Office of the County Administrator
Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, New York 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

Ryan Piche
County Administrator

Dylan Soper
Deputy County Administrator

November 6, 2026

To: Honorable Members of the Board of Legislators

This shall serve as notice that the regular session of the Jefferson County Board of Legislators for the month of November will be convened on ***Tuesday, November 10, 2026 at 6:00 p.m.*** in the Board of Legislators Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY.

If you need additional information related to any of the Board Session agenda items, please feel free to give me a call. The agenda for the Session is as follows:

ROLL CALL OF MEMBERS

PUBLIC HEARINGS **2027 Tentative Budget**

Local Law Intro No. 4 of 2026 - A Local Law Aligning the Appointment of the County Administrator With the Elected Terms of the County Legislators

Local Law Intro No. 5 of 2026 – A Local Law Authorizing the County Administrator to Approve and Sign Certain Contracts on an Annual Basis

PRIVILEGE OF THE FLOOR

READING OF MINUTES OF LAST SESSION, IF REQUESTED

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

REPORTS OF STANDING COMMITTEES

Report of the Finance & Rules Committee on Financial Resolutions
Report of the Finance & Rules Committee on Legislators' Expenses

REPORTS OF COUNTY OFFICERS AND OTHERS

Report of the County Treasurer on Investments and Cash in Banks
Report of the County Administrator on Budget Transfers

LOCAL LAWS, RESOLUTIONS AND MOTIONS

1. Local Law Intro No. 4 of 2026 — A Local Law Aligning the Appointment of the County Administrator With the Elected Terms of the County Legislators (take off table, debate and adopt)

2. Local Law Intro No. 5 of 2026 — A Local Law Authorizing the County Administrator to Approve and Sign Certain Contracts on an Annual Basis (take off table, debate, and adopt)

3. Resolution No. 285 — Payment of Legislators' Expenses

4. Local Law Intro No. 6 of 2026 — A Local Law to Authorize Overriding the Tax Levy Limit Established by General Municipal Law § 3-c (a/k/a "2% tax cap") for the Jefferson County 2027 Budget (debate and lay on table)

5. Resolution No 286 — Setting a Time and Place for Public Hearing on Local Law Intro Number 6 of 2026

6. Resolution No. 287 (Roll Call Vote) — Amending the 2026 County Budget in Relation to the American Rescue Plan Act for the Purpose of Obligating Funds for Maintaining Essential Services Throughout the Novel Coronavirus (COVID-19) Pandemic

7. Resolution No. 288 — Amending the 2026 County Budget in Relation to County Attorney Legal Fees

8. Resolution No. 289 — Authorizing An Agreement for the Provision of Professional Auction Services for Real Property Tax Enforcement

9. Resolution No. 290 — Authorizing Settlement of Claims Relative to Gabrielle Gulledge et al. vs. Jefferson County et al.

10. Resolution No. 291 — Approving Mortgage Tax Report

11. Resolution No. 292 — Authorizing an Agreement with Tyler Technologies, Inc. for the Termination of a Software as a Service Agreement for Enterprise Records Management Software

12. Local Law Intro No. 7 of 2026 — A Local Law Approving Management Compensation Plan for 2027 (debate and lay on table)

13. Resolution No. 293 — Setting a Time and Place for Public Hearing on Local Law Intro Number 7 of 2026

14. Resolution No. 294 — Amending the 2026 County Budget in Relation to Community College Chargebacks

15. Resolution No. 295	Reclassifying a Senior Caseworker Position to a Social Worker Position Within Social Services Department
16. Resolution No. 296	Revising and Adopting the Title VI/Nondiscrimination Plan
17. Resolution No. 297 (Roll Call Vote)	Amending the 2026 County Budget for the Airport Department Relative to Aviation Fuel
18. Resolution No. 298 (Roll Call Vote)	Authorizing an Agreement with Barrett Paving and Materials in Relation to the Airport General Aviation Parking Lot at the Watertown International Airport and Amending the 2026 County Budget and Capital Plan in Relation Thereto
19. Resolution No. 299 (Roll Call Vote)	Amending the 2026 County Budget and Capital Plan to Recognize Energy Tax Savings from the Internal Revenue Service in Relation to the Watertown International Airport Terminal Project for the Purposes of Economic Development and Property Remediation
20. Resolution No. 300	Authorizing a Memorandum of Understanding with the United States Department of War for Participation in the SkillBridge Internship Program at Fort Drum
21. Resolution No. 301	Authorizing a Software Agreement in Relation to the Watertown International Airport Backup Weather System Sensors
22. Resolution No. 302	Establishing a Petty Cash Fund in the Dog Control Department
23. Resolution No. 303	Authorizing an Agreement in Relation to the FY 2025 Emergency Management Performance Grant (EMPG)
24. Resolution No. 304 (Roll Call Vote)	Authorizing an Agreement and Amending the 2026 County Budget in Relation to the FY 2025 State Homeland Security Program (SHSP) Grant
25. Resolution No. 305	Authorizing an Agreement with New York State Division of Homeland Security and Amending the 2026 County Budget in Relation to the FY 2025/FY 2026 New York State Interoperable Communications Formula Grant
26. Resolution No. 306	Amending the 2026 County Budget to Reallocate Funds Within the Highway Department Budget
27. Resolution No. 307 (Roll Call Vote)	Amending the 2026 County Budget and Capital Plan Relative to County Routes 69 and 97
28. Resolution No. 308 (Roll Call Vote)	Amending the 2026 County Budget in Relation to the 2024-2025 Federal Transit Section 5311 Grant for Jefferson County Rural Public Transportation

