

REGULAR SESSION

TUESDAY, JANUARY 7, 2025

Chairman Johnson called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

All members present except Legislators Montigelli, Grant and Doldo who were excused.

Public Hearing Local Law Intro No. 3 of 2024 Approving Management Compensation Plan for 2025

Chairman Johnson called the public hearing to order at 6:01 p.m. No one present wished to speak and the public hearing was closed.

PRIVILEGE OF THE FLOOR

No one present wished to address the Board.

READING OF MINUTES OF LAST SESSION, IF REQUESTED

The minutes of the December Session stand approved in the absence of objection or correction.

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

There were no petitions, notices or communications.

REPORTS OF COUNTY OFFICERS AND OTHER

The County Treasurer provided a report on Investments and Cash in Banks as of November 30, 2024.

The County Administrator provided a report on Budget Transfers for December, 2024.

The County Auditor provided a report on Erroneous Assessments for December, 2024.

LOCAL LAWS, RESOLUTIONS AND MOTIONS

Chairman Johnson entertained a motion to waive Standing Rules 35 and 60 to permit the introduction of the following resolutions for consideration. The motion was duly made by Legislator Jareo seconded by Legislator Nabywaniec and unanimously carried.

Resolution No. 1

Appointing Successor to District 7 Legislator

By Legislator: Philip N. Reed, Sr.

Whereas, A vacancy exists in the District 7 Legislator seat due to the resignation of Legislator John Peck due to his election to the position of Town Supervisor for the Town of Champion, and

Whereas, Pursuant to Local Law No. 1 of 1997, a vacancy on the Board of Legislators shall be filled by a majority vote of the remaining members of the Board of Legislators.

Now, Therefore, Be It Resolved, That the Board of Legislators hereby appoints Karen J. Freeman to serve for the balance of the 2024-2025 County Legislator term of office.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

County Clerk Gizelle Meeks conferred the Oath of Office on Legislator Karen Freeman and she took her seat. Chairman Johnson welcomed Ms. Freeman to the Board.

COUNTY OF JEFFERSON

Local Law Intro Number 3 of 2024

A LOCAL LAW APPROVING MANAGEMENT COMPENSATION PLAN FOR 2025

By Legislator: Robert D. Ferris

BE IT ENACTED by the County Legislature of the County of Jefferson as follows:

Whereas, As part of the Administrative Policies and Procedures Section 3.02 governing Management and Management Confidential employees adopted by Resolution No. 18 of 1989, as amended, the Jefferson County Board of Supervisors approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, The adopted 2025 County Budget provides funding for compensation increases for management and management confidential employees effective January 5, 2025, and

Whereas, The Board of Legislators desires to amend the compensation plan to provide for an adjustment of 3% to the general management schedule, management/confidential schedule, part-time security personnel rates, and to adjust increments in accordance with such schedules.

- Section 1: The Board of Legislators adopts the Jefferson County Administrative and Management Confidential Salary Schedules set forth in Exhibit “A” as the Management and Management Confidential Compensation Plan for Jefferson County. Said schedules to be effective January 5, 2025.
- Section 2: For the calendar year 2025, the flat professional schedule and part-time security personnel rates are increased by 3% .
- Section 3: Upon its effective date, and otherwise applicable to the first payroll period commencing January 5, 2025, the Jefferson County Administrative and Management Confidential Salary Schedules shall apply to all positions identified therein and shall continue in effect unless or until amended, repealed or replaced.
- Section 4: This local law is adopted subject to a permissive referendum as to the change in the salary of an elected or appointed officer effective during their term of office and the Clerk of the Board is directed to publish notice of the same as required by law.
- Section 5: All local laws and resolutions of the Board of Legislators of Jefferson County, to the extent that the same are inconsistent with this local law, are hereby superceded by this local law.
- Section 6: If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.
- Section 7: This local law shall become effective in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

Seconded by Legislator: Robert W. Cantwell, III

EXHIBIT A

	2025 ADMINISTRATIVE SCHEDULE					
GRADE	LONG.	LEVEL A	LEVEL B	LEVEL C	LEVEL D	RATE
1	4851	121263	124901	128648	132507	136483

2	4554	113849	117264	120782	124405	128138
3	4256	106401	109593	112881	116267	119755
4	3978	99440	102423	105496	108661	111921
5	3683	92074	94836	97681	100611	103630
6	3333	83325	85825	88400	91051	93783
7	3016	75407	77669	79999	82399	84871
8	2793	69822	71916	74073	76296	78585
9	2586	64650	66588	68587	70645	72763
10	2394	59861	61657	63506	65411	67373
11	2227	55684	57355	59076	60847	62673
12	2072	51800	53353	54954	56603	58301

