

November 30, 2021

Executive Board Meeting
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Hilton Garden Inn

The Executive Board met on Tuesday, November 30, 2021 at noon at the Hilton Garden Inn. In attendance was Matt Cooper (via zoom), Jody Pettit, Rod Castillo, John O’Driscoll, Angel Munson, and Director Cheryl Mayforth.

The agenda for the upcoming December 16, 2021 meeting was reviewed. Director Mayforth was hoping to have someone from NYATEP present the annual State of the Workforce Report for New York State, however the report is not out yet and so it may not be possible to have that presentation.

The WorkPlace is in need of purchasing an additional switch with 24 ports. Due to the cost, permission had to be obtained from the state to use WIOA funds to make that purchase. The quote is only good until December 9, 2021. The Executive Board acted on the resolution. A motion was made by Jody Pettit, second by Rod Castillo and approved by the executive board to move forward with the purchase and then the resolution will go before the full board. Rod Castillo, whose business is technology stated that he felt that the price was in line with the cost associated with this purchase.

The second resolution was amending the definition of low income and priority of services. During a recent audit, it was brought to our attention that we could just use the federal poverty level to define low income which is consistent with what most areas have done.

The third resolution will be to amend our ITA policy. Due to the cost of the LPN program, we will up the ITA to \$12,500 to cover that cost. The Nurses’ Union was providing a scholarship of \$4,000 to help with the cost of the program and that has ended. Since we deal with low income people, we will increase the LPN amount so that these people do not have to take out loans. For all other ITAs we will increase the maximum amount to \$10,000.

During our recent audit, it was brought to our attention that we coming close to failing our training completion measures along with retentions. We will be taking a close look at our programs to identify those that have poor outcomes.

We discussed the labor market information and the labor shortages in the area. Our unemployment numbers are low at 4.3% and with seasonal unemployment, the numbers show that our area will continue to see shortages.

After discussion the meeting was adjourned.