

Finance & Rules Committee
November 5, 2025
Minutes

Members Present: Committee Chair Michael Montigelli, Legislators Robert Cantwell, Philip Reed, Daniel McBride, Robert Ferris, Frances Calarco, Steel Potter, Board Chair William Johnson

Others Present: Legislators Tina Bartlett-Bearup, Patrick Jareo, Christopher Boulio, Steel Potter, Anthony Doldo, County Administrator Ryan Piche, Deputy Administrator Dylan Soper, County Attorney John Sabik, Conf. Asst. for Fiscal Affairs Kristy O'Shaughnessy, County Auditor Stefanie LaPier, County Clerk Gizelle Meeks, Information Technologies Director Sean Vincent, Highway Superintendent Joseph Waselewski, Confidential Secretary Jill Jones, Confidential Secretary Jaimie Lee

Chairman Montigelli called the meeting to order at 7:03 p.m. and related that the Soil & Water Conservation District advised him that they have harvested \$167,000 worth of white ash out of the County forestlands. Chairman Montigelli offered Privilege of the Floor however no one present wished to speak. The Committee approved the minutes of the September meeting, as written.

Chairman Montigelli introduced a resolution Revising and Adopting the 2026 Tentative County Budget and entertained a motion for consideration. A motion was duly made by Legislator Potter seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Appropriation for the Conduct of County Government for Fiscal Year 2026 and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Potter and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Adopting the Capital Plan for 2026-2031 and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator Cantwell and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Certification of Taxes to City of Watertown and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Levying Tax Map Maintenance Charges for 2026 and entertained a motion for consideration. A motion was duly made by Legislator Potter seconded by Legislator McBride and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Amending the 2025 County Budget in Relation to County Attorney Legal Fees and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator Potter and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Approving Mortgage Tax Report and entertained a motion for consideration. A motion was duly made by Legislator Cantwell seconded by Legislator McBride and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing a Software Agreement with Tyler Technologies, Inc. for the Jefferson County Clerk's Office for a Document Management System and entertained a motion for consideration. A motion was duly made by Legislator Potter and seconded by Legislator Ferris. In response to a question from Legislator Ferris, County Clerk Meeks advised that it is a new system for about the same cost and has more program features that will allow for efficiencies in processing time as it allows for digitization, it has some AI technology and is I cloud based. There being no further debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Amending the 2025 County Budget Relative to Board of Elections Postage, Printing and Office Expenses and entertained a motion for consideration. A motion was duly made by Legislator Ferris seconded by Legislator Potter and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Amending the 2025 County Budget in Relation to the Employment & Training Program and entertained a motion for consideration. A motion was duly made by Legislator Ferris seconded by Legislator Potter and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced Local Law Intro No 7 of 2025 Approving the Management Compensation Plan for 2026 and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator Cantwell and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Setting Time and Place for Public Hearing on Local Law Intro. No. 7 of 2025 and entertained a motion for consideration. A motion was duly made by Legislator Ferris seconded by Legislator McBride and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing FY2022 Cybersecurity Grant Agreement and entertained a motion for consideration. A motion was duly made by Legislator Potter seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing an Agreement with the New York State Office of Information Technology Services and the New York State Division of Homeland Security and Emergency Services in Relation to Cyber Information Sharing and Collaboration and entertained a motion for consideration. A motion was duly made by Legislator Potter seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing Use of Jefferson Community College Rental Income Funds to Match State Aid in Relation to Facilities Master Plan Project for Campus Revitalization and Deferred Maintenance and entertained a motion for consideration. A motion was duly made by Legislator Cantwell seconded by Legislator Reed and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Amending the 2025 Budget in Relation to Community College Chargebacks and entertained a motion for consideration. A motion was duly made by Legislator Ferris seconded by Legislator Potter and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Amending 2025 County Budget for the Treasurer's Office in Relation to Auditing Fees and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced Local Law Intro No. 8 of 2025 A Local Law Authorizing 12 and 13 Year Old Licensed Hunters to Hunt Deer with a Firearm or Crossbow During Hunting Season with the Supervision of an Adult Licensed Hunter and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Cantwell and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Setting Time and Place for Public Hearing on Local Law Intro. No. 8 of 2025 and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Termination of Drainage Easements in Town of Henderson and entertained a motion for consideration. A motion was duly made by Legislator Potter seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Reappointing Representative to Cornell Cooperative Extension Association of Jefferson County and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator Potter and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Appointing Members to the Regional Fish and Wildlife Management Board and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Reed and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Reappointing Member to Jefferson County Industrial Development Agency and entertained a motion for consideration. A motion was duly made by Legislator Cantwell seconded by Legislator Potter and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Appointment to Jury Board and entertained a motion for consideration. A motion was duly made by Legislator Potter seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Reappointing Members to Soil & Water Conservation District Board of Directors and entertained a motion for consideration. A motion was duly made by Legislator Reed seconded by Legislator Cantwell and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Approving Appointment/Reappointments to the Sports Fishery Advisory Board and entertained a motion for consideration. A motion was duly made by Legislator Potter seconded by Legislator Cantwell and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Approving Appointment to the Thousand Islands Bridge Authority and entertained a motion for consideration. A motion was duly made by Legislator Calarco seconded by Legislator Ferris and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Approving Appointment/Reappointments to the Thousand Islands Regional Tourism Development Corporation and entertained a motion for consideration. A motion was duly made by Legislator Potter seconded by Legislator Reed and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Reappointing Members to the Watertown-Jefferson County Area Transportation Council and entertained a motion for consideration. A motion was duly made by Legislator Cantwell seconded by Legislator Potter and there being no debate, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli advised that if there were no objections the other jurisdictional committee resolutions would each be dealt with as a block and legislators could pull out any resolution to discuss or vote on separately if desired. Legislators did not express objections to approving those resolutions in that manner.

