

REGULAR SESSION

TUESDAY, MARCH 4, 2025

Chairman Johnson called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

All members present except Legislators Cantwell, Doldo, Calarco and Ferris.

PRIVILEGE OF THE FLOOR

Mark Irwin, Interim Executive Director of Zoo New York at Thompson Park, said Zoo New York explained that the Zoo did not request funding from the County in November 2023 when it was closed. He highlighted the steps taken to create a sustainable future for the Zoo, including strong support from the City of Watertown and the 2025 Business Plan. Mr. Irwin emphasized the Zoo's importance as a regional attraction that benefits families, students, visitors, and the local economy. He thanked those who supported the Zoo in 2024 and asked the County to invest in this vital community asset, ensuring its survival and growth.

READING OF MINUTES OF LAST SESSION, IF REQUESTED

The minutes of the February Session stand approved in the absence of objection or correction.

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

The adopted resolutions from the New York State Association of Counties February Legislative Conference in Albany were received.

REPORTS OF STANDING COMMITTEES

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees.

REPORTS OF COUNTY OFFICERS AND OTHER

The County Treasurer provided a report on Investments and Cash in Banks as of January 31, 2025.

The County Administrator provided a report on Budget Transfer for the month of February.

The Youth Bureau 2024 Annual Report was received.

LOCAL LAWS, RESOLUTIONS AND MOTIONS

Resolution No. 68

Requesting Introduction of Legislation Extending the Authorization of a One Percent Increase in the County Sales and Compensating Use Tax in Jefferson County

By Legislator: Robert D. Ferris

Whereas, By Resolution Nos. 135, and 169 of 2004, this Board of Legislators requested the introduction of a bill in the State Legislature to amend the New York State Tax Law to allow the County of Jefferson to impose an additional sales tax of three quarters of one percent (3/4%) through November 30, 2005, and following introduction of legislation concurred in and authorized the home rule request of the Chairman of this Board for its enactment; said legislation was subsequently passed by the State Legislature and signed into law by the Governor, and

Whereas, By Resolution Nos. 32 and 114 of 2005, Resolution Nos. 31 and 115 of 2007, Resolution Nos. 32 and 95 of 2009, Resolution Nos. 48 and 104 of 2011, Resolution Nos. 97 and 138 of 2013, Resolution Nos. 80 and 116 of 2015, Resolution Nos. 75 and 136 of 2017, Resolution Nos. 65 and 110 of 2023 this Board of Legislators requested the introduction of a bill in the State Legislature to amend the New York State Tax Law to allow the County of Jefferson to impose an additional sales tax of three quarters of one percent (3/4%) through November 30, 2007, November 30, 2009, November 30, 2011, November 30, 2013, and November 30, 2015, and one percent (1%) through November 30, 2017, November 30, 2020, November 30, 2023, and November 30, 2025 respectively; and following introduction of legislation concurred in and authorized the home rule request of the Chairman of this Board for its enactment; and said legislation was subsequently passed by the State Legislature and signed into law by the Governor, and

Whereas, The County now requires the continuation of one percent of said sales tax revenue in order to continue to stabilize the property tax levy and retain important local government services.

Now, Therefore, Be It Resolved, That this Board hereby requests that Senator Mark Walczyk and Assemblymen Ken Blankenbush, Scott Gray and William Barclay introduce appropriate legislation in the New York State Legislature which would authorize Jefferson County to continue to impose an additional one percent rate of sales and compensating use tax through November 30, 2027, and be it further

Resolved, That the Chairman of this Board be and is hereby authorized and directed to communicate the foregoing request of this Board to the aforesaid State Legislators.

Seconded by Legislator: Frances A. Calarco

All members present voted aye.

Resolution No. 69

**Amending 2025 County Budget for the Real Property Tax Services Department
Relative to General Ledger Coding Review**

By Legislator: Robert D. Ferris

Whereas, Since the 2025 budget process, a review has been conducted to ensure uniformity in general ledger coding with best practices, the adopted Chart of Budgetary Accounts, and IRS regulations, and

Whereas, In an effort to reflect expenses in their most appropriate account and strengthen County financial reporting, it is necessary to transfer funds between certain accounts.

Now, Therefore, Be It Resolved, that the 2025 County Budget is hereby amended as follows:

Increase:

01135500 04114	Maintenance/Repair	\$ 32,200
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Decrease:

01135500 04119	Computer Software	\$ 32,200
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Seconded by Legislator: Daniel R. McBride

All members present voted aye.

