

REGULAR SESSION

TUESDAY, AUGUST 4, 2026

Chairman Johnson called the meeting to order at 6:00 p.m.

ROLL CALL OF MEMBERS

All members present except Legislators Cantwell and McBride who were excused.

PRIVILEGE OF THE FLOOR

Katherine Ward, 12197 Ryan's Way, Chaumont, NY expressed opposition to Resolution No. 219 on tonight's agenda in its current form. She said it should give towns the option to opt out and negotiate on their own. The Town of Lyme did an RFP and has their own attorney who is experienced in this area. She encouraged legislators to table the resolution.

Ken Knapp, 32930 Kenney Rd., Chaumont, NY, Deputy Supervisor and Renewable Energy Liaison for the Town of Clayton strongly urged legislators to table Resolution No. 219 or rewrite it completely. He said the Town of Clayton has a lot of experience in fighting wind and solar developments, and both the Towns of Clayton and Lyme are fully engaged in processes with the Office of Renewable Energy Siting (ORES). He said the only requirement in the ORES process is a Host Community Benefit and he felt the resolution cuts towns out of the conversation regarding negotiations. He suggested the towns and County should work together on this issue.

Jennifer Kingsley, 21010 South Shore Rd, Three Mile Bay, Deputy Supervisor Town of Lyme, said she wants to work with the County and the JCIDA concerning solar development. She suggested that the attorney who represents the Towns of Lyme and Clayton could have also been retained or at least consulted by the County as he has expertise in the field. She expressed opposition to any solar developer receiving sales tax exemptions and asked that Resolution No. 219 be tabled or not pass as it is currently written.

County Administration employee Jill Jones was recognized for 40 years of service with Jefferson County.

READING OF MINUTES OF LAST SESSION, IF REQUESTED

The minutes of the July Session stand approved in the absence of objection or correction.

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

There were none this month.

REPORTS OF STANDING COMMITTEES

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees.

REPORTS OF COUNTY OFFICERS AND OTHER

The County Treasurer provided a report on Investments and Cash In Banks as of June 30, 2026.

The County Administrator provided a report on Budget Transfers for the month of July, 2026.

LOCAL LAWS, RESOLUTIONS AND MOTIONS

Resolution No. 214

Reclassifying Positions in the Social Services Department

By Legislator: Steel E. Potter

Whereas, By Resolution No. 65 of 2026, The Board of Legislators adopted the strategic priority of the Health and Human Services Committee to support the Department of Social Services efforts to improve performance metrics, and

Whereas, Certain position responsibilities have evolved to meet operational challenges, including utilizing Community Service Worker positions to further assist Caseworkers positions that have experienced vacancies and lack of experienced staff, and

Whereas, A civil service job study was completed and recommendations have been made to reclassify six (6) existing Community Service Worker positions within Social Services to better align job functions with a position commensurate with expanded job duties, and

Whereas, The Commissioner of Social Services, in conjunction with Jefferson County Human Resources, has determined that six full-time Caseworker Assistant positions are necessary to align with the civil service job study and to continue to meet the needs of the Department and its clients.

Now, Therefore, Be it Resolved, That six Community Services Worker (Grade 4) positions be reclassified to Caseworker Assistant positions in the Department of Social Services (60100082; 60100084; 60100106; 60100133; 60100145; 60100206), and be it further

Resolved, that the Grade for the Caseworker Assistant position will be allocated to Grade 10 of the Civil Service Employees Association, Inc., Local 1000, AFSCME, AFL-CIO Collective Bargaining Agreement, effective the pay period of August 3, 2026.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

County of Jefferson

Local Law Intro Number 2 of 2026

A Local Law Amending the Management Compensation Plan for 2026

By Legislator: Philip N. Reed, Sr.

Be It Enacted by the County Legislature of the County of Jefferson as follows:

Whereas, As part of the Administrative Policies and Procedures Section 3.02 governing Management and Management Confidential employees adopted by Resolution No. 18 of 1989, as amended, the Jefferson County Board of Supervisors approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, The Board of Legislators desires to amend the Management and Management Confidential Compensation Plan for Jefferson County as adopted under Local Law No. 1 of 2026 to provide for upward Grade adjustments to Sheriff's Department and Fire & EMS Department Management Titles in the administrative salary schedule, and to provide monetary adjustments for such Titles in accordance with such schedule.

Section 1. The Board of Legislators adopts the Grade adjustments to Sheriff's Department and Fire & EMS Department Management Titles to be included in the administrative salary schedule as set forth below. Said schedule to be effective August 3, 2026.

<u>Title</u>	<u>Grade</u>
Sheriff	Grade 2
Undersheriff	Grade 4
Deputy Sheriff Lieutenant	Grade 5
Correction Lieutenant	Grade 5
Correction 2 nd Lieutenant	Grade 6
Fire & EMS Director	Grade 4
Deputy Fire & EMS Director	Grade 6
911 Manager	Grade 8

Section 2: With the exception of the Grade adjustments to Sheriff's Department and Fire & EMS Department Management Titles adopted by this local law, the remainder of the Management and Management Confidential Compensation Plan for Jefferson County as adopted under Local Law No. 1 of 2026 shall remain in full force and effect.