	2025 MANAGEMENT CONFIDENTIAL							
	SALARY SCHEDULE							
GRADE	LONG.	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
MC1		47265	48794	50669	52434	54382	56347	58440
	1.04	25.97	26.81	27.84	28.81	29.88	30.96	32.11
MC2		42315	43516	44899	46301	47884	49577	51233
	.93	23.25	23.91	24.67	25.44	26.31	27.24	28.15
MC3		40531	41678	42825	44117	45391	46774	48430
	.89	22.27	22.90	23.53	24.24	24.94	25.70	26.61
MC4		38802	39822	40914	41987	43152	44317	45846
	.85	21.32	21.88	22.48	23.07	23.71	24.35	25.19
40 HR WRK WK		44346	45510	46758	47986	49317	50648	52395
MC5		37219	38111	39130	40095	41096	42260	43352
	.82	20.45	20.94	21.50	22.03	22.58	23.22	23.82
40 HR WRK WK		42536	43555	44720	45822	46966	48298	49546

Chairman Johnson entertained a motion to take the Local Law off the table for approval. Such motion was made by Legislator Boulio seconded by Legislator Ferris and unanimously carried. There being no debate, all members present voted aye on Local Law No. 1 of 2025.

Resolution No. 2

Designation of Depositories for 2025

By Legislator: James A. Nabywaniec

Resolved, That, pursuant to County Law Section 212, and General Municipal Law Section 10, the following institutions be and hereby are designated as depositories of monies received by the County Treasurer, and be it further

Resolved, That the maximum amount which may be kept on deposit at any one time in each depository shall not exceed that listed as follows:

<u>Name of Institution</u>	<u>Maximum Amount</u>
Key Bank of New York	\$ 5,000,000
WSB Municipal Bank	40,000,000
Community Bank NA	20,000,000
Carthage Savings & Loan, NA	20,000,000
RBC Wealth Management	75,000,000
NY Class	75,000,000

and be it further

Resolved, That this resolution shall take effect upon adoption.

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

Resolution No. 3

Designation of Official Newspapers for 2025

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Section 214 of County Law, the Watertown Daily Times, the Thousand Islands Sun and any other newspaper deemed appropriate, are hereby designated as the official newspapers of the County of Jefferson for the year 2025 for the publication of all local laws, notices and other matters required by law to be published.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 4

Delegating Authority to the County Auditor to Approve Certain Real Property Tax Refunds

By Legislator: Daniel R. McBride

Whereas, Section 556 of the New York State Real Property Tax Law provides a mechanism for the refunding of certain real property taxes by the Board of Legislators based upon the recommendation of the Director of the County Real Property Tax Services Agency pursuant to an application by a taxpayer in cases involving clerical errors, unlawful entries upon the assessment rolls and certain errors in essential fact, and

Whereas, Said Section 556 of the Real Property Tax Law was amended to authorize the Board of Legislators to delegate to the County Auditor, on an annual basis, the authority to approve such refunds in cases where the refund sought does not exceed twenty five hundred dollars, or the maximum allowable under the above-referenced statute, and

Whereas, Such amendment also provides that the County Auditor will report to the Board of Legislators on a monthly basis those refund applications which she has approved during the previous month and further provides that she shall forward to the Board of Legislators for disposition all applications which she denied in whole or in part.

Now, Therefore, Be It Resolved, That pursuant to Section 556 of the Real Property Tax Law, this Board does hereby delegate to the County Auditor the authority to approve certain refunds of real property taxes as outlined in said Section 556 of the Real Property Tax Law in cases where the refund sought does not exceed the amount of twenty five hundred dollars, or the maximum allowable under the above-referenced statute and be it further

Resolved, That this delegation of authority shall remain in effect through the end of calendar year 2025.

Seconded by Legislator: Tina M. Bartlett-Bearup

All members present voted aye.

Chairman Johnson advised that unless there was an objection Resolution Nos. 5 – 19, which all address Authorized Agencies whose allocations have been approved in the budget, will be considered and voted on as a block. He advised that any resolution could be pulled out separately and discussed/voted on separately if needed. Legislators did not express objections to voting on the resolutions in this manner.

Resolution No. 5

Authorizing an Agreement with the County Ag Society and Dairy Promotion for the Provision of Public Benefits Services for Promotion and Publicity

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Section 224 of the County Law, the County shall enter into a contract with the following organizations for the amounts listed herein under the following terms and

conditions:

1. The amounts to be paid from County funds shall not exceed the funds contained within the 2025 County Budget, payable to the following organizations:

Jefferson County Agricultural Society (Fair)	\$6,120
Jefferson County Dairy Promotion Board	\$2,550

2. The Organizations shall provide the County with services and shall promote and publicize the advantages of Jefferson County in such a mode and manner as it deems appropriate, including, but not limited to, all public media, print, radio, television, direct contact, event publicity, contests, or other promotional devices.

3. Payment shall be made by the County Treasurer upon receipt of a Memorandum of Receipt duly executed by the principal officer and disbursing officer of the Organizations in which they, on behalf of the Organizations, agree to comply with the terms of this resolution.

4. The term of this Agreement shall be one (1) year from January 1, 2025 through December 31, 2025.

5. Within thirty (30) days of the termination of this Agreement, the Organizations shall provide and render to the County a verified account of the disbursements of such organizations with verified or certified vouchers therefor attached. The County Auditor, in her sole discretion, may request such verified accounting be rendered to the County each quarter during the term of this Agreement.

6. The Organizations shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated.

7. On or before the 1st day of January 2026, and at any other time as the Board of Legislators may request, the Directors of the Fair Association and the Dairy Promotion Board shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.

