

General Services Committee Minutes September 8, 2026

Members Present: Committee Chair James Nabywaniec, Legislators Philip Reed, Daniel McBride, Christopher Boulio, Robert Ferris, Steel Potter, Corey Grant, Board Chair Johnson

Others Present: Legislator Michael Montigelli and Patrick Jareo, County Administrator Ryan Piche, Deputy Administrator Dylan Soper, Highway Superintendent Joseph Wasilewski, Probation Director Kristina Maloney, Stop DWI Coordinator Jason Widrick, Assistant Superintendent of Buildings & Grounds Matthew Price, Confidential Secretary Jill Jones, Confidential Secretary Jaimie Lee

Chairman Nabywaniec called the meeting to order at 6:00 p.m. and offered Privilege of the Floor, however no one present wished to speak.

Chairman Nabywaniec then offered the floor to Jefferson County Economic Development (JCED) CEO and Deputy CEO Marshall Weir and Jay Matteson for a presentation. Mr. Weir led the presentation which was focused on the return on investment on public resources invested in economic development, detailing past performance, active project pipelines, strategic site initiatives, and the formal 2027 budget request. Highlights included the ratio of county dollars invested to completed outside investment, which was a staggering 1:68.74, an active growth pipeline of potential private projects, and measurable benchmarks to measure success. Mr. Weir went on to answer questions regarding site readiness, clarifying that Jefferson County does not currently possess any “shovel ready” sites, but rather “build now” sites. Legislator McBride inquired about the status of the Deferiet site, which has been a work in progress within his district. Mr. Weir explained that there are prospects on the horizon for the Deferiet site through the Deferiet Redevelopment Corporation and the use of the Brownfield Opportunity Area program. Upon conclusion of the presentation, Chairman Nabywaniec moved onto resolutions.

Chairman Nabywaniec introduced a resolution Accepting a Donation on Behalf of the Watertown International Airport and Amending the 2026 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Reed, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with Con Tech Building Systems, Inc. for the Public Safety Building Garage Expansion Capital Project and entertained a motion for consideration. A motion was duly made by Legislator Boulio, seconded by Legislator Ferris, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget in Relation to Records and Retention for the Code Enforcement Department and entertained a motion for consideration. A motion was duly made by Legislator McBride, seconded by

Legislator Reed, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Agreements with Rochester Institute of Technology in Relation to the Gun Involved Violence Elimination (GIVE) and Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant Awards and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget in Relation to the Highway Department Consolidated Local Street and Highway Improvement Program (CHIPS) Funds and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Boullo, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Designating a Certifying Officer for the 2026 Community Development Block Grant Award and entertained a motion for consideration. A motion was duly made by Legislator Reed, seconded by Legislator Ferris, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with Catalis Courts & Land Records, LLC for Case Management Technical Support and entertained a motion for consideration. A motion was duly made by Legislator McBride, seconded by Legislator Boullo, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with Rubenzahl, Knudsen and Associates for the Provision of Psychological Testing, Evaluation and Recommendations for Treatment of Juvenile Delinquents, Persons in Need of Supervision At Risk of Out of Home Placement, and Adult Sexual Offenders and entertained a motion for consideration. A motion was duly made by Legislator Boullo, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Agreements with Children's Home of Jefferson County and Resolution Center of Jefferson and Lewis Counties in Relation to the Supervision and Treatment Services for Juveniles Program and entertained a motion for consideration. A motion was duly made by Legislator Grant, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Approving the 2027 Stop DWI Plan and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Potter. Legislator Jareo requested confirmation that the plan did not include roadblocks at which time Stop DWI Coordinator Jason Widrick confirmed that it did not. There being no further discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with the New York State Governor's Traffic Safety Committee in Relation to the Child Passenger Safety Program Grant and Amending the 2026 County Budget in Relation Thereto and entertained a

motion for consideration. A motion was duly made by Legislator McBride, seconded by Legislator Reed, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget to Recognize Insurance Recovery Funds and Allocating the Same in Sheriff's Office Budget and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Ferris, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with the New York State Governor's Traffic Safety Committee in Relation to the FY 2027 Police Traffic Services Program Grant Award Relative to the Sheriff's Office and Amending the 2026 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Grant, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Upon conclusion of resolutions, Chairman Nabywaniec opened the floor to Highway Superintendent Joseph Wasilewski, who clarified the status of a number of county road projects and defined the various terms used for different surface treatments. In response to a question on the reasoning behind a certain surface treatment used rather than full reconstruction, Mr. Wasilewski explained that it is determined by the daily volume of cars and the last time it was treated or paved. In this case, it was 201 average daily cars on County Route 37 vs 6354 on County Route 202. The former had not been paved in 14 years, but the latter had not been paved in 15 years and had a much higher daily volume, so it was reconstructed rather than receiving the treatment which was done to County Route 37 to preserve the original pavement. Mr. Wasilewski went on to give status updates on ongoing and completed road projects throughout the County and plans for next year.

There being no further business of the Committee, on a motion by Legislator Ferris, seconded by Legislator Potter and unanimously carried, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ryan Piche". The signature is fluid and cursive, with the first name "Ryan" and last name "Piche" clearly distinguishable.

Ryan Piche
Clerk of the Board