**COUNTY OF JEFFERSON
LOCAL LAW INTRO NO. 1 OF THE YEAR 2025**

**A LOCAL LAW TO AMEND LOCAL LAW NO. 2 OF 2022 SETTING THE SALARY
OF THE DIRECTOR OF AVIATION IN THE AIRPORT DEPARTMENT.**

By Legislator: Philip N. Reed, Sr.

Whereas, Jefferson County has experienced significant growth and expansion at the Airport, including increased ridership, expanded service offerings, and a substantial increase in the overall footprint and operations of the Airport, and

Whereas, The strategic goals and vision of the Airport has expanded to include major capital projects aimed at improving infrastructure, expanding services, enhancing passenger experiences, and investing in economic development and tourism both now and in the future, and

Whereas, These efforts require dedicated leadership and a unique, in demand skillset to ensure the successful planning, execution, management of operations, safety, compliance, and long-term strategic growth, and

Whereas, The Director of Aviation plays a critical role in overseeing airport operations, managing capital projects, engaging with stakeholders, and promoting the continued development and success of the Airport, and

Whereas, Jefferson County must remain competitive in recruiting and retaining qualified candidates for the Director of Aviation position to meet current and future growth and demands.

BE IT ENACTED by the Board of Legislators of the County of Jefferson as follows:

Section 1. Effective upon the first full pay period following the adoption of this Local Law, the annual salary of the Director of Aviation shall be the amount set forth below on the current administrative salary schedule, to wit:

Director of Aviation	Flat Rate, (\$120,782, annualized)
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Be it further that all other terms of the management handbook and management compensation schedule remain in effect for the position, including the applicability of longevity pay, to be calculated at Grade 2 base.

Section 2. All local laws and resolutions of the Board of Legislators of Jefferson County, to the extent that the same are inconsistent with this local law, are hereby superseded by this local law.

Section 3. This local law is adopted subject to a permissive referendum as to the change in the salary of an appointed officer effective during their term of office and the Clerk of the Board is directed to publish notice of the same as required by law.

Section 4. This local law shall become effective in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

Section 5. If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstances directly involved in the controversy in which such order or judgement shall be rendered.

Seconded by Legislator: Robert D. Ferris

There being no debate, Chairman Johnson entertained a motion to lay the proposed local law on the table pending a public hearing. Such motion was made by Legislator Jareo seconded by Legislator Grant and unanimously carried.

Resolution No. 70

Setting Time and Place for Public Hearing on Local Law Intro. No. 1 of 2025

By Legislator: Daniel R. McBride

Resolved, That this Board of Legislators shall hold a public hearing on a proposed local law entitled “A Local Law to Amend Local Law No. 2 of 2022 Setting the Salary of the Director of Aviation in the Airport Department” on April 1, 2025 at 6:00 p.m. in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 71

Authorizing an Amended Agreement with Adirondack Operations, LLC in Relation to Professional Services Associated with the Abbass Foods Project

By Legislator: Robert D. Ferris

Whereas, Per Resolution No. 262 of 2023, the Board of Legislators authorized an Agreement with the Development Authority of the North Country (DANC) for an amount not to exceed \$15,000 to perform services related to the development of a project scope for redevelopment of the former Abbass Foods site, development of a request for proposal for environmental services to support redevelopment activities, management of the bid phase through the compilation of bidding documents, facilitating the bid process, and assisting the County in awarding the contract, and

Whereas, The bidding phase has been completed and the project is prepared to enter the construction phase with an estimated project completion of October 2025, and

Whereas, The construction phase of the project requires specialized environmental abatement related construction administration services, project monitoring, and air monitoring services, and

Whereas, The Development Authority of the North Country has recommended Adirondack Operations, LLC as the firm most qualified to perform the services due to their expertise and

familiarity with the project.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an Agreement with the Adirondack Operations, LLC for the aforementioned scope, for an amount not to exceed \$50,818, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 72

Authorizing an Amended Agreement with the Development Authority of the North Country in Relation to Professional Services Associated with the Abbass Foods Project

By Legislator: Robert D. Ferris

Whereas, Per Resolution No. 262 of 2023, the Board of Legislators authorized an Agreement with the Development Authority of the North Country (DANC) for an amount not to exceed \$15,000 to perform services related to the development of a project scope for redevelopment of the former Abbass Foods site, development of a request for proposal for environmental services to support redevelopment activities, management of the bid phase through the compilation of bidding documents, facilitating the bid process, and assisting the County in awarding the contract, and