8. Such other terms and conditions as the parties may agree to in writing, and be it further

Resolved, That upon execution of the Memorandum of Receipt, as specified in the statutes, this Resolution, the Memorandum of Receipt and such other addenda as may be agreed to by the parties, shall comprise the contract between the County and the Organizations.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 6

**Authorizing an Agreement with Community Action Planning Council
of Jefferson County, Inc. for Public Services**

By Legislator: Patrick R. Jareo

Whereas, The Community Action Planning Council of Jefferson County, Inc., hereinafter referred to as "CAPC" has the ability to administer and operate various programs of public service for the County community, in its capacity as the designated Jefferson County antipoverty agency, and

Whereas, The County of Jefferson desires to contract with CAPC to administer and operate such programs for the benefit of the citizens of Jefferson County.

Now, Therefore, Be It Resolved, That the County of Jefferson shall enter into an agreement with CAPC for the provision of services in the form of administration and operation of certain programs within Jefferson County during the year 2025 including the following:

- Head Start Program
- Pre-K
- Child Care Resource & Referral
- Weatherization
- Em Power
- Child and Adult Care Food Program
- Childcare Training
- Emergency Services, Food & Utility Assistance, Rent Assistance
- Volunteer Income Tax Assistance (VITA)
- Nutrition Outreach and Education Program
- Summer Food Service Program
- Child Care Provider Registration
- Child Development Associates Credential
- Fair Housing
- Family Development Services
- Holiday Programs
- Ready to Work
- Food Pantry & Mobile Rural Food Pantry

and be it further

Resolved, That the County of Jefferson shall provide payment in the maximum amount of One Hundred Twelve Thousand Two Hundred Dollars (\$112,200) to CAPC for services so provided under the agreement in the sum of \$28,050 in advance of the first day of each quarter beginning January 1, 2025 and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and

directed to execute such agreement, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the Council shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated, and be it further

Resolved, That on or before the 1st day of January 2026 and at any other time as the Board of Legislators may request, the Directors of the Council shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 7

Authorizing an Agreement with Cooperative Extension Service of Jefferson County for the Provision of Agriculture Home Economics and 4-H Programs

By Legislator: Patrick R. Jareo

Whereas, Pursuant to Section 224 (8a) of the County Law, the Board of Legislators appropriated the sum of \$689,785 for County fiscal year 2025 for the support and maintenance of the work of the Cooperative Extension Service of Jefferson County and in the conduct of the extended educational programs of the New York State College of Agriculture and Life Sciences, the College of Human Ecology, and other units at Cornell University relating to the betterment of individuals, families and communities of Jefferson County and for the employment by said Association of a professional staff, and

Whereas, Monies furnished by the County as well as the State of New York and the Federal Government will be expended for educational programs under the supervision of Cornell University acting through the Director of Cooperative Extension.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute a memorandum of agreement with the Cooperative Extension Association of Jefferson County, subject to the approval of the County Attorney and Cornell University, which provides for the Association to expend the above referenced funds in accordance with an agreement between the Association and Cornell University as agent for the state for cooperative management of the educational work of the Cooperative Extension Association and the proper supervision of the staff employed therefore, and in accordance with the 2025 Association budget submitted to the Board of Legislators and which further provides that the Association shall render an annual report to this Board of Legislators accounting for receipts, expenditures and financial condition of said Association, and be it further

Resolved, That the Chairman of the Board of Legislators is further authorized to enter into an agreement with said Association which provides for the County Treasurer to pay said Association the sum of \$172,446.25 in advance of the first day of each quarter beginning January 1, 2025 to the properly bonded treasurer of the Association, and be it further

Resolved, That the Association shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated, and be it further

Resolved, That on or before the 1st day of January 2026, and at any other time as the Board of Legislators may request, the Directors of the Association shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 8

Authorizing an Agreement with Disabled Persons Action Organization for the Provision of Public Benefits Services for Promotion and Publicity

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Sections 224 and 225 of County Law, the County shall enter into a contract with the Disabled Persons Action Organization under the following terms and conditions:

1. The Disabled Persons Action Organization shall provide the County with its services and shall promote and publicize the advantages of Jefferson County in such a mode and manner as it deems appropriate, including, but not limited to, all external public media, print, radio, television, direct contact, event publicity, contests, or other promotional devices.
2. The amount to be paid from County funds shall not exceed Four Thousand Three Hundred Dollars (\$4,300) for the term of this agreement.
3. Payment shall be made by the County Treasurer upon receipt of a Memorandum of Receipt duly executed by the principal officer and disbursing officer of the Disabled Persons Action Organization in which they, on behalf of the Disabled Persons Action Organization, agree to comply with the terms of this resolution.
4. The term of this Agreement shall be one (1) year from January 1, 2025 through December 31, 2025.
5. Within thirty (30) days of the termination of this Agreement, the Disabled Persons Action

Organization shall provide and render to the County a verified account of the disbursements of such organization with verified or certified vouchers therefor attached. The County Auditor, in her sole discretion, may request such verified accounting be rendered to the County each quarter during the term of this Agreement.

