



Department of Planning
175 Arsenal Street, 3rd Floor
Watertown, NY 13601

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Director of Planning

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MEETING NOTICE

Organization: Jefferson County Planning Board
Date: Tuesday, September 30, 2025
Time: 4:00 p.m.
Place: 175 Arsenal St. - County Office Building, 2nd Floor

AGENDA

1. Call to Order and Establishment of Quorum.
2. Approval of the August 26, 2025 Meeting Minutes
3. Communications.
4. Public Comments (other than agenda items).
5. New Business:
 - A. General Municipal Law, Section 239-m Referrals
 - See Attached Sheets
 - B. Intergovernmental Reviews,
 - See Attached Sheets
6. Adjournment.

PROJECT SUMMARIES FOR COUNTY PLANNING BOARD MEETING

Meeting Date: 9/30/2025

# 1	Black River (V)	V BR 1 - 25
<u>Applicant:</u>	Village Of Black River	
<u>Action:</u>	Zoning Law Amendment	
<u>Site Location:</u>	Village Wide	
<u>Description:</u>	The Village is proposing to adopt a Battery Energy Storage Systems Law.	
# 2	Cape Vincent (T)	T CV 1 - 25
<u>Applicant:</u>	Dodge Bay Art Works, LLC	
<u>Action:</u>	Site Plan Review	
<u>Site Location:</u>	35530 NYS Route 12E	
<u>Description:</u>	The applicant proposes an art gallery in an existing building.	
# 3	Cape Vincent (T)	T CV 1a - 25
<u>Applicant:</u>	Dodge Bay Art Works, LLC	
<u>Action:</u>	Area Variance	
<u>Site Location:</u>	35530 NYS Route 12E	
<u>Description:</u>	The applicant proposes an art gallery in an existing building that does not meet the front yard setback.	
# 4	LeRay (T)	T Le 4 - 25
<u>Applicant:</u>	Chargesmart EV	
<u>Action:</u>	Site Plan Review	
<u>Site Location:</u>	26513 Herrick Dr	
<u>Description:</u>	The applicant is proposing to install 6 EV charging stations at the existing Candlewood Suites Hotel.	

# 5	Lyme (T)	T Ly 3 - 25
<u>Applicant:</u>	Jason Corbin	
<u>Action:</u>	Special Use Permit	
<u>Site Location:</u>	Corner of County Route 8 and NYS Route 12E	
<u>Description:</u>	The applicant proposes to construct a 1,680 square foot building for the operation of a sign company.	
# 6	Orleans (T)	T Or 4 - 25
<u>Applicant:</u>	Northern Tier Contracting, Inc.	
<u>Action:</u>	Site Plan Review	
<u>Site Location:</u>	20700 NYS Route 411	
<u>Description:</u>	The applicant proposes 600 square foot office addition for HP Hood, LLC.	
# 7	Pamelia (T)	T Pa 5 - 25
<u>Applicant:</u>	Karen Dodge	
<u>Action:</u>	Area Variance	
<u>Site Location:</u>	23179 New York State Route 342	
<u>Description:</u>	The applicant is requesting a variance to construct a 100 foot tall ground sign on the Interstate 81 corridor.	
# 8	Watertown (T)	T Wa 7 - 25
<u>Applicant:</u>	Davidson Ford	
<u>Action:</u>	Site Plan Review	
<u>Site Location:</u>	18621 US Route 11	
<u>Description:</u>	The applicant is proposing to construct an addition to an existing building.	

INTERGOVERNMENTAL REVIEW SUMMARIES

CPB Meeting Date: 9/30/2025

File # **2025-4**

Applying Agency: **City of Watertown**

Funding Agency: **Environmental Protection Agency**

Project Description: **The applicant is applying for Federal Funding through the EPA Community Grant Program for the City of Watertown, Water Treatment Plant Improvements.**

Location: **City of Watertown**

Funding Agencies:

Federal Funds: \$1,000,000 EPA

State Funds:

Other Funds:

Total Funding: