Gizelle J. Meeks
County Clerk/RMO
gmeeks@jeffersoncountyny.gov

Kaitlyn A. West
Secretary to County Clerk
(315)786-6913

Jefferson County Clerk's Office
175 Arsenal Street
Watertown, NY 13601

Ashley L. Gascho
Deputy County Clerk
agascho@jeffersoncountyny.gov

Kimberly A. Hayden
DMV Deputy County Clerk
khayden@jeffersoncountyny.gov

An **"Oath of Office"** must be signed and filed in the office of the County Clerk at the time of each election, re-election or re-appointment. The oath must be filed **within 30 days** of one of these occurrences **BEFORE** you perform any official duties or participate in any voting situations.

Oath of Office

State of New York }
} ss:
County of Jefferson }

I,_____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of _____ according to the best of my ability.

_____
Signature

Sworn to before me this _____
Day of _____, 20___

_____
Notary Signature

Information of Individual taking Oath:

Name: _____ Address: _____

Phone: _____ _____

Full Term: _____ _____

Please be advised that this **original** **"Oath of Office"** must be returned to the Jefferson County Clerk's office for recording. There is no cost for recording and you may present it either personally or via mail to the above address. The "Oath of Office" must be signed before a Notary Public **ONLY** with proper identification. The Jefferson County Clerk's Office offers free Notary services to those who need it. If you have any questions, please feel free to contact the Jefferson County Clerk's Office at (315)785-3200.