6. The Disabled Persons Action Organization shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated.

7. On or before the 1st day of January 2026, and at any other time as the Board of Legislators may request, the Directors of the Disabled Persons Action Organization shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.

8. Such other terms and conditions as the parties may agree to in writing, and be it further

Resolved, That upon execution of the Memorandum of Receipt, as specified in the statutes, this Resolution, the Memorandum of Receipt and such other addenda as may be agreed to by the parties, shall comprise the contract between the County and the Disabled Persons Action Organization.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 9

Authorizing an Agreement with Fort Drum Regional Liaison Organization for the Provision of Public Benefits Services

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Section 224 of the County Law, the County shall enter into an agreement with the Fort Drum Regional Liaison Organization (FDRLO) under the following terms and conditions:

1. The FDRLO shall assist Jefferson County in fostering strong positive communications that enhance the interrelationships between military and civilian people who reside in the Fort Drum Region.

2. The amount to be paid from County funds shall not exceed Seventy Five Thousand Dollars (\$75,000) for the term of this agreement.

3. Payment shall be made by the County Treasurer upon receipt of a Memorandum of Receipt duly executed by the principal officer and disbursing officer of the FDRLO in which they, on behalf of the FDRLO, agree to comply with the terms of this resolution.

4. The term of this Agreement shall be one (1) year from January 1, 2025 through December 31, 2025.

5. Within thirty (30) days of the termination of this Agreement, the FDRLO shall provide and render to the County a verified account of the disbursements of such organization with verified or certified vouchers therefor attached. The County Auditor, in her sole discretion, may request such verified accounting be rendered to the County each quarter during the term of this Agreement.

6. The FDRLO shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated.

7. On or before the 1st day of January 2026, and at any other time as the Board of Legislators may request, the FDRLO shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.

8. Such other terms and conditions as the parties may agree to in writing, and be it further

Resolved, That upon execution of the Memorandum of Receipt, as specified in the statutes, this Resolution, the Memorandum of Receipt and such other addenda as may be agreed to by the parties, shall comprise the contract between the County and the FDRLO.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 10

Authorizing an Agreement with the Jefferson County Historical Society for the Provision of Public Benefits Services

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Section 224 (12) of the County Law and Section 57.13 of the Arts and Cultural Affairs Law, the County shall enter into an agreement with the Jefferson County Historical Society under the following terms and conditions:

1. The Historical Society shall provide the County with its services and shall promote, maintain and operate a public historical museum in Jefferson County in such a mode and manner as it deems appropriate.

2. The amount to be paid from County funds shall not exceed Thirty Four Thousand Dollars (\$34,000) for the term of this agreement.

3. Payment shall be made by the County Treasurer upon receipt of a Memorandum of Receipt duly executed by the principal officer and disbursing officer of the Historical Society in which they, on behalf of the Historical Society, agree to comply with the terms of this resolution.
4. The term of this Agreement shall be one (1) year from January 1, 2025 through December 31, 2025.
5. Within thirty (30) days of the termination of this Agreement, the Historical Society shall provide and render to the County a verified account of the disbursements of such organization with verified or certified vouchers therefor attached. The County Auditor, in her sole discretion, may request such verified accounting be rendered to the County each quarter during the term of this Agreement.
6. The Historical Society shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated.
7. On or before the 1st day of January 2026, and at any other time as the Board of Legislators may request, the Directors of the Historical Society shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.
8. Such other terms and conditions as the parties may agree to in writing, and be it further

Resolved, That upon execution of the Memorandum of Receipt, as specified in the statutes, this Resolution, the Memorandum of Receipt and such other addenda as may be agreed to by the parties, shall comprise the contract between the County and the Historical Society.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 11

Authorizing an Agreement with the Jefferson County Local Development Corporation for the Provision of Economic Development and Agricultural Development Services Within the County

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Section 224 (14) of the County Law, the County of Jefferson shall enter into an agreement with the Jefferson County Local Development Corporation under the following terms and conditions:

1. The Agency shall provide the County with economic development services to promote

and publicize the economic advantages of Jefferson County and to assist business concerns that wish to locate or expand operations within Jefferson County, and render such assistance in furtherance of the economic growth and wellbeing of Jefferson County and its residents.

2. The Agency shall also provide the County with agricultural development services to promote agriculture and agri-business concerns and render such assistance in furtherance of the economic growth and wellbeing of Jefferson County and its residents.

3. The amount to be paid from County funds shall not exceed Five Hundred Eight Thousand Dollars (\$508,000) for the term of this agreement. Said amount consisting of Three Hundred Fifty Eight Thousand (\$358,000) for economic development services and One Hundred Fifty Thousand (\$150,000) for agriculture development services.

4. Payments shall be made by the County Treasurer in the sum of \$75,000 on or about the first day of the year and on or about July 1, 2025, and in the sum of \$358,000 on or about January 1, 2025, the beginning of JCLDC=s fiscal year, said payment contingent upon receipt of a Memorandum of Receipt duly executed by the principal officer and disbursing officer of the Agency in which they, on behalf of the Agency, agree to comply with the terms of this resolution.

