

# Department of Planning and Community Development

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## **MEETING NOTICE**

Organization: Jefferson County Planning Board  
Date: Tuesday, January 27, 2026  
Time: 4:00 p.m.  
Place: 175 Arsenal St. - County Office Building, 2<sup>nd</sup> Floor

## **AGENDA**

1. Call to Order and Establishment of Quorum.
2. Approval of the November 25, 2025 Meeting Minutes
3. Communications.
4. Public Comments (other than agenda items).
5. New Business:
  - A. Introduction of new members
  - B. Report of Officers Committee
  - C. Board Procedures
  - D. General Municipal Law, Section 239-m Referrals
    - See Attached Sheets
  - E. Intergovernmental Reviews
    - See Attached Sheets
6. Adjournment.

PROJECT SUMMARIES FOR COUNTY PLANNING BOARD MEETING

Meeting Date: 1/27/2026

# 1 LeRay (T) T Le 1 - 26

Applicant: APD Engineering

Action: Site Plan Review

Site Location: 26470 Herrick Drive

Description: The applicant is proposing to construct an automobile service facility with site improvements.

# 2 Rodman (T) T Ro 1 - 26

Applicant: Town of Rodman

Action: Zoning Law Amendment

Site Location: Town Wide

Description: The Town is proposing to update its Zoning Law.

# 3 Watertown (T) T Wa 1 - 26

Applicant: St Lawrence Seaway RSA

Action: Special Use Permit

Site Location: 20356 County Route 63

Description: The applicant is proposing to construct a new cell tower.

**INTERGOVERNMENTAL REVIEW SUMMARIES**

CPB Meeting Date: 1/27/2026

File # 2026 - 1

Applying Agency: Jefferson County

Funding Agency: Federal Aviation Administration

Project Description: The airport seeks funding for several projects: acquire snow removal equipment (blower); obstruction removal; acquire land for approaches, surface land acquisition and aviation easements; construct new terminal building (design).

Location: Hounsfield (T)

Funding Agencies:

Federal Funds: \$3,207,604 FAA

State Funds: \$84,411 NYS DOT

Other Funds: \$84,411 Jefferson County

Total Funding: \$3,376,426