Whereas, The bidding phase has been completed and the project is prepared to enter the Construction phase with an estimated project completion of October 2025, and

Whereas, The County has requested the Authority to expand the scope of services to include construction phase services, including oversight of the site demolition, periodic site inspections during construction, coordinating and conducting progress meetings with the Contractor, review of payment applications and recommend payments, and to complete the construction closeout process, and

Whereas, The additional work will increase the scope and commitment of the original agreement, resulting in additional approximate expenses of \$20,000, bringing the not to exceed amount of the Agreement to \$35,000.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an amended Agreement with the Development Authority of the North Country for the aforementioned terms, for an amount not to exceed \$35,000, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Frances A. Calarco

All members present voted aye.

Resolution No. 73

Authorizing an Amended Agreement with the Development Authority of the North Country in Relation to Professional Services Associated with the Deferiet Paper Mill Project

By Legislator: Daniel R. McBride

Whereas, Per Resolution No. 262 of 2023, the Board of Legislators authorized an Agreement with the Development Authority of the North Country (DANC) for an amount not to exceed \$15,000 to perform services related to the development of a project scope for redevelopment of the former Deferiet Paper Mill site, development of a request for proposal for engineering services to support redevelopment activities, management of the bid phase through the compilation of bidding documents, facilitating the bid process, and assisting the County in awarding the contract, and

Whereas, The bidding phase has been completed and the project is prepared to enter the Construction phase with an estimated project completion of December 2025, and

Whereas, The County has requested the Authority to expand the scope of services to include construction phase services, including oversight of the site demolition, periodic site inspections during construction, coordinating and conducting progress meetings with the Contractor, review of payment applications and recommend payments, and to complete the construction closeout process, and

Whereas, The additional work will increase the scope and commitment of the original agreement, resulting in additional approximate expenses of \$51,500, bringing the not to exceed amount of the Agreement to \$66,500.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an amended Agreement with the Development Authority of the North Country for the aforementioned terms, for an amount not to exceed \$66,500, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 74

Amending the 2025 County Budget to Reappropriate Funds Related to the Northern Border Regional Commission Broadband Project

By Legislator: Robert D. Ferris

Whereas, Per Resolution No. 222 of 2024, The Board of Legislators authorized an Agreement with The Development Authority of the North Country to complete a multi-jurisdictional telecommunications project bringing affordable, high-speed broadband to unserved households in rural communities in Jefferson, Lewis, and St. Lawrence Counties, funded in part by the Northern Border Regional Commission (NBRC) Catalyst Grant, and

Whereas, The NBRC is providing a grant of \$2,455,079 or 77.63% of the total project costs for the \$3,162,599 Project, and

Whereas, Each county was required to provide a local match calculated based on the pro-rated number of miles for the project, which shall not to exceed a combined total contribution of \$707,520.00, including the Authority's contribution of \$31,250.00, and

Whereas, The County's local contribution leveraged approximately three times its value in federal funding to serve County residents with broadband, and

Whereas, The Project will span multiple years and funds remaining unspent from the 2024 Budget originally appropriated to support expenses for the life of the project.

Now Therefore Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Fund Balance		
01000000 30599	Appropriated Fund Balance	\$246,326.32

Expenditure:		
01760000 04600	Other Authorized Agency Contrib	\$246,326.32

Seconded by Legislator: Philip N. Reed, Sr.

Roll Call Vote

Ayes: Nabywaniec, Grant, Montigelli, Freeman, Bartlett-Bearup, Reed, Boullo, McBride, Jareo, Potter, Johnson

Absent: Calarco, Ferris, Cantwell, Doldo

Resolution passed.

Resolution No. 75

**Amending the 2025 County Budget for K9 and Training for Watertown Police Department
Using Federal Forfeiture Funds**

By Legislator: Robert D. Ferris

Whereas, The Jefferson County District Attorney's Office maintains all federal and state forfeiture funds for the Watertown Police Department and the Jefferson County Sheriff's Office per Drug Task Force Agreement, and

Whereas, Forfeiture funds are utilized for Drug Task Force expenses and training and equipment for all three agencies, and

Whereas, Watertown Police Department is in need of a new K9 and training for both the dog and the officer.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
01116500 94325	Federal Treasury Asset Forfeitures	\$17,000

Expenditures		
01116700 04416	Professional Fees	\$17,000

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: Grant, Potter, Freeman, Jareo, Nabywanic, McBride, Boullo, Reed,
Bartlett-Bearup, Montigelli, Johnson

Absent: Doldo, Cantwell, Calarco, Ferris

Resolution passed.