5. The term of this Agreement shall be one (1) year from January 1, 2025 through December 31, 2025 for economic development services and agriculture development services.

6. Within thirty (30) days of the termination of this Agreement, the Agency shall provide and render to the County a verified account of the disbursements of such organization with verified or certified vouchers therefor attached. The County Auditor, in her sole discretion, may request such verified accounting be rendered to the County each quarter during the term of this Agreement.

7. The Agency shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated.

8. On or before the 1st day of January 2026, and at any other time as the Board of Legislators may request, the Directors of the Agency shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.

9. Such other terms and conditions as the parties may agree to in writing, and be it further

Resolved, That upon execution of the Memorandum of Receipt, as specified in the statutes, this Resolution, the Memorandum of Receipt and such other addenda as may be agreed to by the parties, shall comprise the contract between the County and the Agency.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 12

Authorizing an Agreement with the Northern Regional Center for Independent Living for the Provision of Public Benefits Services

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Section 224 (6) of the County Law, the County shall enter into a contract with Northern Regional Center for Independent Living (NRCIL) under the following terms and conditions:

1. The NRCIL shall render services, training and aid to indigent blind residents in Jefferson County and shall promote the interests and welfare of such residents.
2. The amount to be paid from County funds shall not exceed Eight Thousand Dollars (\$8,000) for the term of this agreement.
3. Payment shall be made by the County Treasurer upon receipt of a Memorandum of Receipt duly executed by the principal officer and disbursing officer of NRCIL in which they, on behalf of NRCIL, agree to comply with the terms of this resolution.
4. The term of this Agreement shall be one (1) year from January 1, 2025 through December 31, 2025.
5. Within thirty (30) days of the termination of this Agreement, the NRCIL shall provide and render to the County a verified account of the disbursements of such organization with verified or certified vouchers therefor attached. The County Auditor, in her sole discretion, may request such verified accounting be rendered to the County each quarter during the term of this Agreement.
6. The NRCIL shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated.
7. On or before the 1st day of January 2026, and at any other time as the Board of Legislators may request, the Directors of the Association shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.
8. Such other terms and conditions as the parties may agree to in writing, and be it further

Resolved, That upon execution of the Memorandum of Receipt, as specified in the statutes, this Resolution, the Memorandum of Receipt and such other addenda as may be agreed to by the parties, shall comprise the contract between the County and the Association.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 13

Authorizing an Agreement with the North Country Library System

By Legislator: Patrick R. Jareo

Whereas, The North Country Library System is a system approved by the NYS Commissioner of Education and is a corporation chartered by the Regents of the University of the State of New York, and

Whereas, The Board of Legislators appropriated \$176,816 to be utilized by free libraries within Jefferson County during calendar year 2025 under the jurisdiction of the North Country Library System for salaries and books.

Now, Therefore, Be It Resolved, That, pursuant to Section 256 of the Education Law, Jefferson County enter into an agreement with the North Country Library System which provides for Jefferson County to pay to said Library System the sum of \$176,816 to be distributed during 2025 to the various free libraries in Jefferson County, and be it further

Resolved, That Jefferson County pay to the Library System the sum of \$88,408 in each half of the year, and be it further

Resolved, That, pursuant to Section 450 of the County Law, the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of Jefferson County, and be it further

Resolved, That the Library System shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated, and be it further

Resolved, That on or before the 1st day of January 2026 and at any other time as the Board of Legislators may request, the Directors of the Library System shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 14

Authorizing the Payment of Sums to the Jefferson County

Soil and Water Conservation District as Appropriated

By Legislator: Patrick R. Jareo

Whereas, The Jefferson County Board of Legislators has appropriated the sum of \$199,757 in the 2025 Budget to be paid to the Jefferson County Soil and Water Conservation District for the expense of maintaining said District and assisting the District in carrying out the provisions of the Soil Conservation Districts Law, and

Whereas, Section 223 of the County Law authorizes that such payments be made upon the adoption of a resolution directing the County Treasurer to make such payment upon certain terms and conditions.

Now, Therefore, Be It Resolved, That, pursuant to Section 223, Subdivision 1 of County Law, the County Treasurer be and is hereby directed to pay out of monies so appropriated in the 2025 County Budget, upon order of the Chairman of the District Directors and upon his giving the appropriate receipt therefore, the sum of Forty Nine Thousand Nine Hundred Thirty Nine and 25/100 Dollars (\$49,939.25) in advance of the first day of each quarter beginning January 1, 2025 to the Jefferson County Soil and Water Conservation District, said monies to be used exclusively for the maintenance of said Conservation District and to assist said Conservation District in carrying out the provisions of the Soil Conservation Districts Law, and be it further

Resolved, That the Conservation District shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated, and be it further

Resolved, That on or before the 1st day of January 2026, and at any other time as the Board of Legislators may request, the Directors of the Jefferson County Soil and Water Conservation District shall report in writing to this body a detailed statement of its work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 15

Authorizing an Agreement with the Sports Fishery Advisory Board for the Provision of Public Benefits Services for Promotion and Publicity

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Sections 224 and 225 of County Law, the County shall enter into a contract with the following organization for the amounts listed herein under the following terms and conditions:

1. The amounts to be paid from County funds shall not exceed the funds contained within the 2025 County Budget, payable to the following organizations:

Sports Fishery Advisory Board

\$1,750

2. The Organization shall provide the County with its services and shall promote and publicize the advantages of Jefferson County in such a mode and manner as it deems appropriate, including, but not limited to, all public media, print, radio, television, direct contact, event publicity, contests, or other promotional devices.

