



Department of Planning
175 Arsenal Street
Watertown, NY 13601

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MEETING NOTICE

Organization: Jefferson County Planning Board

Date: Tuesday, August 26, 2025

Time: 4:00 p.m.

Place: **Jefferson County Economic Development Office – Bldg B**
800 Starbuck Avenue, Watertown, New York 13601

AGENDA

1. Call to Order and Establishment of Quorum.
2. Approval of the July 29, 2025 Meeting Minutes
3. Communications.
4. Public Comments (other than agenda items).
5. New Business:
 - A. General Municipal Law, Section 239-m Referrals
 - See Attached Sheets
6. Adjournment.

PROJECT SUMMARIES FOR COUNTY PLANNING BOARD MEETING

Meeting Date: 8/26/2025

# 1	Adams (T)	T Ad 4 - 25
<u>Applicant:</u>	All Pest, Tammy Obrien	
<u>Action:</u>	Site Plan Review	
<u>Site Location:</u>	10603 US Route 11	
<u>Description:</u>	The applicant is proposing to construct a pole building with an attached lean-to for seasonal vehicle storage.	
# 2	Alexandria (T)	T Al 3 - 25
<u>Applicant:</u>	JP Giasson	
<u>Action:</u>	Site Plan Review	
<u>Site Location:</u>	40083 County Route 13	
<u>Description:</u>	The applicant is proposing to manufacture and sell storage sheds.	
# 3	Carthage (V)	V Ca 1 - 25
<u>Applicant:</u>	Village of Carthage	
<u>Action:</u>	Comprehensive Plan	
<u>Site Location:</u>	Village wide	
<u>Description:</u>	The Village is proposing to update its comprehensive plan.	
# 4	Deferiet (V)	V Def 1 - 25
<u>Applicant:</u>	Village Of Deferiet	
<u>Action:</u>	Comprehensive Plan	
<u>Site Location:</u>	Village- Wide	
<u>Description:</u>	The Village is proposing to update its Comprehensive Plan.	

#	5	Lyme (T)	T Ly 2 - 25
<u>Applicant:</u>	Town of Lyme		
<u>Action:</u>	Zoning Amendment		
<u>Site Location:</u>	Townwide		
<u>Description:</u>	The applicant is proposing to replace it's existing Solar Law.		
#	6	Orleans (T)	T Or 3 - 25
<u>Applicant:</u>	Andrew Garlock		
<u>Action:</u>	Site Plan Review		
<u>Site Location:</u>	Intersection of CR 100 & Peel Dock Rd		
<u>Description:</u>	The applicant is proposing to have an oversized off-premise sign.		
#	7	Theresa (T)	T Th 1 - 25
<u>Applicant:</u>	Ben Essig		
<u>Action:</u>	Site Plan Review		
<u>Site Location:</u>	New York State Route 37		
<u>Description:</u>	The applicant is proposing to construct a self-storage building.		
#	8	Watertown (C)	C 11 - 25
<u>Applicant:</u>	Mark Tompkins		
<u>Action:</u>	Site Plan Review		
<u>Site Location:</u>	400 Washington Street		
<u>Description:</u>	The applicant is proposing to demolish the existing building and construct a new two story bank building with drive-through accessibility.		
#	9	Waterown (T)	T Wa 5 - 25
<u>Applicant:</u>	Jack Spry Jr		
<u>Action:</u>	Area Variance		
<u>Site Location:</u>	19310 US Route 11		
<u>Description:</u>	The applicant is proposing to construct a cold storage building that does not meet the setback requirement.		

10 Watertown (T) T Wa 6 - 25

Applicant: Briad Development LLC

Action: Site Plan Review

Site Location: 21303 New York 12F

Description: The applicant is proposing to construct a Circle K convenience store with two restaurants.

11 Watertown (T) T Wa 6a - 25

Applicant: Briad Development LLC

Action: Area Variance

Site Location: 21303 New York State Route 12F

Description: The applicant is requesting a height variance for a 70 foot pole sign at the location of the newly proposed Circle K.

12 Wilna (T) T Wi 1 - 25

Applicant: Town of Wilna

Action: Comprehensive Plan

Site Location: Townwide

Description: The Town is proposing to update its Comprehensive Plan.