Section 3: Upon its effective date, the Grade adjustments to Sheriff's Department and Fire &

EMS Department Management Titles as set forth herein shall continue in effect unless or until amended, repealed or replaced.

- Section 4: This local law is adopted subject to a permissive referendum as to the change in the salary of an elected or appointed officer effective during their term of office and the Clerk of the Board is directed to publish notice of the same as required by law.
- Section 5: All local laws and resolutions of the Board of Legislators of Jefferson County, to the extent that the same are inconsistent with this local law, are hereby superseded by this local law.
- Section 6: If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.
- Section 7: This local law shall become effective in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

Seconded by Legislator: Robert W. Cantwell, III

There being no debate Chairman Johnson entertained a motion and second to lay the local law on the table pending a public hearing. Such motion was made by Legislator Montigelli, seconded by Legislator Jareo and unanimously carried.

Resolution No. 215

Setting a Time and Place for a Public Hearing on Local Law Intro. No. 2 of 2026

By Legislator: Daniel R. McBride

Resolved, That the Board of Legislators shall hold a public hearing on a proposed local law entitled "A Local Law Amending the Management Compensation Plan for 2026" on September 8, 2026, at 6:00 p.m. in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 216

Amending the 2026 County Budget in Relation to Telecommunication and Technology Audit

By Legislator: Daniel R. McBride

Whereas, By Resolution No. 200 of 2025, the Jefferson County Board of Legislators authorized an agreement with The SpyGlass Group, LLC for telecommunications and technology audit services on a contingent fee basis structured around successfully implemented cost savings, and

Whereas, Funds were not appropriated at the time of the contract authorization due to uncertainty of actual cost savings of the audit, and

Whereas, The SpyGlass Group, LLC and Jefferson County have completed its analysis of the County's primary telecommunications accounts and successfully implemented recommendations resulting in significant ongoing operational cost reductions, and

Whereas, The audit recommendations have successfully secured a forward-looking monthly savings of \$1,445.29 for voice and data services, alongside a forward-looking monthly savings of \$578.26 for mobility services, thereby providing an immediate and ongoing fiscal benefit to Jefferson County of over \$24,000 annually, and

Whereas, Pursuant to the terms of the previously authorized agreement, a contingent consulting fee equal to nine times the monthly savings is now due to The SpyGlass Group, LLC, totaling \$13,007.61 for voice/data services and \$5,204.34 for mobility services, which results in a total invoice amount of \$18,211.95, and

Whereas, The Information Technology Department has secured an additional approximate \$500 per month savings outside of the audit contract, driving the annual savings to over \$30,000.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Decrease:

Expenditure		
01199000 04936	Contingent Account	\$18,212

Increase:

Expenditure		
01168000 04416	Professional Fees	\$18,212

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 217

Approving Amended Jefferson County Administrative Policies and Procedures Relative to Purchasing Policy and Control

By Legislator: Philip N. Reed, Sr.

Whereas, Local Law No. 10 of 1986, as amended, provides that the County Administrator shall promulgate such administrative regulations and procedures as may be authorized by the Board of Legislators, and

Whereas, It is the desire of the Board of Legislators to authorize the amendment of administrative policies and procedures for Purchasing Policy and Control which will replace those policies and procedures revised in 2025.

Now, Therefore, Be It Resolved, That the amended Administrative Policy Section: Purchasing, Subsection: 4.01 Policy and Control is hereby approved and its promulgation and implementation by the County Administrator is authorized, effective immediately.

Seconded by Legislator: Daniel R. McBride

Legislator Jareo made a motion to amend the policy to reverse the amendment that was made at the Finance & Rules Committee meeting on Page 7, number 30, while well intended he said it diminishes the role of the County Administrator and empowers employees to by pass Administration. Legislator Montigelli seconded the motion.

Roll Call Vote on Amendment to Policy

Ayes: Jareo, Ferris, Nabywaniec, Bartlett-Bearup, Grant, Reed, Calarco, Freeman, Boulio, Montigelli, Johnson

Nays: Doldo, Potter

Absent: Cantwell, McBride

Amendment passed.

All members present voted aye on the resolution, as amended.

Resolution No. 218

Urging the New York State Attorney General's Office to Investigate National Booking

Services for Non-Compliance with Real Property Law Section 447-B

By Legislator: Steel E. Potter

Whereas, On December 21st, 2024, Governor Hochul signed into law legislation to regulate and govern the short-term rental industry (S.885C / A.4130C), which was subsequently finalized in February of 2025 through chapter amendments under Chapter 99 of the Laws of 2025 (S.820 / A.5686) to provide a structured, uniform approach for counties to manage short-term rentals, and

Whereas, By Local Law No. 5 of 2025, The Jefferson County Board of Legislators proactively implemented this statewide framework to preserve community character and maintain tax revenue parity with existing travel accommodations by adopting Local Law No. 5 of 2025 to include short-term rentals under its occupancy tax regulations, and

Whereas, By Resolution No. 128 of 2025, The Board fulfilled its administrative duties under the law, authorizing an agreement to create and maintain a short-term rental registry and occupancy tax management system, and