3. Payment shall be made by the County Treasurer upon receipt of a Memorandum of Receipt duly executed by the principal officer and disbursing officer of the Organization in which they, on behalf of the Organization, agree to comply with the terms of this resolution.

4. The term of this Agreement shall be one (1) year from January 1, 2025 through December 31, 2025.

5. Within thirty (30) days of the termination of this Agreement, the Organization shall provide and render to the County a verified account of the disbursements of such organization with verified or certified vouchers therefor attached. The County Auditor, in her sole discretion, may request such verified accounting be rendered to the County each quarter during the term of this Agreement.

6. The Organization shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated.

7. On or before the 1st day of January 2026, and at any other time as the Board of Legislators may request, the Directors of the Organization shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.

8. Such other terms and conditions as the parties may agree to in writing, and be it further

Resolved, That upon execution of the Memorandum of Receipt, as specified in the statutes, this Resolution, the Memorandum of Receipt and such other addenda as may be agreed to by the parties, shall comprise the contract between the County and the Organization.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 16

Authorizing an Agreement with the Thompson Park Conservancy

for the Provision of Public Benefits Services

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Section 224 (12) of the County Law, the County shall enter into an agreement with the Thompson Park Conservancy under the following terms and conditions:

1. The Thompson Park Conservancy shall provide the County with its services and shall promote, maintain and operate a public zoological park and living museum in Jefferson County in such a mode and manner as it deems appropriate.
2. The amount to be paid from County funds shall not exceed Fifty Nine Thousand Dollars (\$59,000) for the term of this agreement.
3. Payment shall be made by the County Treasurer upon receipt of a Memorandum of Receipt duly executed by the principal officer and disbursing officer of the Thompson Park Conservancy in which they, on behalf of the Thompson Park Conservancy, agree to comply with the terms of this resolution.
4. The term of this Agreement shall be one year from January 1, 2025 through December 31, 2025.
5. Within thirty (30) days of the termination of this Agreement, the Thompson Park Conservancy shall provide and render to the County a verified account of the disbursements of such organization with verified or certified vouchers therefor attached. The County Auditor, in her sole discretion, may request such verified accounting be rendered to the County each quarter during the term of this agreement.
6. The Thompson Park Conservancy shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated.
7. On or before the 1st day of January 2026, and at any other time as the Board of Legislators may request, the Directors of the Thompson Park Conservancy shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.
8. Such other terms and conditions as the parties may agree to in writing, and be it further

Resolved, That upon execution of the Memorandum of Receipt, as specified in the statutes, this Resolution, the Memorandum of Receipt and such other addenda as may be agreed to by the parties, shall comprise the contract between the County and the Thompson Park Conservancy.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 17

Authorizing an Agreement with the Thousand Islands Regional Tourism Development Corporation for the Provision of Public Benefits Services for Promotion and Publicity

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Sections 224 and 225 of County Law, the County shall enter into a contract with Thousand Islands Regional Tourism Development Corporation (TIRTDC) under the following terms and conditions:

1. The Corporation shall provide the County with its services and shall promote and publicize the advantages of Jefferson County in such a mode and manner as it deems appropriate, including, but not limited to, all public media, print, radio, television, direct contact, event publicity, contests, or other promotional devices.
2. The amount to be paid from County funds shall not exceed Four Hundred Thirty Five Thousand Dollars (\$435,000) for the term of this agreement.
3. Payments shall be made by the County Treasurer in the sum of \$217,500 on or about the first day of the year and on or about July 1, 2025, said payments contingent upon receipt of a Memorandum of Receipt duly executed by the principal officer and disbursing officer of the Corporation in which they, on behalf of the Corporation, agree to comply with the terms of this resolution.
4. The term of this Agreement shall be one (1) year from January 1, 2025 through December 31, 2025.
5. Within thirty (30) days of the termination of this Agreement, the Corporation shall provide and render to the County a verified account of the disbursements of such organization with verified or certified vouchers therefor attached. The County Auditor, in her sole discretion, may request such verified accounting be rendered to the County each quarter during the term of this Agreement.
6. The Corporation shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated.
7. On or before the 1st day of January 2026, and at any other time as the Board of Legislators may request, the Directors of the Corporation shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.
8. Such other terms and conditions as the parties may agree to in writing, and be it further

Resolved, That upon execution of the Memorandum of Receipt, as specified in the statutes, this Resolution, the Memorandum of Receipt and such other addenda as may be agreed to by the parties, shall comprise the contract between the County and the Corporation.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 18

Authorizing an Agreement with the Jefferson County Volunteer Transportation Center for the Provision of Public Benefits Services

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Section 224 of the County Law, the County shall enter into a contract with the Jefferson County Volunteer Transportation Center under the following terms and conditions:

