

**General Services Committee Minutes**  
**April 21, 2026**

**Members Present:** Committee Chair James Nabywaniec, Legislators Philip Reed, Daniel McBride, Christopher Boulio, Robert Ferris, Steel Potter, Corey Grant, Board Chair Johnson

**Others Present:** Legislator Patrick Jareo, Deputy Administrator Dylan Soper, County Attorney John Sabik, Sheriff Peter R. Barnett, Undersheriff Kristopher Spencer, Lieutenant Robert Newtown, Probation Director Kristine Maloney, Confidential Secretary Jill Jones, Confidential Secretary Jaimie Lee

Chairman Nabywaniec called the meeting to order at 6:00 p.m. and offered Privilege of the Floor, however no one present wished to speak. The Committee approved the minutes of the March meeting.

Chairman Nabywaniec introduced Gabrielle Liddy, Regional Sales Director for Trinity Services Group, who presented with District Manager, Manny Manno, on a comprehensive correction food service solution for the Jefferson County Correctional Facility. The proposal includes a full-service management model overseen by registered dietitians and offers a transparent financial structure based on the Average Daily Population (ADP) to ensure cost predictability. The company outlined a 60–90 day transition plan and a staffing model featuring a dedicated Food Service Director and three cooks to ensure operational stability and security. Upon conclusion of the presentation, Legislators Potter, Ferris, Jareo, Boulio, and McBride inquired about logistics such as what kitchen equipment would be used for preparation, the cost per meal, and potential savings of this program. There was lengthy discussion regarding the transition options for existing staff members as well as discussion on the added benefit of increased safety and security as this would eliminate the need for inmate labor in the kitchen.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget to Recognize Insurance Recovery and Allocating the Same in Buildings and Grounds Department Budget and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Agreements with the New York State Division of Homeland Security and Emergency Services in Relation to FY 2023 and FY 2024 Hazardous Materials Targeted Grant Program and Amending the 2026 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with Barton & Loguidice for Professional Services in Relation to Removing, Repairing, and Certifying Bridge Flag Removals and entertained a motion for consideration. A motion was duly made by Legislator McBride and seconded by Legislator Grant. Legislator Ferris abstained from this vote. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with Bernier, Carr & Associates, Engineers, Architects and Land Surveyors, P.C. for Highway Infrastructure Planning and Design Services and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget and Capital Plan for the Highway Department Relative to Funds for Projects on County Route 181 and County Route 8 and entertained a motion for consideration. A motion was duly made by Legislator Reed, seconded by Legislator McBride, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget and Capital Plan Relative to Weaver Road Over Skinner Creek and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Application to the New York State Department of Agriculture and Markets to Secure Funding for an Update to the Jefferson County Agricultural and Farmland Protection Plan and entertained a motion for consideration. A motion was duly made by Legislator Boulio, seconded by Legislator Ferris, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing Agreements in Relation to Bus Advertising and entertained a motion for consideration. A motion was duly made by Legislator Boulio, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Adopting Guidelines and Administrative Procedures in Relation to the County's Housing Improvement Program Funded by a New York State Community Development Block Grant Award and entertained a motion for consideration. A motion was duly made by Legislator Reed, seconded by Legislator Ferris, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Establishing Time and Place for Public Hearing Related to the 2026 Community Development Block Grant Process and entertained a motion for consideration. A motion was duly made by Legislator McBride, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with Axon Enterprise, Inc. in Relation to Body-worn Monitoring Services for the Probation Department and entertained a motion for consideration. A motion was duly made by Legislator Reed, seconded by Legislator McBride, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Accepting a Donation from Kristin Matteson on Behalf of the Watertown Wolves Hockey Team and Amending the 2026 County Budget and entertained a motion for consideration. A motion was duly made by Legislator

Potter, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with New York State Division of Criminal Justice Services in Relation to the Ignition Interlock Device Enforcement Program and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Amending the 2026 County Budget to Recognize Insurance Recovery and Allocating the Same in Sheriff's Office Budget and entertained a motion for consideration. A motion was duly made by Legislator Reed, seconded by Legislator McBride, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with Seneca County for the Housing of Incarcerated Individuals and entertained a motion for consideration. A motion was duly made by Legislator Boulio, seconded by Legislator Ferris, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Nabywaniec introduced a resolution Authorizing an Agreement with New York State Division of Criminal Justice Services Statewide Targeted Reduction of Intimate Partner Violence Award to the Jefferson County Sheriff's Office and Amending the 2026 Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Grant, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Upon conclusion of reading the resolutions, Chairman Nabywaniec opened the floor for any other business to come before the Committee, at which time Legislator Jareo expressed his endorsement of the Trinity Services Group program for not only the cost savings, but for the reduction of inmate labor and increasing the safety of the facility overall.

There being no further business of the Committee, on a motion by Legislator Boulio, seconded by Legislator Ferris, and unanimously carried, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ryan Piche". The signature is written in a cursive, flowing style.

Ryan Piche  
Clerk of the Board