Whereas, New York State Real Property Law Section 447-B establishes explicit statutory mandates, requiring booking services to collect, maintain, and report essential stay data—including booking dates, number of guests, total costs, itemized tax collections, physical addresses, and host registration numbers—to the respective counties, and

Whereas, Presently, certain booking services are not providing the statutory transaction-level data necessary for reconciliation, if they are remitting taxes at all, and

Whereas, The failure of national booking services to fully comply with reporting and verification mandates directly undermines the ability of Jefferson County and its city and towns to accurately track local housing stock, manage land use resources, and fully collect the occupancy tax revenues dedicated to the special tourism fund for the promotion of tourism in Jefferson County, and

Whereas, Jefferson County stands as one of the few counties in New York State that directly shares its occupancy tax revenue, allocating forty eight percent of collections back to the city or town of tax origin, and

Whereas, The persistent non-compliance of national booking services in disregarding its statutory responsibility to provide itemized, localized transaction data makes it structurally impossible for the County Treasurer to reconcile the funds collected, thereby directly disrupting the lawful remittance of critical tourism and promotion funding to Jefferson County's city and towns, and

Whereas, Jefferson County stands united with its constituent city and towns in recognizing that securing full compliance from national booking services is a shared priority essential to tourism promotion, economic development, restoring regulatory transparency, and ensuring that every municipality receives its lawful allocation of shared funding.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby formally urges the New York State Attorney General's Office to launch a thorough investigation into national short-term rental booking services regarding their non-compliance with the data reporting, verification, and fee-collection requirements mandated by Real Property Law Section 447-B, and be it further

Resolved, That a certified copy of this Resolution be sent to Jefferson County's individual city and towns, encouraging the adoption of similar resolutions requesting action by the New York State Attorney General's Office, and be it further

Resolved, That a certified copy of this Resolution be sent to New York State Attorney General Letitia James, Assembly Speaker Carl Heastie, Senate Majority Leader Andrea Stewart-Cousins, Governor Kathy Hochul, Senator Mark Walczyk, Assemblyman Ken Blankenbush, Assemblyman Scott Gray, and Assemblyman William Barclay.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 219

Authorizing an Agreement with O'Toole Law Group PLLC for Renewable Energy Taxation, Community Benefit, and Incentives Strategic Planning

By Legislator: Daniel R. McBride

Whereas, Per Resolution No. 47 of 2026, The Board of Legislators formally adopted the strategic priorities for the General Services Committee, including addressing land use, permitting, and taxation policies regarding clean energy development, and

Whereas, Jefferson County is evaluating strategic approaches and preparation of a strategy to respond to renewable energy developers seeking real property tax certainty, RPTL § 487 PILOT agreements, IDA PILOT structures, county sales and use tax exemptions, mortgage recording tax exemptions, and host community agreements, and

Whereas, Developing a practical and defensible framework for evaluating renewable energy project requests ensures transparency, protects the County's fiscal and legal baseline under RPTL § 487 and RPTL § 575-b, and prevents Jefferson County from being placed in a reactive position on individual project proposals, and

Whereas, O'Toole Law Group PLLC possesses substantial experience representing municipalities and taxing jurisdictions in connection with community and large-scale renewable energy projects, PILOT negotiations, decommissioning protections, and host community agreements, and

Whereas, O'Toole Law Group PLLC has submitted a legal services engagement proposal to provide County renewable energy taxation, community benefit and incentives strategic planning for a flat fee of \$20,000.00.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with O'Toole Law Group PLLC for countywide renewable energy taxation, community benefit, and incentives strategic planning in an amount not to exceed \$20,000.00 for the flat-fee scope of services, with any separately requested out-of-scope work billed hourly per the agreed upon rate schedule, for a term continuing until terminated by Jefferson County at any time upon written notice, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

Legislator Reed asked if time was of the essence for this resolution. Administrator Piche said the resolution did not have to be adopted tonight if that was the desire of Legislators, and we would be happy to engage with those present tonight as municipalities would be stronger together. He said the intent was not to leave anyone out of the process, but to get the County engaged in the process as we have not been to this point and needed expertise. Legislator Montigelli, while not representing any towns involved, said in deference to the elected officials from the Towns that were present tonight the matter deserves more review. Legislator Ferris, who owns property in both affected towns, said since Legislator Cantwell who represents the Town of Clayton was not in attendance this evening, he made a motion to table the resolution to get a better grasp on the issue. Legislator Jareo seconded the motion saying it warrants more conversation. Administrator Piche advised that we could have a representative of the O'Toole Law Firm make a presentation at an upcoming committee meeting.

There being no further debate, all members present voted aye to table the resolution.

Resolution No. 220

Amending the 2026 County Budget and Capital Plan for the Airport Department Relative to Parking Lot Improvements Project

By Legislator: Philip N. Reed, Sr.