29. Resolution No. 309	Authorizing Jefferson County to be Lead Agency Under the State Environmental Quality Review Act for the Purpose of the 2026 Inclusion of Viable Agricultural Land to Existing Agricultural Districts' Established Review Periods and Making a Determination of Non-Significance
30. Resolution No. 310	Authorizing an Agreement with the Community Action Planning Council to Promote Fair and Equal Housing
31. Resolution No. 311 (Roll Call Vote)	Authorizing Agreements with New York State Empire State Development and the Village of Clayton in Relation to the New York State County Infrastructure Grant Program and Amending the 2026 County Budget in Relation Thereto
32. Resolution No. 312 (Roll Call Vote)	Amending the 2026 County Budget in Relation to the HOME Investment Partnership Grant Program
33. Resolution No. 313	Appointing a Section 3 Coordinator For Jefferson County
34. Resolution No. 314 (Roll Call Vote)	Amending the 2026 County Budget in Relation to Recycling and Solid Waste Management
35. Resolution No. 315	Adopting the Development Authority of the North Country 2026-2035 Local Solid Waste Management Plan
36. Resolution No. 316	Accepting the Donation of a Canine on Behalf of the Jefferson County Sheriff's Office for Future Training and Deployment as a Narcotics Detection K-9
37. Resolution No. 317 (Roll Cal Vote)	Authorizing an Agreement with New York State Defender's Association, Inc. for Case Management Software and Amending the 2026 County Budget in Relation to Software and Equipment in the Public Defender's Office
38. Resolution No. 318	Reappointing Members to the Office for the Aging Advisory Council
39. Resolution No. 319	Appointing and Reappointing Members to the Jefferson County Long Term Care Advisory Council
40. Resolution No. 320	Authorizing an Agreement with G.R.O Energy Solutions LLC of Jefferson County for Provision of Home Modification Program Services
41. Resolution No. 321 (Roll Call Vote)	Amending the 2026 County Budget for the Office for the Aging Nutrition Program

42. Resolution No. 322 (Roll Call Vote)	Amending the 2026 County Budget to Allocate Additional State Aid for Community Services Programs
43. Resolution No. 323 (Roll Call Vote)	Authorizing an Agreement with Lewis County Related to a Behavioral Health Survey and Amending the 2026 County Budget in Relation Thereto
44. Resolution No. 324	Authorizing an Amended Agreement with Northern Regional Center for Independent Living for the Provision of Services Related to Opioid Settlement Funds Regional Abatement
45. Resolution No. 325	Authorizing an Agreement with Coordinated Care Services Inc. for the Provision of Specialized Financial Management Services
46. Resolution No. 326	Establishing Charges for Certain Public Health Services
47. Resolution No. 327	Authorizing an Agreement with Samaritan Medical Center for Use of Facilities for the Medical Examiner Program
48. Resolution No. 328	Amending the 2026 County Budget Relative to Vaccines

Sincerely,



Ryan Piche
Clerk of the Board

RP:jdj
Encs.

County of Jefferson

Local Law Intro Number 4 of 2026

A Local Law Aligning the Appointment of the County Administrator With the Elected Terms of the County Legislators

By Legislator: Philip N. Reed, Sr.

Be It Enacted by the County Legislature of the County of Jefferson as follows:

Whereas, Local Law No. 1 of 1996, amended Section 2, paragraph B of Local Law No. 10 of 1986 entitled "Establishing the Office of County Administrator" which provided for the appointment of the County Administrator to occur on January 1st of each odd numbered year and to expire on December 31st of the even numbered year following appointment, and

Whereas, Section 400 of the County Law was recently amended to require that elections for certain county elected officials, including county legislators, are to occur in even numbered years, and

Whereas, The Board of Legislators desires to modify the County Administrator's term of appointment so as to align with the elected terms of the county legislators as provided under current Section 400 of the County Law.

Section 1: That Section 1 of Local Law No. 1 of 1996 is hereby amended to read as follows:

B. The County Administrator shall be appointed by the Board of Legislators. [The term of office of the first County Administrator appointed pursuant to this Local Law shall commence on the date of his appointment and shall expire on December 31, 1988.] The term of office of [each subsequent] the County Administrator shall commence on January 1st of each [odd] even numbered year and shall expire on December 31st of the [even] odd numbered year following appointment. Removal of the County Administrator prior to the expiration of his or her term of office shall be in accordance with the provisions of the New York State Civil Service Law applicable to the position. Appointment to fill a vacancy in the Office of County Administrator shall be for the remainder of the unexpired term provided that there be at least twelve months remaining in the unexpired term at the time of filling of the vacancy. In the event of filling a vacancy where less than twelve [mothes] months are remaining in the unexpired term, the Legislative Body may appoint for the balance of the unexpired term plus an additional term.

Section 2: If any clause, sentence, paragraph, subdivision, section, or part of this law shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

Section 3: This local law shall take effect upon its filing in the Office of the Secretary of State as provided in Section 27 of the Municipal Home Rule Law.

Seconded by Legislator: Steel E. Potter

County of Jefferson

Local Law Intro Number 5 of 2026

A Local Law Authorizing the County Administrator
to Approve and Sign Certain Contracts on an Annual Basis

By Legislator: Robert W. Cantwell, III

Be It Enacted by the County Legislature of the County of Jefferson as follows:

Whereas, Local Law No. 10 of 1986 entitled "Establishing the Office of County Administrator" was amended by Local Law No. 3 of 2025 so as to permit the County Administrator to approve and sign contracts that do not exceed the sum of $20,000, and

Whereas, By Resolution No. 217 of 2026, the Board of Legislators amended the Purchasing section of the Jefferson County Administrative Policies and Procedures, Subsection 4.01 Policy, Control & Quotations, to clarify the Jefferson County Administrator's existing ability to approve and sign contracts that do not exceed the sum of $20,000 to be "on an annual basis", and

Whereas, It is therefore necessary to amend Local Law No. 3 of 2025 so as to clarify contract approval and signing authority to the Jefferson County Administrator, and

Whereas, The Board of Legislators desires to clarify contract approval and signing authority to the Jefferson County Administrator.

Section 1: That Section 1 of Local Law No. 3 of 2025 is hereby amended to read as follows:

R. To approve and sign contracts that do not exceed the sum of $20,000 on an annual basis, subject to the approval by the County Attorney as to form and content.

Section 2: If any clause, sentence, paragraph, subdivision, section, or part of this law shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

Section 3: This local law shall take effect upon its filing in the Office of the Secretary of State as provided in Section 27 of the Municipal Home Rule Law.

