; 34.6% local share; 8.1% offset revenues. He said the most needy students do not have to worry about the tuition increase as they will still be able to cover the cost of education through grants without having out of pocket costs. He said they will continue to focus on new student enrollment but increase efforts around retention, establish an organizational structure that fits their current enrollment levels, and continue to partner in order to provide opportunities to the local community. Dr. Dupee answered questions of legislators relative to the proposed Budget and programming at the College.

Development Authority of the North Country (DANC) Executive Director Carl Farone, and DANC Director of Telecommunications Dave Wolf made a presentation to the Committee concerning the Broadband Access Expansion Project that DANC and Jefferson County have been working on beginning in 2020 to reduce the number of unserved broadband customers in the County (copy attached for file reference). He said through a combination of projects, the number

of unserved customers continues to decline. The projects include: National Telecommunications and Information Administration (NTIA) National Grid Middle Mile Broadband Project; Northern Border Regional Commission (NBRC) Catalyst Project, and the proposed County funded ARPA project. He outlined the purpose, scope and status of each of the projects in detail noting that each of the funding sources are vital to the continuation and completion of the project. After all of the projects are complete he said of the 53,181 total homes identified in Jefferson County approximately 55 unattainable/remote and 458 island properties will remain unserved. Mr. Farone and Mr. Wolf answered questions of legislators related to the projects.

The Committee approved the minutes of the June meeting, without objection or correction.

Chairman Montigelli introduced a resolution Appointing Interim County Administrator and entertained a motion for consideration. A motion was duly made by Legislator Ferris and seconded by Legislator Reed. Legislator McBride made a motion to change the salary in the resolution to \$170,000, the motion was seconded by Legislator Reed and there being no debate it was unanimously carried. There being no debate, the Committee agreed to sponsor the resolution, as amended.

Chairman Montigelli introduced a resolution Appointing Interim Budget Officer and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Appointing Budget Officer and entertained a motion for consideration. A motion was duly made by Legislator Ferris seconded by Legislator McBride and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Appointing Interim Clerk of the Board and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Appointing Clerk of the Board and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator McBride and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Adopting the 2024-2025 Jefferson Community College Budget and entertained a motion for consideration. A motion was duly made by Legislator Peck seconded by Legislator Reed and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Appropriation for the Conduct of Jefferson Community College for Fiscal Year 2024-2025 and entertained a motion for consideration. A

motion was duly made by Legislator Peck seconded by Legislator McBride and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing an Agreement with Development Authority of the North Country in Relation to Broadband and the American Rescue Plan Act and Amending the 2024 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator Peck and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Amending an Agreement with Watertown Industrial Center Local Development Corporation in Relation to the American Rescue Plan Act and Amending the 2024 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing the Vacating of Judgment of Foreclosure for Owners of Certain Parcels of Real Property and Discontinuance of Foreclosure Proceeding and entertained a motion for consideration. A motion was duly made by Legislator Ferris seconded by Legislator Reed and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing An Increase in Passport Photo Fees and entertained a motion for consideration. A motion was duly made by Legislator Ferris and seconded by Legislator McBride. In response to a question Administrator Hagemann advised that the fee was in line with the cost of taking the photo. There being no further debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced Local Law Intro No. I of 2024 A Local Law Authorizing Best Value Award Methodology in the Competitive Bidding Process for Public Contracts. and entertained a motion for consideration. A motion was duly made by Legislator Peck seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the local law as presented.

Chairman Montigelli introduced a resolution Setting Time and Place for Public Hearing on Local Law Intro. No. I of 2024 and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Approving Amended Jefferson County Administrative Policies and Procedures Relative to Purchasing Policy and Control and entertained a motion for consideration. A motion was duly made by Legislator Ferris seconded by Legislator McBride and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Approving Appointment/Re-Appointments

to the Sports Fishery Advisory Board and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator McBride and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced an additional resolution that was distributed to legislators Appointing County Auditor and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator McBride and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli advised that if there are no objections each jurisdictional committee's resolutions will be approved as a block. No objections were expressed by Committee members.

On a motion by Legislator Reed seconded by Legislator Peck and unanimously carried the Committee approved the following General Services Committee sponsored resolutions:

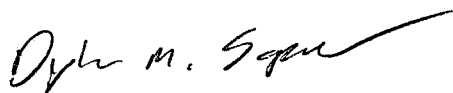
- ✓ Amending the 2024 County Budget Relative to Insurance and Equipment Replacement in Recycling & Waste Management
- ✓ Amending the 2024 County Budget and Capital Plan in Relation to the Highway Department Consolidated Local Street and Highway Improvement Program Funds
- ✓ Amending the 2024 County Budget in Relation to Insurance Premiums for the Public Safety Building
- ✓ Authorizing an Agreement with New York State Division of Criminal Justice Services in Relation to FY 2024-2025 Law Enforcement Technology (LETECH) Program and Amending the 2024 County Budget in Relation Thereto

On a motion by Legislator Peck seconded by Legislator Ferris and unanimously carried the Committee approved the following Health & Human Services Committee sponsored resolutions:

- ✓ Authorizing An Agreement for the Provision of Caregiver Services Program to Provide Music Therapy for Older Adults who receive Respite Services and Amending the 2024 County Budget in Relation Thereto
- ✓ Amending the 2024 County Budget Relative to Public Health Department Accounts for the Purchase of Wastewater Sampler Equipment
- ✓ Amending 2024 County Budget Relative to Additional Revenue From NYS Office of Children and Family Services for Enhanced Adult Protective Services

There being no further business of the Committee, on a motion by Legislator McBride seconded by Legislator Ferris and unanimously carried, the meeting was adjourned at 7:44 p.m.

Respectfully submitted,



Dylan M. Soper
Interim Clerk of the Board