Whereas, By Resolution No. 179 of 2024, The Board of Legislators classified the Airport Terminal and Gateway Redevelopment Project, including the parking improvements, as a SEQR Unlisted Action and authorized a determination of non-significance, and

Whereas, By Resolution No. 289 of 2025, The Board of Legislators adopted the Six-Year Capital Plan which includes the Airport Parking Lot Improvements Project, and

Whereas, By Resolution No. 47 of 2026, The Board of Legislators identified the project as a priority for 2026.

Whereas, The County is nearing completion of the construction phase of the main terminal parking lot, utilizing internal labor through collaboration with the Highway Department, and

Whereas, Additional funds are needed due to various field changes including additional stonefill to ensure proper subbase and hauling expenses.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Expenditure		
20561000 02073	Airport Parking Improvements (APPRKG23)	\$170,000

Decrease:

20698900 02064	Property Acquisition/Improvements (PROPACQ)	\$170,000
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and be it further,

Resolved, That the Six-Year Capital Plan is amended accordingly.

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: Boulio, Freeman, Reed, Potter, Jareo, Ferris, Nabywaniec, Calarco, Doldo,
Bartlett-Bearup, Grant, Montigelli, Johnson

Absent: McBride, Cantwell

Resolution passed.

Resolution No. 221

Amending the 2026 County Budget for the Airport Department Relative to Personnel

By Legislator: Steel E. Potter

Whereas, Additional overtime and temporary staffing is needed due to adjustment in flight times due to construction, snow and ice control operations, shift coverage, and after-hours fueling activity, and

Whereas, Funds are available within the Airport Budget and the Director of Aviation has requested transfers to pay for associated expenses.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Decrease:

Expenditure

01561000 01100	Personal Services	\$69,000
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Increase:

Expenditure

01561000 01110	Temporary	\$33,000
01561000 01100	Overtime	36,000

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 222

Increasing Watertown International Airport Petty Cash Fund

By Legislator: Daniel R. McBride

Whereas, Pursuant to Section 371 of County Law, and by Resolution Nos. 177 of 2012 and 204 of 2015, a petty cash fund was established at the Airport in the amount of \$100, and subsequently increased to \$200, and

Whereas, Said petty cash fund is used to make change when customers pay cash for services or products, and

Whereas, There is a business need for increasing said amount of petty cash for providing change for sales, services, and security fees, and

Whereas, The Director of Aviation and County Treasurer recommend that the amount be increased from \$200 to \$400 to better serve the customers of the Airport.

Now, Therefore, Be It Resolved, Pursuant to Section 371 of County Law, the funding level of the Watertown International Airport petty cash fund is hereby increased to \$400.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 223

Authorizing Agreements with the Federal Aviation Administration, New York State Department of Transportation, McFarland-Johnson, Inc., and MJ's Contracting Services, Inc. for the Watertown International Airport Runway 25 Obstruction Removal Construction (Phase I)

By Legislator: Philip N. Reed, Sr.

Whereas, By Resolution No. 226 of 2024, The Board of Legislators authorized agreements with the Federal Aviation Administration (FAA), New York State Department of Transportation (NYSDOT), Arnold K. Crump, Patrick K. Crump, Christine Spencer, Margaret Moore, and Daniel and Rebecca Crosby for the acquisition of land in the vicinity of Runway 25 at the Watertown International Airport, and

Whereas, By Resolution No. 236 of 2025, The Board of Legislators authorized agreements with the FAA, NYSDOT, and McFarland-Johnson, Inc. to complete engineering design and coordinate the receipt of bids for the removal of structures and obstructions on airport property, including the acquired parcels, and

Whereas, By Resolution No. 289 of 2025, The Board of Legislators authorized the 2026 County Capital Plan, including the Obstruction Removal Project, and

Whereas, A Negative Declaration was issued as part of Resolution No.65 of 2022, pursuant to 6 NYCRR 617.5, and

Whereas, Upon completion of the bidding process for the Runway 25 Obstruction Removal Construction Phase 1, McFarland Johnson, Inc. recommends MJ's Contracting Services, Inc. in an amount not to exceed \$202,032.68, and

Whereas, McFarland-Johnson, Inc. will provide Construction Observation and Grant Administration services at a cost not to exceed \$77,499, and

Whereas, Grant funding is anticipated from the FAA Airport Improvement Program (AIP) toward the project in Federal Fiscal year 2026 totaling \$264,799, and

Whereas, A matching grant on the FAA AIP funds from NYSDOT is anticipated in the amount of \$6,968 with a local matching share of \$7,764.68.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with MJ's Contracting Services, Inc. in the amount of \$202,032.68, and be it further

Resolved, That Jefferson County enter into an agreement with McFarland Johnson to provide Construction Observation and Grant Administration Services at a cost not to exceed \$77,499, and be it further

Resolved, That Jefferson County enter into agreements with FAA to accept said AIP grant funds in the amount of \$264,799 and with NYSDOT to accept said grant funds in the amount of \$6,968, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as

recommended by the Director of Aviation and County Administrator, not to exceed the funding available, subject to review of the County Attorney as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 224

Amending the 2026 County Budget to Recognize Settlement in the Matter of City of Laurel, Mississippi et al. v. Cintas Corporation No. 2

By Legislator: Steel E. Potter

Whereas, The Watertown International Airport has received an settlement check in the amount of \$251.54 for the class action lawsuit City of Laurel, Mississippi et al. v. Cintas Corporation No. 2, and

