



**Joseph E Wasilewski**  
County Superintendent

**COUNTY OF JEFFERSON**  
OFFICE OF  
**SUPERINTENDENT OF HIGHWAYS**

21897 County Road 190  
Watertown, NY 13601  
TEL. (315) 786-3600  
FAX (315) 786 3635

**Traffic Sign Order Request Form**

Town or Village: \_\_\_\_\_ Department: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Date of Request: \_\_\_\_\_

**Order Details (Use M U T C D 2024 Codes)**

M U T C D Code	Description	Size	Sheeting	Qty.	Mounting
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**Authorization**

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Sign Shop Use Only**

Work Order #: \_\_\_\_\_ Received By: \_\_\_\_\_

Completion Date: \_\_\_\_\_

**Use this area to sketch out Traffic Sign**