Seconded by Legislator: Steel E. Potter

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 285

Payment of Legislators' Expenses

By Legislator: Steel E. Potter

Whereas, The Finance & Rules Committee is responsible for examining and auditing claims made by members of the Board, and

Whereas, Claims in the amount of $662.76 have been audited and deemed allowable.

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 285 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

County of Jefferson

Local Law Intro. Number 6 of the Year 2026

A Local Law to Authorize Overriding the Tax Levy Limit
Established by General Municipal Law § 3-c (a/k/a "2% tax cap") for
the Jefferson County 2027 Budget

By Legislator: Steel E. Potter

BE IT ENACTED by the Board of Legislators of the County of Jefferson as follows:

SECTION 1 Title.

This Local Law shall be known as "A Local Law to Authorize Overriding the Tax Levy Limit Established by General Municipal Law § 3-c (a/k/a "2% tax cap") for the Jefferson County 2027 Budget"

SECTION 2. Legislative Findings.

The Board of Legislators for the County of Jefferson hereby finds and determines that the anticipated budgetary needs for fiscal 2027 require that Jefferson County adopt the appropriate legislation necessary to override the tax levy limit established by General Municipal Law **§ 3-c, and more commonly referred to as the "2% tax cap."**

SECTION 3. Enactment Authority

This Local Law is adopted pursuant to authority provided in section 10 of the Municipal Home Rule Law of the State of New York as well as the specific authority found in General Municipal Law **§ 3-c(5)**.

SECTION 4. Override Authorization

The Board of Legislators be and the same is hereby authorized to adopt a budget for fiscal year 2027 that exceeds the "tax levy limit" as that term is defined and calculated pursuant to the provisions of General Municipal Law **§3-c**.

SECTION 5. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

Seconded by Legislator: Philip N. Reed, Sr.

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **286**

Setting a Time and Place for Public Hearing on Local Law Intro Number 6 of 2026

By Legislator: Steel E. Potter

Resolved, That the Board of Legislators shall hold a public hearing on December 8, 2026, beginning at 3:00 p.m. in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY to hear public comment on Local Law Intro Number 6 of 2026 "A Local Law to Authorize Overriding the Tax Levy Limit Established by General Municipal Law § 3-c (a/k/a "2% tax cap") for the Jefferson County 2027 Budget ", and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: Daniel R. McBride

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 286 **of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the** 10th **day of** November**, 20**26 **and that the same is a true and correct copy of such Resolution and the whole thereof.**

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 287

Amending the 2026 County Budget in Relation to the American Rescue Plan Act for the Purpose of Obligating Funds for Maintaining Essential Services Throughout the Novel Coronavirus (COVID-19) Pandemic

By Legislator: Daniel R. McBride

Whereas, the American Rescue Plan Act (ARPA) was enacted on March 11, 2021, to provide financial relief to state, local, territorial, and tribal governments in response to the economic impacts of the COVID-19 public health emergency, and

Whereas, By Resolutions 243 of 2021 and 111 of 2023, the Board of Legislators accepted American Rescue Plan Act (ARPA) funding in the amount of $21,333,967, and

Whereas, Funding was allocated to meet small business, childcare, homeless and food pantry needs; address agriculture, broadband, and tourism sector challenges; and strengthen County services and address infrastructure needs, and

Whereas, The County has incurred significant expenses to maintain essential services during the COVID-19 Pandemic, including public safety, public health, infrastructure maintenance, and other critical functions, and

Whereas, Through the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, funding was authorized to support eligible costs incurred between March 3, 2021, and December 31, 2024, and

Whereas, Per SLFRF guidance, calculated "revenue loss" due to the COVID-19 Pandemic totals $13,597,166, representing the allowable limit for which the County can obligate its ARPA funds, and

Whereas, Of that allowable limit, the County has obligated $12,990,118 to date, and

Whereas, Recognizing and additional $254,493 in expenses to maintain essential services during the COVID-19 pandemic ensures that the December 31, 2026 deadline is met.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Decrease:

Expenditure		
21104500 04978	Water, Sewer, Broadband	$254,493
Fund Balance		
01000000 30599	Appropriated Fund Balance	$254,493

Increase:

Transfers		
01899200 95031	Interfund Transfers	$254,493
21990100 09000	Transfer to General Fund	254,493

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 287 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 288

Amending the 2026 County Budget in Relation to County Attorney Legal Fees

By Legislator: Steel E. Potter

Whereas, Pending litigation matters to date have exhausted the annual budget appropriation for such fees, and

Whereas, The County Attorney has requested additional funds to supplement the account for legal fees utilized for retention of outside counsel to handle legal matters subject to litigation.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Expenditure		
01142000 04411	Legal Fees	$75,000

Decrease:

01199000 04963	Contingent Account	$75,000

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 288 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 289

Authorizing An Agreement for the Provision of Professional Auction Services for Real Property Tax Enforcement

By Legislator: Philip N. Reed, Sr.

Whereas, Jefferson County is responsible for the enforcement of delinquent real property tax liens for all taxing jurisdictions within the County other than the City of Watertown, and

Whereas, As part of the tax foreclosure process the County retains a professional auction service provider to conduct an online public auction of those foreclosed properties for which Jefferson County has obtained legal title, as well as other ancillary auction services, and

Whereas, The County's current auctioneer is no longer able to provide professional auction services to the County, and

Whereas, The County has contacted Absolute Auctions & Realty, Inc., to perform such services for the County, and

Whereas, The County and Absolute Auctions & Realty, Inc., desire to enter into an agreement whereby Absolute Auctions and Realty, Inc. will provide professional auction services to the County.

Now, Therefore, Be it Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with Absolute Auctions and Realty, Inc, for Professional Auction Services for a period to commence upon execution of the agreement and ending on December 31, 2028, with an option to renew for three one-year periods, on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Daniel R. McBride

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 289 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **290**

Authorizing Settlement of Claims Relative to Gabrielle Gulledge et al. vs. Jefferson County et al.

