General Services Committee Minutes
November 4, 2026

Members Present: Committee Chair James Nabywaniec, Legislators Philip Reed, Daniel McBride, Christopher Boulio, Steel Potter, Corey Grant, Board Chair Johnson

Others Present: Legislator Tina Bartlett-Bearup, Michael Montigelli, Anthony Doldo, and Karen Freeman, County Administrator Ryan Piche, Deputy Administrator Dylan Soper, County Attorney John Sabik, Director of Fire and Emergency Operations Joseph Plummer, Superintendent of Buildings and Grounds Spike Decker, Director of Solid Waste Kyle Rutigliano, Director of Aviation Grant Sussey, Auditor Stefanie LaPier, Director of Human Resources Valerie Nugent, Public Defender Laurel McCarthy, Sheriff Peter Barnett, Undersheriff Kristopher Spencer, Deputy Sheriff Nolan Drake, Deputy Director of Community Services Alicia Rupert, Director of Public Health Steve Jennings, Commissioner of Social Services Karen Marcum, Deputy County Attorney Kari Fahrenbach, Confidential Secretary Jill Jones, Confidential Secretary Jaimie Lee

Chairman Nabywaniec called the meeting to order at 6:00 p.m. and offered Privilege of the Floor, however no one present wished to speak.

Chairman Nabywaniec opened the floor for Sheriff Peter Barnett and K9-in-training "Coffee," the newest member of the force. Sheriff Barnett introduced Coffee and the Deputy Sheriff, Deputy Nolan Drake, who will be Coffee's handler as he completes his training.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget for the Airport Department Relative to Aviation Fuel and entertained a motion for consideration. A motion was duly made by Legislator Reed, seconded by Legislator McBride, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with Barrett Paving and Materials in Relation to the Airport General Aviation Parking Lot at the Watertown International Airport and Amending the 2026 County Budget and Capital Plan in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Boulio, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget and Capital Plan to Recognize Energy Tax Savings from the Internal Revenue Service in Relation to the Watertown International Airport Terminal Project for the Purposes of Economic Development and Property Remediation and entertained a motion for consideration. A motion was duly made by Legislator Reed, seconded by Legislator McBride, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing a Memorandum of Understanding with the United States Department of War for Participation in the SkillBridge

Internship Program at Fort Drum and entertained a motion for consideration. A motion was duly made by Legislator Boulio, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing a Software Agreement in Relation to the Watertown International Airport Backup Weather System Sensors and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Reed, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Establishing a Petty Cash Fund in the Dog Control Department and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Boulio, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement in Relation to the FY 2025 Emergency Management Performance Grant (EMPG) and entertained a motion for consideration. A motion was duly made by Legislator McBride, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement and Amending the 2026 County Budget in Relation to the FY 2025 State Homeland Security Program (SHSP) Grant and entertained a motion for consideration. A motion was duly made by Legislator Boulio, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with New York State Division of Homeland Security and Amending the 2026 County Budget in Relation to the FY 2025/FY 2026 New York State Interoperable Communications Formula Grant and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Boulio, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget to Reallocate Funds Within the Highway Department Budget and entertained a motion for consideration. A motion was duly made by Legislator Reed, seconded by Legislator Boulio, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget and Capital Plan Relative to County Routes 69 and 97 and entertained a motion for consideration. A motion was duly made by Legislator Boulio, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget in Relation to the 2024-2025 Federal Transit Section 5311 Grant for Jefferson County Rural Public Transportation and entertained a motion for consideration. A motion was duly made by Legislator Boulio, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Jefferson County to be Lead Agency Under the State Environmental Quality Review Act for the Purpose of the 2026 Inclusion of Viable Agricultural Land to Existing Agricultural Districts' Established Review Periods and Making a Determination of Non-Significance and entertained a motion for consideration. A motion was duly made by Legislator McBride, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with the Community Action Planning Council to Promote Fair and Equal Housing and entertained a motion for consideration. A motion was duly made by Legislator Boulio, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Agreements with New York State Empire State Development and the Village of Clayton in Relation to the New York State County Infrastructure Grant Program and Amending the 2026 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Boulio, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget in Relation to the HOME Investment Partnership Grant Program and entertained a motion for consideration. A motion was duly made by Legislator Grant, seconded by Legislator Boulio, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Appointing a Section 3 Coordinator For Jefferson County and entertained a motion for consideration. A motion was duly made by Legislator Boulio, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget in Relation to Recycling and Solid Waste Management and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Boulio, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Adopting the Development Authority of the North Country 2026-2035 Local Solid Waste Management Plan and entertained a motion for consideration. A motion was duly made by Legislator Boulio, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

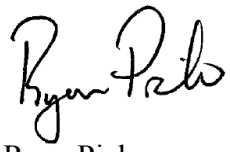
Chairman Nabywaniec introduced a resolution Accepting the Donation of a Canine on Behalf of the Jefferson County Sheriff's Office for Future Training and Deployment as a Narcotics Detection K-9 and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with New York State Defender's Association, Inc. for Case Management Software and Amending the 2026 County Budget in Relation to Software and Equipment in the Public Defender's Office and

entertained a motion for consideration. A motion was duly made by Legislator Boulio, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

There being no further business of the Committee, on a motion by Legislator Reed, seconded by Legislator McBride and unanimously carried, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,



Ryan Piche
Clerk of the Board