

# *Jefferson County Community Services*

County Government Building  
175 Arsenal Street  
Watertown, NY 13601

**Timothy Ruetten, MS, LMHC, CASAC**  
Director

Telephone (315) 785-3283  
Fax (315) 785-5182

**Christina O'Neil, LCSW-R**  
Board Chairperson

## COMMUNITY SERVICES BOARD MEETING AGENDA

FOR

WEDNESDAY, MARCH 27, 2024

A Community Services Board **VIRTUAL (Guests Only) and In Person** (CSB Members) meeting has been scheduled for Wednesday, March 27, 2024, at 4 p.m., 3rd floor conference room, COB, Watertown, NY. **Please notify the Community Services Office of your attendance by phone at (315) 785-3283 or by email at [loisb@co.jefferson.ny.us](mailto:loisb@co.jefferson.ny.us), if you have not already done so.**

### Agenda

1. Call to Order
2. Privilege of the Floor
3. Approval of minutes for February 29, 2024
4. Director's Report
5. Open Topics
6. CSB 2023 – Fourth Quarter Report
7. Next Meeting Date – April 24, 2024, at 4 p.m.
8. Adjournment

CSBAgenda032724

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## Community Services Board Meeting Minutes For February 28, 2024

Call to Order: Tina O'Neil called the meeting to order at 4:01 p.m.

Members Present: Maureen Cean, Jennifer Draper, Pat Fontana, Joey Horton, Stephen Kowalick, Jennifer Lachenauer, Karen Marcum, Aileen Martin, Tina O'Neil, John Peck and Molly Smith.

Member Absent: Kevin Vogt.

Guests Present: Karen Hoffman, Jordan Jones, Tara Lortz, Michelle McElroy, Michelle Monnat, Brooke Roes, Alicia Ruperd and John Wilson.

Privilege of the Floor: No one wanted to speak.

Approval of the January 24, 2024, minutes: Motion: Aileen Martin. 2<sup>nd</sup>: Jennifer Lacheanuer. Minutes approved.

Director's Report: See attached.

**2022 Budget Modification:** Pivot (Recovery Center) – motion waived through Alcohol and Substance Abuse subcommittee; 2<sup>nd</sup>: Joey Horton. Abstentions: Jennifer Lachenauer and Tina O'Neil. Budget modification approved.

**2023 Budget Modification:** Pivot (Prevention Outpatient) – motion waived through Alcohol and Substance Abuse subcommittee; 2<sup>nd</sup>: Jennifer Draper. Abstentions: Jennifer Lachenauer and Tina O'Neil. Budget modification approved.

### Executive Session:

Motion to go into executive session: Tina O'Neil. 2<sup>nd</sup>: Maureen Cean. **Motion approved.**

Motion to exit executive session: John Peck. 2<sup>nd</sup>: Aileen Martin. **Motion approved.**

**Out of Executive Session:** Motion to approve Sarah Delaney Rowland, M.D. (CSB) and Randy Fipp's (MH) nomination for membership: Motion: Aileen Martin. 2<sup>nd</sup>: Jennifer Lachenauer. **Motion approved.**

Next meeting date: March 27, 2024, at 4 p.m.

Adjournment at 5 p.m. Motion: John Peck. 2<sup>nd</sup>: Aileen Martin.

Respectfully submitted,



Lois Boshane  
Secretary