By Legislator: Steel E. Potter

Whereas, A lawsuit entitled "Gabrielle Gulledge et al. vs. Jefferson County et al.", Index No. 903606-18, is pending in the Albany County Supreme Court, and

Whereas, Counsel has advised that a range of possible verdicts exist and a negotiated settlement is, as a matter of litigation analysis and risk management, a cost-effective alternative to full trial of the action, and

Whereas, Pursuant to Local Law No. 5 of 1986, a settlement or comprise of a claim in the amount of $10,000.00 or greater requires the prior approval of the Board of Legislators.

Now, Therefore, Be It Resolved, That the Board of Legislators does hereby agree to a settlement of the matter herein in the sum of Three Hundred, Sixty Five Thousand and 00/100 Dollars ($365,000.00) inclusive of all legal fees, to be funded through Jefferson County's insurance carrier, for purposes of settling the referenced litigation against the County of Jefferson; and the County Attorney is hereby authorized to sign all documents necessary to effectuate such settlement and discontinue the above referenced lawsuit against Jefferson County.

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 290 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **291**

Approving Mortgage Tax Report

By Legislator: Steel E. Potter

Whereas, The Board of Legislators is in receipt of the semi-annual Mortgage Tax Report showing the amount to be credited to each tax district in the County of the money collected during the preceding six months ended September 30, 2026.

Now, Therefore, Be It Resolved, That, pursuant to Section 261 of the Tax Law, the Board of Legislators issue Tax Warrants for the payment to the respective tax districts of the amounts so credited and authorize and direct the County Treasurer to make payment of said amounts to the respective districts in accordance with the report.

Seconded by Legislator: Daniel R. McBride

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 291 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 292

Authorizing an Agreement with Tyler Technologies, Inc. for the Termination of a Software as a Service Agreement for Enterprise Records Management Software

By Legislator: Philip N. Reed, Sr.

Whereas, By Resolution 294 of 2025, the Jefferson County Board of Legislators authorized a software and services agreement (SaaS) with Tyler Technologies, Inc. for a document management system for the Jefferson County Clerk's Office, and

Whereas, Jefferson County and Tyler Technologies, Inc. have determined it is mutually beneficial to terminate the December 12, 2025 SaaS agreement for mutual convenience, and

Whereas, In connection with this termination for convenience, Tyler Technologies, Inc. will void three invoices for professional services fees totaling $7,387.50, and

Whereas, Tyler Technologies, Inc. will apply a conditional credit of $40,000 for fees previously paid by Jefferson County under the agreement toward a future agreement for MUNIS SaaS fees related to an impending cloud upgrade, and will securely destroy Jefferson County's data in its possession within thirty days following the effective date.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement and mutual release with Tyler Technologies, Inc. for the termination of enterprise records management software as a service sgreement, recognizing waived fees of $7,387.50 and a conditional credit of $40,000.00, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 292 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

County of Jefferson

Local Law Intro No.7 of 2026

A Local Law Approving Management Compensation Plan for 2027

By Legislator: Philip N. Reed, Sr.

BE IT ENACTED by the County Legislature of the County of Jefferson as follows:

Whereas, As part of the Administrative Policies and Procedures Section 3.02 governing Management and Management Confidential employees adopted by Resolution No. 18 of 1989, as amended, the Jefferson County Board of Supervisors approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, The adopted 2027 County Budget provides funding for compensation increases for management, management confidential and attorney employees effective January 3, 2027, and

Whereas, The Board of Legislators desires to amend the compensation plan to provide for an adjustment of 3.5% to the general management schedule, management/confidential schedule, attorney schedule, flat professional employees, and to adjust increments in accordance with such schedules.

Section 1. The Board of Legislators adopts the Jefferson County Administrative, Management Confidential and Attorney Salary Schedules set forth in Exhibit "A" as the Management, Management Confidential and Attorney Compensation Plan for Jefferson County. Said schedules to be effective January 3, 2027.

Section 2: Upon its effective date, and otherwise applicable to the first payroll period commencing January 3, 2027, the Jefferson County Administrative, Management Confidential and Attorney Salary Schedules shall apply to all positions identified therein and shall continue in effect unless or until amended, repealed or replaced.

Section 3: This local law is adopted subject to a permissive referendum as to the change in the salary of an elected or appointed officer effective during their term of office and the Clerk of the Board is directed to publish notice of the same as required by law.

Section 4: All local laws and resolutions of the Board of Legislators of Jefferson County, to the extent that the same are inconsistent with this local law, are hereby superseded by this local law.

Section 5: If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined to its operation to the

clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

Section 6: This local law shall become effective in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

Seconded by Legislator: Steel E. Potter

EXHIBIT A

	2027 ADMINISTRATIVE SCHEDULE					
GRADE	**LONG.**	**LEVEL A**	**LEVEL B**	**LEVEL C**	**LEVEL D**	**RATE**
1	5,221	130,528	134,443	138,477	142,630	146,910
2	4,902	122,547	126,223	130,009	133,909	137,928
3	4,581	114,530	117,966	121,505	125,150	128,904
4	4,282	107,038	110,248	113,556	116,962	120,472
5	3,964	99,109	102,081	105,144	108,297	111,547
6	3,588	89,691	92,382	95,154	98,007	100,948
7	3,247	81,168	83,603	86,111	88,694	91,355
8	3,006	75,157	77,411	79,732	82,125	84,588
9	2,784	69,589	71,676	73,827	76,042	78,323
10	2,577	64,434	66,367	68,358	70,408	72,520
11	2,398	59,938	61,737	63,589	65,496	67,461
12	2,230	55,758	57,429	59,152	60,927	62,755