Whereas, The Settlement Class consists of all Participating Public Agencies, including Local Governments, which entered into local agreements with Cintas for products or services that piggybacked onto Master Agreements with Harford or Prince William Counties' Master Agreements during the time period of April 1, 2012, through December 31, 2024.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Expenditure

01561000 04514	Uniforms & Clothing	\$251.54
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Revenue

01561000 92770	Other Unclassified Revenue	\$251.54
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Seconded by Legislator: Philip N. Reed, Sr

Roll Call Vote

Ayes: Freeman, Calarco, Boullo, Montigelli, Nabywaniec, Doldo, Potter, Grant, Reed, Ferris, Jareo, Bartlett-Bearup, Johnson

Absent: Cantwell, McBride

Resolution passed.

Resolution No. 225

**Authorizing Agreements with the Federal Aviation Administration, New York State
Department of Transportation, McFarland-Johnson, Inc., and M-B Companies, Inc. for the
Watertown International Airport Snow Removal Equipment Acquisition and Amending
the 2026 County Budget and Capital Plan in Relation Thereto**

By Legislator: Robert W. Cantwell, III

Whereas, By Resolution No. 50 of 2026, The Board of Legislators authorized an agreement with McFarland-Johnson, Inc. to develop bid specifications and to coordinate bidding for the acquisition of snow removal equipment to include an airfield snow blower, with options for attachments to include a broom, a trailer mounted-deicer, and a lighting package for the airfield snow blower, and

Whereas, An environmental review was completed in accordance with the National Environmental Policy Act (NEPA) and the State Environmental Quality Review Act (SEQR) determining that the project qualifies as a Type II Action under SEQR for the purchase or sale of furnishings, equipment, or supplies, including surplus government property, other than land, radioactive material, pesticides, herbicides, or other hazardous materials, and

Whereas, Upon completion of the bidding process, McFarland-Johnson, Inc. recommends M-B Companies, Inc. for award as the low bidder in the amount of \$1,053,498.06 for the Snow Removal Equipment, and

Whereas, Grant funding is anticipated from the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) towards the project in Federal Fiscal year 2026 totaling \$1,035,201 with matching funds from New York State Department of Transportation (NYSDOT) anticipated in the amount of \$27,242, and

Whereas, The Jefferson County local match for the FAA grant is \$27,243.06 with additional administrative expenses required in the amount of \$160 which are not covered under the grant, and

Whereas, By Resolution No. 289 of 2025, The Board of Legislators approved this project as part of the 2026-2031 Six-Year Capital Plan and the various accounts require adjustment.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with M-B Companies, Inc. in the amount of \$1,053,498.06, with the FAA to accept said AIP grant funds in the amount of \$1,035,201, and with NYSDOT to accept said grant funds in an amount not to exceed \$27,242, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreements, including any changes orders as recommended by the County Administrator, not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it further

By Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: Potter, Doldo, Freeman, Nabywaniec, Bartlett-Bearup, Reed, Jareo, Montigelli, Grant, Boulio, Calarco, Ferris, Johnson

Absent: McBride, Cantwell

Resolution passed.

Resolution No. 226

Authorizing an Agreement with Barrett Paving Materials, Inc. for Lake Ontario Resiliency and Economic Development Initiative (REDI) Project County Road 125, Point Salubrious

By Legislator: Steel E. Potter

Whereas, In May 2019, New York State launched the Lake Ontario Resiliency and Economic Development Initiative (REDI) to harden waterfront infrastructure and strengthen regional economics in flood prone regions, and

Whereas, By Resolution Nos. 74 of 2020 and 54 of 2026, Jefferson County advanced the REDI project by making a commitment of 100% of the cost of the preliminary design, and

Whereas, Upon completion of the competitive bidding process, Barrett Paving Materials, Inc. has been determined to be the lowest responsible bidder for the construction contract to complete remaining REDI work on CR 125 Pt. Salubrious in an amount not to exceed \$1,443,521.

Now, Therefore, Be It Resolved, That Chairman of the Board of Legislators be and is hereby authorized and directed to enter into an agreement with Barrett Paving Materials, Inc. to complete the remaining REDI work on CR 125 at a cost not to exceed \$1,443,521, including any change orders as recommended by the Highway Superintendent and County Administrator, not to exceed the funding available, subject to review of the County Attorney as to form and content.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 227

Authorizing the Implementation, and Funding In the First Instance 100% of the Federal-Aid and State "Marchiselli" Program-Aid Eligible Costs, of a Transportation Federal-Aid Project and Amending the 2026 County Budget and Capital Plan for the Highway Department Relative to Project for Noble Street over West Creek

By Legislator: Daniel R. McBride

Whereas, A Project for Noble Street over West Creek, PIN 775377 (the “Project”) is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% federal funds and 20% non-federal funds, and

Whereas, By Resolution Nos. 209 of 2019, 290 and 295 of 2021, 363 of 2022, 167 and 168 of 2024, and 53 of 2026, Jefferson County approved the above project by making a commitment for the cost of the Right of Way Acquisition Phase for \$45,305, the Preliminary Design Phases I-IV, Right of Way Acquisition Phase and Design Phases V-VI of the project authorizing \$310,000 to cover additional Phases, \$177,000 for the Final Design Phase, and \$3,360,000 for the Construction Phase; as well as a separate contract for Bridge NY funding in the amount of \$2,064,000 for construction, and \$893,750 for additional Design and Construction expenses, and

Whereas, The County has allocated a total of \$500,000 to this project through the Adopted 2019, 2020, 2021, 2024, and 2025 County Budgets.