Resolution No. 76

**Amending the 2025 County Budget in Relation to District Attorney's Office Digital
Evidence Management System Server**

By Legislator: Philip N. Reed, Sr.

Whereas, By Resolution 369 of 2024, the Jefferson County Board of Legislators authorized an agreement with NICE Justice Systems, Inc. for a digital evidence management platform, and

Whereas, The platform will require an additional server for hosting, and

Whereas, The Division of Criminal Justice Services discovery funding will be utilized to cover the cost.

Now, Therefore Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Expenditure		
01116500 02101	Computer Equipment	\$13,800

Decrease:

Expenditure		
01116500 01100	Personal Services	\$13,800

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 77

**Authorizing an Agreement in Relation to the FY2024 New York State
Interoperable Communications Formula Grant**

By Legislator: Corey Y. Grant

Whereas, The New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County a FY2024 NYS Interoperable Communications Formula Grant (SICG) in the amount of \$739,206 for the period of January 1, 2024 through December 31, 2026, and

Whereas, The County must enter into an agreement (#SI24-1040-E00) with the New York State DHSES to receive the grant funds to enhance public safety operations by strengthening communications infrastructure, and

Whereas, The grant will be used to continue lease/purchase payments for the P25 UHF Trunked Radio System authorized by Resolution 279 of 2016, and

Whereas, DHSES processes grants through an electronic format, and

Whereas, The funding will cover expenditures to be proposed in the 2026 and 2027 County Budgets.

Now, Therefore, Be It Resolved, That the County of Jefferson hereby accepts said grant and the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 78

Authorizing an Agreement in Relation to FY2024 New York State Public Safety Answering Point Operations Grant

By Legislator: Robert D. Ferris

Whereas, The New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County \$188,735 from the FY2024 NYS Public Safety Answering Point Operations Grant for the period of January 1, 2024 through December 31, 2025, and

Whereas, The County must enter into an agreement (#PS24-1019-E00) with New York State DHSES to receive these grant funds to be utilized for sustainment of the Jefferson County Public Safety Answering Point (911 Center), and

Whereas, DHSES processes grants through an electronic format, and

Whereas, Revenue and expenditures relating to the grant are already contained in the 2025 County Budget.

Now, Therefore, Be It Resolved, That the County of Jefferson hereby accepts said grant, and the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 79

Amending the 2024 County Budget and Capital Plan Relative to Noble Street Over West Creek Bridge

By Legislator: Corey Y. Grant

Whereas, The K019, Noble Street over West Creek Bridge experienced a lack of funds for 2024 due in part to unanticipated contaminated soil and replacement of infrastructure, and

Whereas, The County has expenditures totaling \$339,021.18 for 2024 and anticipates additional future expenditures, and

Whereas, The County has funds available in the T016, County Road 156 project due to the project coming in under budget in part due to in-house construction,

Now, Therefore, Be It Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Expense		
20511300 02904	K019, Noble Street over West Creek Bridge	\$500,000

Decrease:

Expense		
20511300 02811	T016, County Road 156	\$500,000

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Christopher S. Boulio

Roll Call Vote

Ayes: McBride, Montigelli, Boulio, Bartlett-Bearup, Jareo, Reed, Potter, Grant, Freeman, Nabwyaiec, Johnson

Absent: Ferris, Cantwell, Doldo, Calarco

Resolution passed.

Resolution No. 80

Authorizing a Shared Services Agreement with New York State Department of Transportation in Relation to Transportation Emergencies

By Legislator: Christopher S. Boulio

Whereas, Pursuant to Resolution 79 of 2017, Jefferson County entered into a shared services agreement with the New York State Department of Transportation (DOT) in which the DOT would provide assistance for emergency needs that affect the County's transportation system in the absence of a Governor's Emergency Declaration and/or suspension of Highway Law §55, and

Whereas, The County Superintendent of Highways is in receipt of a renewed Shared Services Agreement from the New York State Department of Transportation.