On a motion by Legislator Reed seconded by Legislator Cantwell and unanimously carried, the Committee approved the following General Services Committee sponsored resolutions:

- ✓ Authorizing an Agreement with McFarland Johnson Inc. to Update the Stormwater Pollution Prevention Plan and the Spill Prevention, Control, and Countermeasures Plan for the Watertown International Airport and Amending the 2025 County Budget in Relation Thereto
- ✓ Authorizing an Agreement with Titan Roofing, Inc. for Roof Replacement Project at The Workplace and Amending the 2025 County Budget and Capital Plan
- ✓ Authorizing an Agreement with Barton & Loguidice, D.P.C. for Professional Engineering Services Related to County Route 123 and Amending the 2025 County Budget and Capital Plan in Relation Thereto
- ✓ Amending the 2025 County Budget in Relation to Recycling and Waste Management Accounts
- ✓ Amending the 2025 County Budget in Relation to Sheriff's Office Accident Reconstruction/Crash Data Management System

On a motion by Legislator Ferris seconded by Legislator McBride and unanimously carried, the Committee approved the following Health & Human Services Committee sponsored resolutions:

- ✓ Amending the 2025 County Budget to Allocate Additional State Aid for Community Services Programs
- ✓ Authorizing an Agreement with BCA Architects & Engineers for Professional Design Services for Office Renovations and Security Upgrades to the Human Services Building and Amending the 2025 County Budget and Capital Plan in Relation Thereto

Legislator Jareo thanked County Attorney John Sabik and Highway Superintendent Joseph Wasilewski for their work on the resolution for drainage easements in the Town of Henderson that was addressed by the Committee this evening. He also thanked the Committee for approving all of the Advisory Board appointments on the agenda tonight. He felt it was an important task of the Board to appoint quality individuals to the various boards and the Ad Hoc Committee has worked hard to accomplish that task.

There being no further business of the Committee, on a motion by Legislator Reed seconded by Legislator Ferris and unanimously carried, the meeting was adjourned at 7:17 p.m.

Respectfully submitted,



Ryan Piche
Clerk of the Board