	2027 MANAGEMENT CONFIDENTIAL							
	SALARY SCHEDULE							
GRADE	**LONG.**	**STEP 1**	**STEP 2**	**STEP 3**	**STEP 4**	**STEP 5**	**STEP 6**	**STEP 7**
MC1		50,887	52,525	54,527	56,438	58,549	60,661	62,899
	1.12	27.96	28.86	29.96	31.01	32.17	33.33	34.56
MC2		45,555	46,847	48,339	49,850	51,542	53,362	55,146
	1.00	25.03	25.74	26.56	27.39	28.32	29.32	30.30
MC3		43,625	44,863	46,101	47,484	48,867	50,359	52,125
	0.96	23.97	24.65	25.33	26.09	26.85	27.67	28.64
MC4		41,769	42,879	44,044	45,191	46,446	47,702	49,358
	0.92	22.95	23.56	24.20	24.83	25.52	26.21	27.12
40 HR WRK WK		47,736	49,005	50,336	51,646	53,082	54,517	56,410
MC5		40,058	41,023	42,115	43,152	44,226	45,500	46,665
	0.88	22.01	22.54	23.14	23.71	24.30	25.00	25.64
40 HR WRK WK		45,781	46,883	48,131	49,317	50,544	52,000	53,331

2027 ATTORNEY SCHEDULE						
GRADE	**LONG**	**LEVEL A**	**LEVEL B**	**LEVEL C**	**LEVEL D**	**RATE**
1	5,867	146,674	150,589	154,623	158,776	163,056
2	5,227	130,676	134,112	137,651	141,296	145,050
3	4,927	123,184	126,394	129,702	133,108	136,618
4	4,610	115,255	118,227	121,290	124,443	127,693
5	4,233	105,837	108,528	111,300	114,153	117,094

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **293**

Setting a Time and Place for Public Hearing on Local Law Intro Number 7 of 2026

By Legislator: Daniel R. McBride

Resolved, That the Board of Legislators shall hold a public hearing on December 8, 2026, beginning at 3:00 p.m. in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY to hear public comment on Local Law Intro Number 7 of 2026 "A Local Law Approving Management Compensation Plan for 2027", and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 293 **of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the** 10th **day of** November**, 20**26 **and that the same is a true and correct copy of such Resolution and the whole thereof.**

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **294**

Amending the 2026 County Budget in Relation to Community College Chargebacks

By Legislator: Daniel R. McBride

Whereas, Jefferson County is billed chargebacks for residents who attend community colleges throughout the state for students from outside the college's sponsored area, and

Whereas, The number of Jefferson County residents attending out of county community colleges has increased from 218 to 266 compared to the prior year and budgeted funds have been exceeded.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Expenditure		
01249000 04614	Tuition Chargebacks	$ 175,000
01249000 04615	Capital Chargebacks	15,000

Decrease:

Expenditure		
01199000 04963	Contingent Account	$ 190,000

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 294 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 295

Reclassifying a Senior Caseworker Position to a Social Worker Position Within Social Services Department

By Legislator: Steel E. Potter

Whereas, The Bonadio Group was engaged by Jefferson County to conduct an operational analysis of the Child Welfare Division of the Department of Social Services which resulted in a report recommending enhancement to the quality review process or establishment of a dedicated Quality Assurance (QA) position, and

Whereas, By Resolution No. 65 of 2026, The Board of Legislators adopted the strategic strategy priority of the Health and Human Services Committee to support the Department of Social Services efforts to improve performance metrics, and

Whereas, The Department's Child Welfare Division has made progress in the areas of employee retention, training and support, and

Whereas, The Commissioner of Social Services has identified an opportunity to reclassify a position to bolster quality assurance through an additional Social Worker position within the Department.

Now, Therefore, Be it Resolved, That Senior Caseworker (Grade 19, Position No. 6010159) be reclassified to a Social Worker (Grade 20, Position No. 6010264) within the Department of Social Services.

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 295 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **296**

Revising and Adopting the Title VI/Nondiscrimination Plan

By Legislator: Daniel R. McBride

Whereas, By Resolution No. 152 of 2018, The Jefferson County Board of Legislators adopted the County Title VI Policy and Plan to comply with the requirements of the Civil Rights Act of 1964, and

Whereas, Title VI of the Civil Rights Act of 1964, as amended, prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance, and

Whereas, Jefferson County is a recipient of Federal funding from several agencies including the Federal Highway Administration, Federal Transit Administration, and Federal Aviation Administration, necessitating a formal Title VI/Nondiscrimination Plan to ensure compliance with Federal and State regulations, and

Whereas, The County is committed to preventing and eliminating discrimination in all operations, services, and aspects of employment, regardless of whether programs are federally funded, and

Whereas, By Resolution 112 of 2026, the Board of Legislators revised and adopted the Title VI/Nondiscrimination Plan to comply with updated Federal Highway Administration (FHWA) regulations, and

Whereas, With the launch of the Jefferson County Transit System and the federal funding that support the system, additional regulations now apply from the Federal Transit Administration (FTA), and

Whereas, The Department of Transportation determined that the FHWA-approved policy alone did not comply with FTA-specific Title VI obligations tied to transit award funding, making it highly beneficial to Jefferson County to retool the plan to meet both sets of requirements, and

Whereas, The FTA Title VI compliance framework differs from the FHWA program because it applies specifically to public transportation operations and transit service delivery, and includes elements related to service and fare equity, transit service standards and policies, and demographic and service monitoring, and

Whereas, The proposed Title VI/Nondiscrimination Plan includes comprehensive procedures for communication, publication, data collection, public outreach, and a formal complaint procedure to ensure equal opportunity for all residents, and

Whereas, The Plan also incorporates a Limited English Proficiency (LEP) Plan and an Americans with Disabilities Act (ADA) Transition Plan to ensure meaningful access for all segments of the population.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby adopts the Revised Jefferson County Title VI/Nondiscrimination Plan effective immediately, and be it further

Resolved, That the Deputy County Administrator is hereby designated as the Title VI Coordinator and ADA Coordinator for Jefferson County, responsible for monitoring compliance and implementation of the Plan, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute the Title VI Assurances and all necessary documents to implement the Plan on behalf of the County.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 296 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 297

Amending the 2026 County Budget for the Airport Department Relative to Aviation Fuel

By Legislator: Philip N. Reed, Sr.

Whereas, Appropriations for the purchase of fuel for resale at the Airport are expected to exceed budgeted figures as the cost of jet fuel and aviation gas have drastically increased and remained consistently high throughout 2026 due in part to global volatility, and

Whereas, Revenue from Airport fuel sales help offset the cost of Airport operations.