Now, Therefore, Be It Resolved, That Jefferson County enter into such agreement with the NYS Department of Transportation for the period March 1, 2025 through February 28, 2029, and be it further

Resolved, That the Chairman of the Board of Legislators and the Superintendent of Highways be and are hereby authorized to execute such agreement, and any subsequent extensions of such agreement under the same terms and conditions, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 81

Financing Enterprise Fund Capital Project by Amending the 2025 County Budget and Authorizing an Agreement with Infrastructure Repair Service in Relation Thereto

By Legislator: Robert D. Ferris

Whereas, The Enterprise Fund's transfer station floor, leachate collection drain system, and the rear of the transfer station building is in need of significant improvements, and

Whereas, The Project will resurface the entire floor area, rework the leachate collection drain system, and redesign the rear of the transfer station building which will increase both the safety and efficiency of the operation by allowing the use of an additional bay, and

Whereas, The Enterprise Fund does not have the current financial resources to pay for said project, which has an approximate cost estimate of \$1,000,000, and

Whereas, In lieu of bonding for said project, which has attendant legal, and administrative costs, the County will provide a loan transfer of \$1,000,000 from its General Fund which will be repaid by the Enterprise Fund at a low interest rate of 3.5% over the period of 10 years, and

Whereas, Infrastructure Repair Service has provided a proposal contract in the amount of \$425,460 for the resurfacing of the transfer station floor and reworking the leachate collection drain system, and

Whereas, An engineering report will be completed for the backend renovation work and a formal bid will be held for the redesign.

Now, Therefore, Be It Resolved, That Jefferson County enter into a proposal contract with Infrastructure Repair Service at a cost not to exceed \$425,460 and that the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Fund Balance		
15000000 30599	Appropriated Fund Balance	\$ 1,000,000
Expenditure		
15819000 02010	Transfer Station Construction	\$ 1,000,000
15978900 07049	LT Debt, Other- Debt Interest	28,959

Decrease:

Expenditure		
15990100 09000	Transfer To Gen-Debt Payment	\$ 28,959

Seconded by Legislator: Christopher S. Boullo

Roll Call Vote

Ayes: Bartlett-Bearup, Freeman, Grant, McBride, Potter, Reed, Montigelli, Nabywaniec, Jareo, Boullo, Johnson

Absent: Calarco, Cantwell, Doldo, Ferris

Resolution passed.

Resolution No. 82

Amending the 2025 County Budget to Reappropriate Alzheimer's Disease and Related Disorders Association Inc. Grant

By Legislator: Christopher S. Boullo

Whereas, By Resolution No. 259 of 2024 Jefferson County accepted a grant and authorized an agreement with the Alzheimer's Disease and Related Disorders Association Inc in the amount of \$200,000 to establish or expand Respite Social Adult Day Programs in the community during the

period of August 1, 2024 to July 30, 2025, and

Whereas, By Resolution No. 326 of 2024 Jefferson County established a Specialist, Services for the Aging Position for the program and amended the 2024 County Budget in relation to Alzheimer's Disease and Related Disorders Association Inc. Grant, and

Whereas, Unspent grant funds require reappropriation to continue the program into 2025 as planned.

Now Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Fund Balance		
30000000 30599	Appropriated Fund Balance	\$113,994.16
Expenditure		
01677200 01100	Personal Services	\$ 5,736.16
01677200 01110	Temporary	14,976.00
01677200 04111	Trackable Items	19,300.00
01677200 04313	Travel	9,903.00
01677200 04512	Food Supplies	15,600.00
01677200 04585	Operating Supplies	15,471.00
01677200 04605	Day Care/ Respite Care	22,900.00
01677200 08010	State Retirement	6,148.00
01677200 08030	Social Security	3,038.00
01677200 08040	Workers Compensation	922.00

Seconded by Legislator: Tina M. Bartlett-Bearup

Roll Call Vote

Ayes: McBride, Freeman, Potter, Montigelli, Reed, Grant, Nabwyaniiec, Jareo, Boulio, Bartlett-Bearup, Johnson

Absent: Ferris, Cantwell, Calarco, Doldo

Resolution passed.