1. The Center shall render centralized services, training and coordination of volunteer resources in Jefferson County.
2. The amount to be paid from County funds shall not exceed Twenty Seven Thousand Eight Hundred Eighty Three Dollars (\$27,883) for the term of this agreement.
3. Payment shall be made by the County Treasurer upon receipt of a Memorandum of Receipt duly executed by the principal officer and disbursing officer of the Center in which they, on behalf of Center, agree to comply with the terms of this resolution.
4. The term of this Agreement shall be one (1) year from January 1, 2025 through December 31, 2025.
5. Within thirty (30) days of the termination of this Agreement, the Center shall provide and render to the County a verified account of the disbursements of such organization with verified or certified vouchers therefor attached. The County Auditor, in her sole discretion, may request such verified accounting be rendered to the County each quarter during the term of this Agreement.
6. The Volunteer Center shall refund to the County at the termination of this Agreement, any monies paid by the County remaining unobligated.
7. On or before the 1st day of January 2026, and at any other time as the Board of Legislators may request, the Directors of the Volunteer Transportation Center shall report in writing to this body a detailed statement of work and transactions for the preceding year, and for any other period which this body may request, in such form as it may direct.

8. Such other terms and conditions as the parties may agree to in writing, and be it further

Resolved, That upon execution of the Memorandum of Receipt, as specified in the statutes, this Resolution, the Memorandum of Receipt and such other addenda as may be agreed to by the parties, shall comprise the contract between the County and the Center.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 19

Authorizing an Agreement with the Watertown Urban Mission for the Bridge Program

By Legislator: Patrick R. Jareo

Whereas, The 2025 County Budget appropriated \$29,070 for the Bridge Program through the Watertown Urban Mission for case management services related to DWI clients (\$4,070 from Stop DWI and \$25,000 from Authorized Agencies), including monitoring of substance abuse treatment, drug testing, home visits, education and ensuring that clients pay court fines, and

Whereas, It is necessary to enter into an agreement with the Bridge Program for the provision of these services.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the Watertown Urban Mission for the Bridge Program for the term January 1, 2025 through December 31, 2025 to provide case management services to DWI defendants and DWI prevention education to the community, and be it further

Resolved, That the Chairman of this Board be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye on Resolution Nos. 5 - 19.

Resolution No. 20

Amending the 2025 County Budget to Reappropriate Opioid Settlement Funds

By Legislator: Patrick R. Jareo

Whereas, By Resolution 328 of 2024 this Board of Legislators accepted Opioid Settlement funds and authorized an agreement with PIVOT to provide programming for the period of January 1, 2025 through December 31, 2025, and

Whereas, The funding needs to be reappropriated to be used by PIVOT in 2025.

Now, Therefore, Be It Resolved, That the 2025 County Budget is amended as follows:

Increase

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$50,000

Expenditure		
01432000 04703	PIVOT	\$50,000

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: Reed, Calarco, McBride, Boulio, Bartlett-Bearup, Jareo, Freeman, Nabywaniec, Potter, Cantwell, Ferris, Johnson

Absent: Grant, Montigelli, Doldo

Resolution passed.

Resolution No. 21

**Amending the 2025 County Budget to Reappropriate Funds for
Veterans Peer Support (P2P) Program**

By Legislator: Robert W. Cantwell, III

Whereas, Funds for the Veterans Peer Support (P2P) Program need to be reappropriated in the amount of \$200,798 to be used by the Mental Health Association and River Hospital for the period covering January 1, 2025 through December 31, 2025.

Now, Therefore, Be It Resolved, That the 2025 County Budget is amended as follows:

Increase:

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$200,798

Expenditure
01432000 04735 Veterans Peer Support \$200,798

Seconded by Legislator: Philip N. Reed, Sr.

Roll Call Vote

Ayes: Cantwell, Jareo, Boullo, Bartlett-Bearup, Nabywaniec, Ferris, Calarco, Feed,
Freeman, McBride, Potter, Johnson

Absent: Grant, Montigelli, Doldo

Resolution passed.

Resolution No. 22

**Amending the 2025 County Budget to Reappropriate Community Development
Block Grant (CDBG) and HOME Investment Partnership Grant Program Funds**

By Legislator: Robert W. Cantwell, III

Whereas, Jefferson County maintains grant award balances for the CDBG, HOME and HOME-
ARP Programs, and

Whereas, It is necessary to reappropriate these funds in order to provide for the continuation of
these programs in 2025.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Fund Balance		
30000000 30599	Appropriated Fund Balance	\$5,681,612.47

Expense		
30898900 04001	HOME Program	\$2,245,092.40
30865000 04005	Supportive Housing – HOME ARP	\$2,934,356.30
30866800 04014	CDBG Housing Rehab	\$ 454,920.75
30866800 04021	Community Development Expense	\$ 47,243.02

Seconded by Legislator: Tina M. Bartlett-Bearup

Roll Call Vote

Ayes: Bartlett-Bearup, Jareo, McBride, Boullo, Calarco, Potter, Reed, Nabywaniec,

Cantwell, Freeman, Ferris, Johnson

Absent: Montigelli, Doldo, Grant

Resolution passed.