Now, Therefore, Be It Resolved, That The Jefferson County Board of Legislators duly convened does hereby approve the above-subject project, and be it further

Resolved, The sum of \$100,000 is hereby appropriated from Account 20511300 02904 and made available to cover overages due to New York State Department of Environmental Conservation regulation and mandated changes to scope of work in the Construction phase of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute all necessary agreements, certifications, or reimbursement requests for Federal and State Marchiselli Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality’s first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not federal or state-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That the Resolution shall take effect immediately, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Decrease

Expenditure		
20511300 02875	P28 CR30 (HYP02821)	\$ 5,000

Increase

Revenue		
20900600 94592	Federal Aid Bridges	\$ 80,000
20900600 93592	State Aid Bridges	15,000

Expenditure		
20511300 02904	K019 Evans Mills (HYK01919)	\$100,000

and be it further

Resolved, That the Six-Year Capital Plan is amended accordingly.

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: Nabywaniec, Potter, Bartlett-Bearup, Ferris, Doldo, Calarco, Freeman, Grant, Reed, Montigelli, Boulio, Jareo, Johnson

Absent: McBride, Cantwell

Resolution passed.

Resolution No. 228

Authorizing Agreements for Provision of Mental Hygiene Services

By Legislator: Corey Y. Grant

Whereas, New York State Mental Hygiene Law provides that the Jefferson County Community Services Board may contract for the provision of various mental hygiene services to the public with the approval of the Board of Legislators.

Now, Therefore, Be It Resolved, That, pursuant to Section 41.13 of the Mental Hygiene Law, this Board does hereby grant its approval for the Community Services Board to enter into agreements with the following not-for-profit organizations for provision of the referenced mental hygiene services during calendar year 2026 for consideration as reflected herein:

Agency	Consideration Received by the County	State Aid	County Aid
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Alcohol & Substance Abuse Council/PIVOT			
Recovery Center	\$535,000	\$535,000	\$0
Wise-SBirt	\$200,000	\$200,000	\$0
Prevention Services & Stop DWI	\$1,018,587	\$924,587	\$73,278
Carthage Area Hospital			
Behavioral Health Clinic	\$61,233	\$61,233	\$0
Children's Home of Jefferson County			
Family Respite	\$53,615	\$47,511	\$6,104
Mobile Crisis Outreach	\$706,027	\$685,879	\$20,148
Prevention Program	\$32,947	\$29,069	\$3,878
Health Home Management	\$257,563	\$257,563	\$0
Adult, Children & Families Pre-Admission Screening (SPOA/SPOE)	\$136,452	\$136,452	\$0
Non-Medicaid Care Coordination Managers- School Liaison	\$234,957	\$234,957	\$0
Community Outpatient Clinic	\$92,428	\$45,053	\$47,375
Therapeutic Crisis Respite Program	\$379,654	\$379,654	\$0
Mental Health Association In Jefferson County			
Psychosocial /Drop-In Program	\$361,227	\$342,481	\$18,746
Adult Respite Program	\$50,170	\$44,822	\$5,348
PFC Joseph Dwyer Peer Support Veteran's Grant	\$150,000	\$150,000	\$0
Northern Regional Center for Independent Living			
Family Support Services	\$303,339	\$295,146	\$8,193
Mental Health Advocacy	\$57,246	\$57,246	\$0
River Hospital			
PFC Joseph Dwyer Peer Support Veteran's Grant	\$150,000	\$150,000	\$0
Community Wellness Outpatient Clinic	\$34,945	\$0	\$34,945
Samaritan Medical Center			
Outpatient Clinic Services	\$94,090	\$94,090	\$0
The Arc Jefferson-St Lawrence			
Assisted Competitive & Transitional Employment Programs	\$256,632	\$246,758	\$9,874
Integrated Supported Employment	\$100,744	\$100,744	\$0
Family Support Services	\$5,000	\$0	\$5,000
Thrive Wellness and Recovery, Inc.			
Men's Halfway House	\$222,216	\$222,216	\$0
Vocational/Education	\$42,008	\$42,008	\$0
Community Residence (Aftercare)	\$191,842	\$152,842	\$39,000
Case Management/Supportive Housing	\$107,938	\$107,938	\$0
Women's Drug Free Residential	\$254,679	\$254,679	\$0
Residential Rehab. Services for Youth	\$816,373	\$816,373	\$0