Now, Therefore, Be It Resolved, that the 2026 County Budget is hereby amended as follows:

Increase

Expenditure		
01561000 04575	Cost of Fuel & Oil Sales	$160,000
01561000 04585	Operating Supplies	15,000
01561000 04407	Credit Card Fees	7,500
Revenue		
01561000 91776	FBO Airport Sale of Fuel & Oil	$182,500

Seconded by Legislator: Daniel R. McBride

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 297 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 298

Authorizing an Agreement with Barrett Paving and Materials in Relation to the Airport General Aviation Parking Lot at the Watertown International Airport and Amending the 2026 County Budget and Capital Plan in Relation Thereto

By Legislator: Steel E. Potter

Whereas, By Resolution Nos. 170 of 2024, 289 of 2025, and 174 of 2026, The Board of Legislators progressively advanced airport parking improvements by classifying the Airport Terminal and Gateway Redevelopment Project as an Unlisted Action under SEQR, including the project in the Six-Year Capital Plan, and contracting with McFarland-Johnson, Inc. for design and construction oversight, and

Whereas, By Resolution No. 47 of 2026, The Board of Legislators recognized the need to support airport capital projects including old terminal renovation, restaurant opening, and parking lot improvements as a 2026 Strategic Priority for the General Services Committee, and

Whereas, McFarland-Johnson Inc. has since completed said design, coordinated the bidding process and recommends the award of construction contracts for the Airport General Aviation Parking Lot to Barrett Paving Materials Inc. in the amount of $578,594.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Barrett Paving Materials Inc., for construction of the Airport General Aviation Parking Lot in the amount of $578,594, and be it further

Resolved, That the Chairman of the Board of Legislators, be and is hereby authorized and directed to execute said agreements on behalf of the County, including any changes orders as recommended by the Director of Aviation and County Administrator, not to exceed the funding available, subject to review by the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Expenditure		
20561000 02073	Airport Parking Improvements	$578,594

Decrease

Expenditure		
20561000 02001	Airport Facility	$ 70,394
20698900 02064	Property Acquisition/Improvements	508,200

and be it further

Resolved, That the Six-Year Capital Plan is amended accordingly.

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 298 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **299**

Amending the 2026 County Budget and Capital Plan to Recognize Energy Tax Savings from the Internal Revenue Service in Relation to the Watertown International Airport Terminal Project for the Purposes of Economic Development and Property Remediation

By Legislator: Philip N. Reed, Sr.

Whereas, By Resolution No. 104 of 2026, The Board of Legislators provided ongoing commitment to the Airport Terminal Project by appropriating funds for the airport connector passage, enabling pedestrian traffic to seamlessly transition between the terminal, restaurant, and event space without exposure to inclement weather via a fully accessible, climate-controlled route, including those with mobility challenges, and

Whereas, By Resolution No. 47 of 2026, The Board of Legislators recognized the need for continued support of airport capital projects including old terminal renovation, restaurant opening, and parking lot improvements as a 2026 Strategic Priority for the General Services Committee, and

Whereas, By Resolution No. 48 of 2026, The Board of Legislators approved agreements and appropriated additional funds for the construction of the airport restaurant project, and

Whereas, Projects were made possible through anticipation of receiving Clean Energy Tax Credits from the Internal Revenue Service (IRS) in relation to the Terminal Construction Project, and

Whereas, Airport consultant, McFarland-Johnson, Inc., has completed the necessary tax forms and filing on behalf of Jefferson County in which the IRS credit to the county is expected to total $1,555,787, and

Whereas, Due to financial constraints precipitated by mandated federal and state cost shifts, for the first time in four years, the Tentative Budget includes no available funds for the Board's priorities of economic development and property remediation, and

Whereas, Recognizing the IRS credited funds for economic development and property remediation allow for continued reinvestment in Board priorities, without placing the burden on the taxpayers of Jefferson County, and

Whereas, In addition to the appropriation for economic development and property remediation, a minor field change related to the Airport Fuel Farm project has come to light necessitating the need for a catch basin, requiring a construction change order to Lavalley Brothers Construction, Inc. in the amount of $10,692, requiring an additional $3,000 in project funding.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
01561000 92770	Other Unclassified Revenue	$1,555,787
Transfers		
01995000 09006	Transfer to Capital Projects Fund	$1,555,787
20900600 95031	Transfer From General Fund	1,555,787
Expenditure		
20698900 02060	Property Remediation	$776,894
20698900 02063	Economic Development	775,893
20561000 02093	Airport Fuel Farm	3,000

and be it further

Resolved, That the Six-Year Capital Plan is amended accordingly.

Seconded by Legislator: Daniel R. McBride

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 299 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **300**

Authorizing a Memorandum of Understanding with the United States Department of War for Participation in the SkillBridge Internship Program at Fort Drum

By Legislator: Christopher S. Boulio

Whereas, The United States Department of War SkillBridge Program provides a structured pathway for eligible service members to participate in job training, employment skills training, and internships within 180 days of separation from active-duty service to prepare for civilian employment, and

Whereas, Jefferson County desires to partner with Fort Drum and the Military-Civilian Transition Office (MCTO) under the Office of the Under Secretary of War for Personnel and Readiness (USW(P&R)) to serve as an authorized SkillBridge Provider, and

Whereas, Under the Department of War SkillBridge Memorandum of Understanding, participating federal, state, and local government agencies agree to provide transitioning service members with on-the-job training and internship opportunities aimed at enhancing their professional skills and civilian workforce readiness, and

Whereas, The Watertown International Airport has volunteered to serve as the lead county department in supporting this initiative, having successfully provided numerous internship opportunities at the airport in the past, and

Whereas, As a local government entity, Jefferson County will consider offering post-service suitable employment for open positions to service members who successfully complete their SkillBridge internship, are eligible for special hiring opportunities, and meet minimum qualifications in accordance with applicable merit system requirements, and

