

Gizelle J. Meeks
County Clerk/RMO
gmeeks@jeffersoncountyny.gov

Jefferson County Clerk's Office
175 Arsenal Street
Watertown, NY 13601

Ashley L. Gascho
Deputy County Clerk
agascho@jeffersoncountyny.gov

Kaitlyn A. West
Secretary to County Clerk
[\(315\)786-6913](tel:(315)786-6913)

Kimberly A. Hayden
DMV Deputy County Clerk
khayden@jeffersoncountyny.gov



REQUEST FOR MILITARY DISCHARGE – DD214
(Form MUST be signed before a Notary Public)

Name of Veteran: _____

Branch: _____ Year Discharged: _____

Instrument/File Number: _____ Year Discharge Filed: _____

Requestor Name: _____ Telephone Number: _____

Relationship to Veteran*: _____

**Documentation proving relationship may be required to receive a copy of a relatives discharge.*

_____ Non-Certified Copy Needed _____ Certified Copy Needed

Signature of Requestor

STATE OF _____

COUNTY OF _____

Subscribed & Sworn to
Before me this _____ day
of _____, 20_____.

Notary Public

- Please call **(315) 785-3200** prior to sending your request with any questions you may have.
- Include a copy of your valid photo ID that includes a signature.
- Send a self-addressed, stamped envelope to receive your copy.

Please complete this request and mail to: **Jefferson County Clerk's Office**
ATTN: Recording Dept.
175 Arsenal Street
Watertown, NY 13601