Resolution No. 23

**Amending the 2025 County Budget to Reappropriate
New York State Septic System Replacement Program Funds**

By Legislator: Daniel R. McBride

Whereas, Jefferson County has a grant award balance for the New York State Septic System Replacement Program, and

Whereas, It is necessary to reappropriate these funds in order to provide for the continuation of the program in 2025.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$299,745

Expense		
01802000 04025	Septic System Replacement	\$299,745

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: Ferris, Potter, Freeman, McBride, Cantwell, Bartlett-Bearup, Jareo, Calarco,
Boulio, Nabywaniec, Reed, Johnson

Absent: Montigelli, Doldo, Grant

Resolution passed.

Resolution No. 24

**Authorizing an Agreement with Sabre Demolition for the Demolition of the Deferiet Paper
Mill and Amending the 2025 Budget in Relation to RESTORE NY Grant Funding**

By Legislator: James A. Nabywaniec

Whereas, Jefferson County, the Village of Deferiet, Town of Wilna, Jefferson County Industrial Development Corporation, the Development Authority of the North Country and New York State Energy Research and Development Corporation are collaborating to revitalize and redevelop the Community of Deferiet, NY and the industrial site formerly known as the St. Regis Paper Mill (“Deferiet Paper Mill”), and

Whereas, Resolution No. 271 of 2022 recognized that the demolition and revitalization of the Deferiet Paper Mill (“The Project”) be in the best interest of the people of Jefferson County and supported a grant application for RESTORE NY funding for the purpose of the demolition and remediation, and

Whereas, Jefferson County, in collaboration with community partners, was awarded RESTORE NY funding from New York State Empire State Development (ESD) Corporation in the amount of \$8,572,986, and

Whereas, Resolution No. 362 of 2024 amended the budget related to the required RESTORE NY Grant local match funds of 10%, and

Whereas, A Request for Proposals (RFP) was solicited for the demolition of the Project and Sabre Demolition was determined to be the lowest responsive bidder.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts RESTORE NY Grant funding and Chairman of the Board of Legislators is hereby authorized to execute any and all documents related thereto, and be it further

Resolved, That Jefferson County enter into an agreement with Sabre Demolition for the demolition of the Deferiet Paper Mill in the amount of \$5,672,000 (Project Account: DEFERIET), and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said Agreement, on behalf of the County, including any changes orders as recommended by the County Administrator, not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
20900600 93297	State Aid Other	\$5,672,000
Expense		
20698900 02060	Property Remediation	\$5,672,000

Seconded by Legislator: Christopher S. Boulio

Roll Call Vote

Ayes: Ferris, Jareo, Calarco, Reed, Freeman, McBride, Bartlett-Bearup, Cantwell, Boulio, Nabywaniec, Potter, Johnson

Absent: Grant, Doldo, Montigelli

Resolution passed.

Legislator Nabywaniec wanted to recognize former Administrator Hagemann, former County Attorney Paulsen and former Defieriet Mayor Janet Zando for all their efforts to get this project to this point as it is greatly appreciated. He said it has been a long road and he was excited for the positive impact it will have on the Village, and appreciated everyone's support.

Resolution No. 25

Authorizing an Agreement with ACP Buffalo for the Demolition of the Abbass Foods Site

By Legislator: James A. Nabywaniec

Whereas, The former Abbass Foods Warehouse Site in Evans Mills, Town of LeRay is abandoned, condemned for occupancy, and has been acquired by Jefferson County by foreclosure of delinquent real property taxes, and

Whereas, Resolution No. 301 of 2023 authorized an agreement with the Development Authority of the North Country for technical assistance for project development, management, and consultant services to prepare a plan for demolition, budget development, and compiling bid documents, and

Whereas, A Request for Proposals (RFP) was solicited for the demolition of the Site and ACP Buffalo was determined to be the lowest responsive bidder, and

Whereas, The project aligns with the Board of Legislators' goal to rehabilitate and return tax-delinquent properties to the tax roll and funds are available within the Property Remediation Account (20698900 02060).

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with ACP Buffalo for the demolition of the Abbass Foods Warehouse Site in the amount of \$457,416 (Project Account: ABBASS), and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said Agreement, on behalf of the County, including any changes orders as recommended by the

County Administrator, not to exceed the funding available, subject to review of the County Attorney as to form and content.

Seconded by Legislator: Daniel R. McBride

Legislator Nabwyaniec recognized former District 4 Legislator Al Drake for his efforts on this project as it is in the Village of Evans Mills in that District. He noted the other road/bridge projects ongoing in the Village and said when all are complete it will really transform that part of the Village. Legislator Nabwyaniec realized that these kinds of projects take a lot of time and effort to get done but emphasized how important it is to keep them moving and appreciated the Board's support as they have measureable positive impacts in those communities. All members present voted aye.

There being no further business of the Board, on a motion by Legislator Reed seconded by Legislator Cantwell and unanimously carried, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ryan Piche". The signature is fluid and cursive, with the first name "Ryan" and last name "Piche" clearly distinguishable.

Ryan Piche
Clerk of the Board