Whereas, Participation in this program requires no exchange or commitment of County funds, as service members continue to receive military pay and benefits from the Department of War during their internship period.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute a Memorandum of Understanding with the Office of the Under Secretary of War for Personnel and Readiness, along with any necessary related documents to participate in the SkillBridge Internship Program with Fort Drum, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 300 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 301

Authorizing a Software Agreement in Relation to the Watertown International Airport Backup Weather System Sensors

By Legislator: Steel E. Potter

Whereas, By Resolution Nos. 121 and 135 of 2023, The Board of Legislators authorized agreements with the Federal Aviation Administration and McFarland-Johnson Inc. for Backup Weather Equipment System, supported by the Six-Year Capital Plan and American Rescue Plan Act Funds, and

Whereas, By Resolution No. 232 of 2024, The Board of Legislators authorized an agreement Baseline King Corporation for the general construction phase of the project with oversight by McFarland-Johnson Inc., and

Whereas, The contract with Baseline King Corporation includes the acquisition of the software, to be provided by Mesotech International, Inc. for a period of up to three (3) years at a cost not to exceed $7,200, and

Whereas, The subscription is for support services for Automated Weather Observation System (AWOS) including weather camera maintenance and transmission to the Federal Aviation Administration, and

Whereas, As the user of the software, Mesotech International, Inc. has provided a software agreement for utilization by Jefferson County.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute the software agreement with Mesotech International, Inc. for a term of up to three years, at a price not to exceed $7,200, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Philip N. Reed, Sr.

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 301 **of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the** 10th **day of** November**, 20**26 **and that the same is a true and correct copy of such Resolution and the whole thereof.**

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 302

Establishing a Petty Cash Fund in the Dog Control Department

By Legislator: Steel E. Potter

Whereas, The Dog Control Department conducts public financial transactions, including the receipt of dog redemption and impound fees, adoption fees, and related charges, thereby necessitating a secure petty cash fund to make accurate change during daily business hours, and

Whereas, The Supervisor of Dog Control and County Treasurer are recommending the establishment of a petty cash fund in the amount of $100 to provide the Department with funds to maintain a cash drawer for regular transactions.

Now, Therefore, Be It Resolved, That, pursuant to Section 371 of the County Law, there is hereby established a petty cash fund in the amount of $100 in the Dog Control Department to be utilized to make change for regular departmental transactions.

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 302 **of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the** 10th **day of** November**, 20**26 **and that the same is a true and correct copy of such Resolution and the whole thereof.**

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **303**

Authorizing an Agreement in Relation to the FY 2025 Emergency Management Performance Grant (EMPG)

By Legislator: Daniel R. McBride

Whereas, The United States Department of Homeland Security Federal Emergency Management Agency has awarded Jefferson County $41,485 under the FY 2025 Emergency Management Performance Grant administered by the New York State Division of Homeland Security and Emergency Services (DHSES) for the period of October 1, 2024, through September 30, 2027, and

Whereas, The County must enter into an agreement with the New York State DHSES to receive this grant to partially fund full-time employees in Fire and Emergency Management, and

Whereas, Said revenue and expenditure grant funds are contained in the 2026 County Budget.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement for FY 2025 Emergency Management Performance Grant (EMPG) Program in the amount of $41,485, on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the New York State Division of Homeland Security and Emergency Services relative to the Emergency Management Performance Grant Program, within available appropriations, per Purchasing Policy 4.01– Policy, Control, and Quotations, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 303 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **304**

Authorizing an Agreement and Amending the 2026 County Budget in Relation to the FY 2025 State Homeland Security Program (SHSP) Grant

By Legislator: Christopher S. Boulio

Whereas, The New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County $42,375 from the FY 25 State Homeland Security Program (CFDA 97.067) for the period September 1, 2025, through August 31, 2028, and

Whereas, The County must enter into an agreement with New York State DHSES to receive the grant funds which will be used for smart phone application maintenance, cellphone service, county responder credentialing system, and replacing the County self-contained breathing apparatus fit test equipment that has reached the end of useful life.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement for FY 2025 State Homeland Security Program Grant in the amounts of $42,375 on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the New York State Division of Homeland Security and Emergency Services relative to the State Homeland Security Grant Program, within available appropriations, per Purchasing Policy 4.01 – Policy, Control, and Quotations, subject to the approval of the County Attorney, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
01341000 943204	Federal Homeland Security - Fire/EMO	$42,375
Expenditure		
01341400 02101	Computer Equipment	$12,500
01341400 02300	Technical Equipment	15,000
01341400 04114	Maintenance / Repair	9,875
01341400 04115	Telephone	5,000

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 304 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **305**

Authorizing an Agreement with New York State Division of Homeland Security and Amending the 2026 County Budget in Relation to the FY 2025/FY 2026 New York State Interoperable Communications Formula Grant

By Legislator: Steel E. Potter

Whereas, The New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County a FY 2025/FY 2026 New York State Interoperable Communications Formula Grant (SICG) in the amount of $1,359,508 for the period of January 1, 2026, through December 31, 2030, and

Whereas, The County must enter into an agreement (#SI25-1032-E00) with the New York State DHSES to receive grant funds to enhance public safety operations by strengthening communications infrastructure, and

Whereas, The grant will be used to complete final lease/purchase payments for the P25 UHF Trunked Radio System authorized by Resolution No. 279 of 2016 and to supplement the County share of annual system maintenance costs in the 2027 Budget.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreements for FY 2025/FY 2026 State Interoperable Communications Grant (SICG) Program in the amount of $1,359,508, on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the New York State Division of Homeland Security and Emergency Services relative to the State Interoperable Communications Grant (SICG) Program, within available appropriations, per Purchasing Policy 4.01 – Policy, Control, and Quotations, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 305 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 20 26 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **306**

Amending the 2026 County Budget to Reallocate Funds Within the Highway Department Budget

By Legislator: Philip N. Reed, Sr.