Certified Community Behavioral Health Clinic	\$871,133	\$816,437	\$54,696
Transitional Safety Units	\$587,853	\$587,853	\$0
Thrive Wellness and Recovery, Inc.			
Supported Housing	\$677,978	\$668,534	\$9,444
Certified Community Behavioral Health Clinic	\$17,275	\$17,275	\$0
Homeless/MICA/Case Management	\$131,514	\$131,514	\$0

and be it further

Resolved, That this Board further grants approval for the Community Services Board to enter into such agreements with the State of New York as may be required to obtain the State Aid funding outlined herein, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign the above referenced agreements on behalf of the County of Jefferson, subject to the approval by the County Attorney as to form and content, and be it further

Resolved, That the Community Services Board shall not be required to enter into any amended agreements related to changes in funding for any of the above referenced agreements, and withany increases in funding for any of the above referenced agreements requiring this Board to approve such monetary increases by budget resolution only.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 229

Amending 2026 County Budget Relative to Social Services Department Personnel

By Legislator: Tina M. Bartlett-Bearup

Whereas, The Jefferson County Department of Social Services has experienced ongoing operational challenges due to personnel vacancies and a shortage of fully trained staff, and

Whereas, While vacancies and a shortage of fully trained staff remain a challenge, the Department has made significant headway in recruiting, going from an 11% vacancy rate in April of 2025 to a 6% rate as of July 2026, and

Whereas, To ensure uninterrupted coverage and maintain compliance with state-mandated social services programs, existing personnel have been working additional hours and overtime, and

Whereas, The Department safeguards workflow continuity by temporarily employing qualified retirees as true temporary staff to absorb caseload surges and satisfy program mandates, and

Whereas, A reallocation of departmental funds is necessary to properly balance the fiscal year

ledger and stabilize funding for these critical temporary and overtime accounts through December 31, 2026.

Now, Therefore, Be It Resolved, That the 2026 Jefferson County Budget is hereby amended as follows:

Increase:

01601000 01110	Temporary	\$ 70,000
01601000 01300	Overtime	300,000

Decrease:

01601000 01100	Personal Services	\$370,000
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Seconded by Legislator: Karen J. Freeman

All members present voted aye.

Resolution No. 230

**Amending 2026 County Budget Relative to Additional Revenue from the
NYS Office of Children and Family Services for the New York State Child Care Block
Grant (NYSCCBG) Child Care Assistance Program (CCAP)**

By Legislator: Karen J. Freeman

Whereas, The New York State Office of Children and Family Services has awarded additional funding to Jefferson County from the NYSCCBG CCAP in the amount of \$755,972, and

Whereas, The NYSCCBG CCAP funding will be used for eligible expenditures exceeding each Local Department of Social Services Federal Fiscal Year 2026 allocation for childcare assistance, and

Whereas, Funding is available immediately and must be spent by September 30, 2026.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01607000 93655	State Aid – Day Care	\$755,972
Expenditure		
01605500 04600	Day Care	\$755,972

Seconded by Legislator: Tina M. Bartlett-Bearup

Roll Call Vote

Ayes: Bartlett-Bearup, Nabywaniec, Boullo, Jareo, Potter, Freeman, Montigelli, Grant, Reed, Ferris, Calarco, Doldo, Johnson

Absent: McBride, Cantwell

Resolution passed.

Resolution No. 231

Establishing Rates of Reimbursement to Funeral Homes and Services for Indigent Burials

By Legislator: Robert W. Cantwell, III

Whereas, By Resolution No. 76 of 2024, the Board of Legislators authorized and affirmed a revised schedule of compensation for reimbursement to Jefferson County funeral homes and services for performing indigent burial services pursuant to Social Services Law §141, and

Whereas, Crematory fees and winter vault storage were not addressed in Resolution No. 76 of 2024 and costs have recently escalated, and

Whereas, The Jefferson County Department of Social Services desires to supplement the schedule referred to in Resolution No. 76 of 2024 due to increasing costs for the maximum amount paid for crematory fees and winter vault storage, and amend the 2026 County Budget in consideration of the additional terms of this resolution.

Now, Therefore, Be it Resolved, the attached schedule constitutes the terms and conditions of reimbursement for indigent burial services pursuant to Social Services Law §141, and be it further

Resolved, that the 2026 County Budget is hereby amended as follows:

Increase:

01614000 04600	Safety Net Assistance	\$12,000
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Decrease:

01610900 04600	Family Assistance	\$12,000
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and be it further

Resolved, That this resolution shall be effective July 1, 2026.

Seconded by Legislator: Corey Y. Grant

Establishing Rates of Reimbursement to Funeral Homes and Services for Indigent Burials

By Legislator: Robert W. Cantwell, III

Whereas, By Resolution No. 76 of 2024, the Board of Legislators authorized and affirmed a revised schedule of compensation for reimbursement to Jefferson County funeral homes and services for performing indigent burial services pursuant to Social Services Law §141, and

Whereas, Crematory fees and winter vault storage were not addressed in Resolution No. 76 of 2024 and costs have recently escalated, and

Whereas, The Jefferson County Department of Social Services desires to supplement the schedule referred to in Resolution No. 76 of 2024 due to increasing costs for the maximum amount paid for crematory fees and winter vault storage, and amend the 2026 County Budget in consideration of the additional terms of this resolution.

