

General Services Committee Minutes

August 12, 2026

Members Present: Committee Chair James Nabywaniec, Legislators Philip Reed, Daniel McBride, Christopher Boulio, Robert Ferris, Steel Potter, Corey Grant, Board Chair Johnson

Others Present: Legislator Tina Bartlett-Bearup, Michael Montigelli, Anthony Doldo, and Patrick Jareo, County Administrator Ryan Piche, Deputy Administrator Dylan Soper, Highway Superintendent Joseph Wasilewski, Superintendent of Buildings and Grounds Spike Decker, Director of Solid Waste Kyle Rutigliano, Director of Aviation Grant Sussey, Confidential Secretary Jill Jones, Confidential Secretary Jaimie Lee

Chairman Nabywaniec called the meeting to order at 4:00 p.m. and offered Privilege of the Floor, however no one present wished to speak.

Director of Aviation Grant Sussey welcomed the Committee Members and gave a brief update on the construction projects taking place at the Watertown International Airport. Mr. Sussey announced that the newly paved parking lot was opened for the first time during this meeting and for the Business After Hours event after. He also announced that the runway paving project would be complete the upcoming Saturday and the airport restaurant construction would be in full swing in the coming days.

Chairman Nabywaniec introduced Real Property Director Alexander Marchenkoff and Geographic Information Systems (GIS) Coordinator Hannah Burns to present the progress and goals of the implementation of the GIS system. The Board of Legislators previously adopted modernizing the GIS Infrastructure across departments as a strategic priority for the General Services Committee. Jefferson County is modernizing its GIS infrastructure by transitioning from static, decentralized, and outsourced processes to an in-house, centralized system led by Ms. Burns. Through this initiative, the County is updating workflows, eliminating reliance on costly external consulting software, and establishing a single source of accurate geographic data.

Chairman Nabywaniec introduced a resolution Accepting Donations on Behalf of the Watertown International Airport and Amending the 2026 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Reed, seconded by Legislator Boulio, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with the New York State Division of Homeland Security and Emergency Services in Relation to a Public Safety Answering Point Operations Grant for New York State Fiscal Years 2025 and 2026 and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget and Capital Plan Relative to Highway Department Equipment and entertained a motion for

consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Boullo, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Establishing Time and Place for a Public Hearing on the 2026 Inclusions of Viable Agricultural Land in New York State Certified Agricultural Districts and entertained a motion for consideration. A motion was duly made by Legislator Reed, seconded by Legislator McBride, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Intermunicipal Agreement to Provide Grant Administration Services for the New York State Department of State Local Waterfront Revitalization Program (LWRP) Grant for the Town of Henderson and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Jefferson County to be Lead Agency Under the State Environmental Quality Review Act for the Purpose of the 2026 Jefferson County Phase 1 Snowmobile Trail Updates and Making a Determination of Non-Significance and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Adopting the Development Authority of the North Country 2026-2035 Local Solid Waste Management Plan and requested a motion and a second to table the resolution, pending additional discussion. A motion to table was duly made by Legislator Potter and seconded by Legislator Ferris.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with the New York State Governor's Traffic Safety Committee Police Traffic Services Program Grant Award Relative to the Sheriff's Office and Amending the 2026 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

There being no further business of the Committee, on a motion by Legislator Ferris, seconded by Legislator Grant and unanimously carried, the meeting was adjourned at 4:27 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ryan Piche". The signature is fluid and cursive, with the first name "Ryan" and last name "Piche" clearly distinguishable.

Ryan Piche
Clerk of the Board