Resolution No. 83

Appointing Members to the Community Services Board

By Legislator: Frances A. Calarco

Resolved, That pursuant to Section 41.11 of the Mental Hygiene Law the following individuals are hereby appointed as members of the Jefferson County Community Services Board and/or to the designated sub-committee thereof for terms to expire as indicated below:

<u>Member</u>	<u>Sub-Committee</u>	<u>Term to Expire</u>
Community Services Board and Sub Committee		
Michelle Graham	Mental Health	12/31/2028
Amy Quonce	Mental Health	12/31/2028
Melissa Rookman	PW/DD	12/31/2028
Sub Committee Only		
Michelle Monnat	Substance Use Disorder	12/31/2028
Christina O'Neil	Substance Use Disorder	12/31/2028

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Resolution No. 84

Amending the 2024 County Budget Relative to Community Services Preschool Program

By Legislator: Christopher S. Boulio

Whereas, Milestones Children's Center was approved by the New York State Education Department to provide Preschool Special Education Classroom services in time for classes to begin in September 2024, which resulted in additional expenses for transportation services, and

Whereas, The Department has initiated a new revenue source through Medicaid billing for services related to the Preschool Program to help offset the expediential increase in cost for this mandated service, and

Whereas, Additional funding is needed to cover McGuiness Medicaid remittance invoice fees related to billing through the end of 2024, and

Whereas, The Department has begun to realize Medicaid revenue and funds are available to offset expenses.

Now, Therefore, Be It Resolved, That the 2024 Budget is hereby amended as follows:

Increase:

Expenditure		
01296000 04402	Preschool Services – Transport – Handicap Child	\$36,772

01431200 04416	Professional Fees – External (Preschool)	10,564
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Revenue

01431000 94825	Fed Aid Preschool Medicaid	\$47,336
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Seconded by Legislator: Tina M. Bartlett-Bearup

All members present voted aye.

Resolution No. 85

**Amending the 2025 County Budget to Allocate Additional State Aid
for Community Services Mental Health Programs**

By Legislator: Christopher S. Boulio

Whereas, The New York State Office of Mental Health (NYS OMH) has approved an additional State Aid allocation for correctional facilities to help with the cost of a Comprehensive Substance Use Disorder Treatment to include Medication Assisted Treatment Program, and

Whereas, Funds will be passed through Community Services to the Sheriff's Department, and

Whereas, The 2025 County Budget needs to reflect these additional funds and current funding levels for other Mental Health Programs.

Now, Therefore, Be It Resolved, That the 2025 County Budget is amended as follows:

Increase:

Revenue

01311000 91292	Sheriff Interdept. Services Reimbursement	\$ 165,443
01431000 93484	State Aid - Alcohol & Substance Abuse	165,443
01431000 93489	State Aid - OMH – Children's Home	20,436
01431000 93490	State Aid - Mental Health	113,359

Expenditure:

01315000 04413	Jeff Co Corrections – Medical Fees	\$ 165,443
01431000 04732	Children's Home - Jeff. Co.	20,436
01432000 04414	Supporting Services – Internal	165,443
01432000 04707	CMHC Outpatient	1,213
01432000 04708	NRCIL FSS RIV	10,107
01432000 04711	Carthage Area Hospital	1,648
01432000 04718	JRC Employment	7,577
01432000 04721	Mental Health Assn	6,132
01432000 04728	Samaritan Medical Center	2,532

01432000 04732	Children's Home - Jeff Co	93,077
01432000 04735	Veterans Peer Support	53,564

Decrease:

01432000 04712	Contracted Mental Health Prog	\$ 62,491
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Seconded by Legislator: Frances A. Calarco

Roll Call Vote

Ayes: McBride, Freeman, Reed, Grant, Boulio, Montigelli, Jareo, Potter, Nabwyaniec, Bartlett-Bearup, Johnson

Absent: Cantwell, Ferris, Doldo, Calarco

Resolution passed.

Resolution No. 86

**Amending the 2025 County Budget to Reappropriate Bi-County
Mobile Crisis Program Funding**

By Legislator: Frances A. Calarco

Whereas, By Resolution No. 173 of 2024 Jefferson County accepted funding from the New York State Office of Mental Health for the development and start up costs of a Bi-County Mobile Crisis Program for Jefferson and Lewis Counties, and designated Jefferson County as the lead agency, and

Whereas, In addition, Resolution No. 173 authorized an MOU between Jefferson County and Lewis County, as well as an Agreement with the Fort Drum Regional Health Planning Organization for the development and start up costs of the program for the term of two years, and

Whereas, Funding needs to be reappropriated to cover the period of January 1, 2025 through December 31, 2025.

Now, Therefore, Be It Resolved, That the 2025 County Budget in hereby amended as follows:

Increase:

Fund Balance

01000000 30599	Appropriated Fund Balance	\$300,000
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Expense

01431000 04416	Professional Fees	\$300,000
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Seconded by Legislator: Tina M. Bartlett-Bearup

Roll Call Vote

Ayes: McBride, Nabywaniec, Bartlett-Bearup, Jareo, Montigelli, Potter, Grant, Freeman, Reed, Boullo, Johnson

Absent: Calarco, Cantwell, Ferris, Doldo

Resolution passed.