Now, Therefore, Be it Resolved, the attached schedule constitutes the terms and conditions of reimbursement for indigent burial services pursuant to Social Services Law §141, and be it further

Resolved, that the 2026 County Budget is hereby amended as follows:

Increase:

01614000 04600	Safety Net Assistance	\$12,000
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Decrease:

01610900 04600	Family Assistance	\$12,000
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and be it further

Resolved, That this resolution shall be effective July 1, 2026.

Seconded by Legislator: Corey Y. Grant

**Jefferson County Department of Social
Services Burial Rates 2026**

	<u>Funeral Home</u>	<u>Cemetery</u>
Casketed Burial	Up to \$2497.00 *	Grave Purchase-at retail price not to exceed \$800.* Grave Opening-at retail price not to exceed \$800.* Winter Vault Storage- \$200. maximum
Cremation	Up to \$2497.00*	Grave Purchase-at retail price not to exceed \$800.* Grave Opening- at retail price not to exceed \$800.*
Stillborn	Up to \$500.00	Grave Purchase-at retail price not to exceed \$800.* Grave Opening- at retail price not to exceed \$800.*
Anatomical Donation	Up to \$2497.00	None
Crematory Fee		At current rate- up to \$475.00*
Casket	Cloth Covered with Receipt	
Oversize Casket	Prior Approval include receipt	
Mileage	\$1.85 per loaded mile	
Concrete outer interment rece	At cost with receipt	
Cemetery Equipment	At cost with receipt	

*Rate will increase 2% each calendar year

Cemeterys' required to send in retail Price List annually.

Funeral Home Charges: Arrangements for Services to be performed shall be with the closest next of kin available to assist in the making of arrangements, should there be any or other person responsible or assuming responsibility, and shall include:

Embalming: Includes use of preparation room with services to include topical disinfection, custodial care, dressing/casketing, cosmetology, and restoration.

Basic arrangements: Equipment and facilities to respond to the initial request for service, the arrangement conference, securing of necessary authorizations and coordination of service plans with parties involved in the final disposition.

Supervision and use of facilities: Non-legally responsible parties may supplement calling hours and a funeral service at the funeral home, church or graveside.

Livery: Includes use of a hearse to transport the deceased to the cemetery.

Merchandise:

- 1) Cloth Covered Casket
- 2) Concrete outer internment receptacle

*NOTE TO FUNERAL DIRECTORS:

THE CONTRACT WITH JEFFERSON COUNTY SOCIAL SERVICES IS FOR MINIMUM REQUIREMENTS.

ANY SERVICES OTHER THAN A DIRECT BURIAL OR CREMATION WOULD FALL UNDER THE CATEGORY OF SUPPLEMENTATION-CALLING HOURS; FUNERAL; GRAVESIDE SERVICES, ARE UP TO THE PERSON MAKING ARRANGEMENTS AND THE FUNERAL HOME. PAYMENT FOR THOSE SERVICES SHOULD COME DIRECTLY FROM YOUR GPL OR A LESSER AMOUNT FOR THE INDIVIDUAL ITEMS SELECTED OR NEGOTIATED.

THESE ARE THE MINIMUM REQUIREMENTS! A FUNERAL HOME OR FUNERAL DIRECTOR MAY GO ABOVE AND BEYOND FOR A FAMILY AT THEIR OWN DISCRETION.

Patient Incidental Accounts (PIA) are not to be used as supplementation.

Social Services Law § 101 Liability of Relatives to Support: Except as otherwise provided by law, the spouse or parent of a recipient of public assistance or care of a person liable to become in need thereof shall, if of sufficient ability, be responsible for the support of such person, provided that a parent shall be responsible only for the support of a child under the age of twenty-one years. Stepparents shall in like manner be

responsible for the support of stepchildren under the age of twenty-one years. Nothing herein shall impose any liability upon a person to support the adopted child of his or her spouse if such child was adopted after the adopting spouse is living separate and apart from the non-adopting spouse pursuant to a legally recognizable separation agreement or decree under the domestic relations law. Such liability shall not be imposed for so long as the spouses remain separate and apart after the adoption.

All members present voted aye, except Legislator Calarco who abstained.

On a motion by Legislator Ferris seconded by Legislator Grant and unanimously carried, the Board moved into executive session at 6:35 p.m. to discuss the proposed acquisition, sale or lease of real property, and the employment history of a particular person. On a motion by Legislator Ferris seconded by Legislator Doldo and unanimously carried, the Board returned to open session at 7:12 p.m.

Chairman Johnson reminded legislators that the General Services Committee meeting is on August 18, 2026 at 4:00 p.m. at the Airport, followed by Business After Hours at the Airport from 5:00 -7:00. And about the NYSAC September Conference on September 28-30, 2026 and said to contact Confidential Secretary Jaimie Lee if they plan on attending.

There being no further business of the Board, on a motion by Legislator Montigelli seconded by Legislator Calarco and unanimously carried, the meeting was adjourned at 7:14 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ryan Piche". The signature is fluid and cursive, with the first name "Ryan" and last name "Piche" clearly distinguishable.

Ryan Piche
Clerk of the Board