Resolution No. 87

**Authorizing an Agreement Related to Climate and Health Funding and
Amending the 2025 County Budget in Relation Thereto**

By Legislator: Corey Y. Grant

Whereas, The New York Association of County Health Officials (NYSACHO) is providing funding to Jefferson County Public Health Service (JCPHS) to support climate and health adaptation initiatives within Jefferson County, and

Whereas, Public Health will develop and provide presentations in collaboration with New York State Department of Health and NYSACHO, about Emergency Preparedness in relation to climate, and

Whereas, Each attendee will be provided with a preparedness kit and promote the Emergency Management Office (EMO)/JCPHS Emergency Preparedness app, and

Whereas, NYSACHO will provide funding in the amount of \$4,340.19 via a one-time payment in 2025.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said funding and authorizes the Chairman of the Board of Legislators to execute any and all documents with NYSACHO for provision of this funding, subject to approval by the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue		
0145100 93452	State aid PH – Other Grants	\$4,340.19

Expenditures

01405100 04415	Advertising	\$ 325.00
01405100 04585	Operating Supplies	3,903.19
01405100 04117	Printing	112.00

Seconded by Legislator: Christopher S. Boulio

Roll Call Vote

Ayes: Nabywaniec, Boulio, Jareo, Potter, Freeman, McBride, Reed, Montigelli, Grant, Bartlett-Bearup, Johnson

Absent: Calarco, Doldo, Ferris, Cantwell

Resolution passed.

Resolution No. 88

**Authorizing an Agreement with Homecare Homebase, LLC
Relative to Home Health Care Clinical Financial Software**

By Legislator: Frances A. Calarco

Whereas, With the adoption of the 2025 County Budget, the Board of Legislators approved funds for a Public Health Software System to replace and update the department's Certified Home Health Agency clinical and financial software program and equipment, and

Whereas, Said purchase of new software will provide real time cloud-based hosting, referral/medication data integration, analytics for data driven decisions, provider link for timely electronic order processing at the point of care through claim processing, Electronic Visit Verification (EVV) for Medicaid patients, and interfaces with community partners, and

Whereas, After extensive review of various software packages, the Director of Public Health recommends the purchase of Homecare Homebase software, and

Whereas, Said software is a special professional product and is 100% allowable within home health cost reports and reimbursement fees promulgated, and

Whereas, Homecare Homebase will provide project implementation services, including software installation and training of County Public Health staff in the use of said software, and

Whereas, The cost of the software services totals approximately \$84,000 per year for the initial five-year term, then reduced to \$73,000 per year thereafter, and

Whereas, The clinician tablet upgrade is expected to total \$18,000, and

Whereas, These costs are already appropriated in the 2025 County Budget.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Homecare Homebase, LLC, for the terms and purposes stated above, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Tina M. Bartlett-Bearup

All members present voted aye.

Resolution No. 89

Accepting Donation on Behalf of the Jefferson County Public Health Service and Amending the 2025 County Budget

By Legislator: Tina M. Bartlett-Bearup

Whereas, The Smith family of Jefferson County has donated funds to the Jefferson County Public Health Service, and

Whereas, The 2025 County Budget must be amended to recognize this donation.

Now, Therefore, Be It Resolved, That Pursuant to County Law Section 215 (3), this Board of Legislators gratefully accepts said donation and be it further

Resolved, That the 2025 County Budget is amended as follows:

Increase:

Revenue:

01405000 92705	Gifts/Donations	\$500
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Expenditure:

01405000 04585	Operating Supplies	\$500
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Seconded by Legislator: Frances A. Calarco

Roll Call Vote

Ayes: Reed, Grant, McBride, Potter, Bartlett-Bearup, Boulio, Montigelli, Jareo, Nabwyaniiec, Freeman, Johnson

Absent: Calarco, Ferris, Cantwell, Doldo

Resolution passed.

Resolution No. 90

**Authorizing an Agreement for Provision of Speech Therapy Services
to the Public Health Service**

By Legislator: Tina M. Bartlett-Bearup

Whereas, Speech Therapy represents an important and required service within the Certified Home Health Agency, and

Whereas, After evaluating the level of care and needs, the demand for the provision of speech therapy is projected to continue, and

Whereas, Wellspeak Therapy has expressed interest in providing service to residents of Jefferson County for the period of January 15, 2025, through December 31, 2027, at the rate of \$100/hour.

Now, Therefore, Be It Resolved, That Jefferson County authorizes and directs the Chairman of the Board of Legislators to execute any and all documents with Wellspeak Therapy for provision of these services, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Christopher S. Boulio

All members present voted aye.

Resolution No. 91

**Authorizing an Agreement Relative to Public Health Service Participation in the
New York State Department of Health, Statewide Health Information Network for New
York Statewide Common Participation Agreement**

By Legislator: Tina M. Bartlett-Bearup

Whereas, Since 2012, the Jefferson County Public Health Service has participated with HealtheConnections of Syracuse, Central New York's Regional Health Information Organization (RHIO), also known as a Qualified Entity (QE), one of 6 QEs throughout New York State, and

Whereas, The New York State Department of Health (NYSDOH) has established a Statewide Common Participation Agreement (SCPA) to unify the 6 QEs and enhance the functions and capabilities of the Statewide Health Information Network for New York (SHIN-NY), and

Whereas, The SHIN-NY is the technical infrastructure, supportive policies, and set of agreements between the NYSDOH, the QEs, and SHIN-NY participants that make possible the secure electronic exchange of health information in New York State for authorized purposes, including between and among, directly and indirectly, health care providers, health plans, and other organizations, each of whom are a SHIN-NY participant, and

Whereas, enhanced functions and capabilities of SHIN-NY shall include new statewide data infrastructure to improve interoperability; establishing a single, statewide common participation agreement governing data exchange statewide; enabling health care facilities required to connect to the SHIN-NY to do so directly, rather than through their QE as is currently the case; establishing a single data matching process for patient demographic information submitted by SHIN-NY participants; establishing a statewide provider directory to serve as a standardized resource for resolving provider and facility identities; establishing a single, statewide patient consent management system, with network-wide policies that must be honored and implemented by all QEs; and establishing a secure, statewide repository to store all data from SHIN-NY participants, and

Whereas, The NYSDOH and QEs have worked collaboratively to develop these health information technology enhancements, which will support the provision of better, more cost-effective health care through the use of SHIN-NY in accordance with the regulations set forth in Part 300 of Title 10 of New York Codes, Rules and Regulations.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators authorizes and directs the Chairman of the Board of Legislators to execute a Statewide Common Participation Agreement for said involvement with the NYSDOH SHIN-NY on behalf of the County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Christopher S. Boulio

All members present voted aye.

Resolution No. 92

Amending the 2025 County Budget to Reappropriate Funding From the Office of Temporary and Disability Assistance for New York State Code Blue

By Legislator: Frances A. Calarco

Whereas, By Resolution 342 of 2024, this Board of Legislators accepted funding from the New York State Office of Temporary and Disability Assistance in the amount of \$414,311 for district costs related to implementing emergency measures for the homeless during inclement winter weather (Code Blue), and

Whereas, There remain unspent funds for which the deadline for expenditures is June 30, 2025.

Now, Therefore, Be It Resolved, That the 2025 County Budget is hereby amended as follows:

Increase:

Revenue

01000000 30599	Appropriated fund balance	\$308,039
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Expenditure

01614000 04600	Safety Net Assistance	\$308,039
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Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: McBride, Reed, Nabywaniec, Jareo, Grant, Freeman, Boulio, Potter, Montigelli, Bartlett-Bearup, Johnson

Absent: Calarco, Ferris, Doldo, Cantwell

Resolution passed.

Legislator Montigelli advised that he attended the February NYSAC Conference and took part in many interesting sessions. He said the plenary session was about tourism with the key point being that tourism is an economic driver, and having more things to do in your community increases the likelihood of expanding the value of tourism. He expressed support for the Zoo in that light and said it is an asset to the community, it has been part of the community his entire life, and attracts people of all ages. He understood the hesitation to spend the money, but pointed out that tax dollars are spent on other societal benefits that not everyone one uses or agrees with like schools, highways, etc.

In response to a question from Legislator Jareo Chairman Johnson advised that he is the person that excuses legislators from attending meetings.

Chairman Johnson reminded legislators that the General Services Committee will meet on Tuesday, March 11, 2025 at 5:30 p.m. at the Watertown International Airport.

There being no further business of the Board, on a motion by Legislator Potter seconded by Legislator Grant and unanimously carried, the meeting was adjourned at 6:22 p.m

Respectfully submitted,



Ryan Piche
Clerk of the Board