Whereas, The Jefferson County Highway Department utilizes local town labor and equipment assistance to complete critical infrastructure and paving projects on county roads, and

Whereas, Stone materials are essential for County infrastructure operations, including backfilling around culvert pipes, laying road bases, mixing with asphalt emulsions, and constructing bridge foundations, and

Whereas, Anticipated expenditures for Hired Machines, Gravel Stone Sand, and Pavement Marking will exceed the budgeted allowances, and

Whereas, Sufficient surplus funds are available within the Highway Department Paving County Roads account.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Decrease

Expenditure		
05511200 04930	Paving County Roads	$180,000

Increase

Expenditure		
05331000 04480	Highway Pavement Marking	$50,000
05511000 04589	Gravel Stone Sand	30,000
05511000 04686	Hired Machines	100,000

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 306 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 307

Amending the 2026 County Budget and Capital Plan Relative to County Routes 69 and 97

By Legislator: Christopher S. Boulio

Whereas, Current year capital road projects require additional funding beyond their original budget allocations to complete scheduled work, and

Whereas, Capital funds in the amount of $250,000 are available in the K019, Noble Street project for transfer to the Capital Road Construction Account, and

Whereas, The County Route 97 (CR 97) project is experiencing increased expenditure due to rising costs of stone and asphalt, requiring additional funding to reach completion during the 2026 budget year, and

Whereas, County Route 97 was initially funded from 2024 through 2026, and the transfer of available capital funds will allow the project to be fully completed this year, and

Whereas, County Route 69 (CR 69) received annual funding from 2013 through 2023, leaving a remaining balance of capital funds that can be utilized to cover the current shortfall on CR 97, with work on CR 69 scheduled to resume in 2029-2031.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Decrease

Expenditure		
20511300 02904	K019 Evans Mills	$ 250,000
20511200 02754	County Route 69	180,000

Increase

Expenditure		
20511200 02701	Road Construction	$ 250,000
20511200 02756	County Route 97	180,000

and be it further

Resolved, That the Six-Year Capital Plan is amended accordingly.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 307 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 308

Amending the 2026 County Budget in Relation to the 2024-2025 Federal Transit Section 5311 Grant for Jefferson County Rural Public Transportation

By Legislator: Christopher S. Boulio

Whereas, By Resolution Nos. 244 of 2024 and 48 of 2025, The Board of Legislators amended the County Budget and authorized a Section 5311 Grant Application for operating and capital expenses for Jefferson County rural public transportation for the 2024 and 2025 fiscal years, and

Whereas, By Resolution No. 56 of 2026, Jefferson County authorized an agreement with the New York State Department of Transportation (NYSDOT) for the 2024-2025 Federal Transit Section 5311 Rural Transportation Program to support rural public transportation operations and mobility management activities, and

Whereas, It is necessary to account for professional fees and external services related to bus operations under the 2024-2025 NYSDOT 5311 grant award to ensure transparency and proper allocation of funds for continued services, and

Whereas, Additional funds in the amount of $145,920 are necessary for these operations, which are fully offset by equal allocations of $72,960 in Federal Aid and $72,960 in State Aid, and

Whereas, Amending the 2026 County Budget to recognize this grant revenue and allocate the appropriate expenditure lines benefits Jefferson County by ensuring the continued operation of vital public transportation services without additional local tax impact.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
01563000 94594	Fed Aid Bus Transportation	$ 72,960
01563000 93594	St Aid Bus Transportation	72,960
Expenditure		
01563000 04416	Professional Fees - External	$145,920

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 308 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 309

Authorizing Jefferson County to be Lead Agency Under the State Environmental Quality Review Act for the Purpose of the 2026 Inclusion of Viable Agricultural Land to Existing Agricultural Districts' Established Review Periods and Making a Determination of Non-Significance

By Legislator: Daniel R. McBride

Whereas, New York State Agriculture and Markets Law Article 25AA, Section 303-b requires counties to establish an annual thirty-day period within which to accept requests by landowners to have viable agricultural land included in a certified Agricultural District, and

Whereas, The Jefferson County Board of Legislators passed Resolution No. 98 of 2004, Establishing an Annual Thirty-Day Period from June 1 to June 30 for Landowners to Submit Proposals to Include Viable Agricultural Land within an Existing Agricultural District before the Districts' Established Review Period, and

Whereas, In accordance with Section 303-b of Article 25AA of the New York State Agriculture and Markets Law, the 2025 requests for inclusion were referred to the Agriculture and Farmland Protection Board for review and recommendation, and

Whereas, The recommendation of the Agriculture and Farmland Protection Board has been submitted to the Board, and

Whereas, A public hearing was held on October 6, 2026, to receive public comments, and

Whereas, The Jefferson County Board of Legislators has reviewed the requests for inclusion, the recommendation of the Jefferson County Agricultural and Farmland Protection Board, and the Public Hearing record concerning the inclusion of viable agricultural land in certified agricultural districts before the districts' established review periods, and

Whereas, The inclusion of viable agricultural land within an existing Agricultural District before the Districts' established review period is an action subject to environmental review in accordance with Article 8 of the New York State Environmental Conservation Law, State Environmental Quality Review (SEQR) Act, and

Whereas, An Environmental Assessment Form (EAF) has been completed, which reviews potential environmental impacts and determines that no significant impacts will occur.

Now, Therefore, Be It Resolved, That Jefferson County shall assume lead agency status for this action pursuant to SEQR and has determined that this is an unlisted action that will not have any adverse environmental impacts, and be it further

Resolved, That, pursuant to Agriculture and Markets Law Article 25 AA, Section 303-b, the

Jefferson County Board of Legislators does hereby approve the inclusion of three parcels consisting of 575.09 acres to existing Agricultural Districts, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign the Environmental Assessment Form/Determination of Significance and forward the same to all involved agencies.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 309 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 20 26 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **310**

Authorizing an Agreement with the Community Action Planning Council to Promote Fair and Equal Housing

By Legislator: Christopher S. Boulio

Whereas, Jefferson County is the grant recipient of U.S. Department of Housing and Urban Development funding from the Community Development Block Grant and HOME Programs, and said funds are committed to housing assistance programs for income eligible County residents, and

Whereas, To ensure compliance with funding requirements the County is obligated to promote fair and equal housing opportunities for residents of Jefferson County consistent with federal legislation and regulations, and

Whereas, The County has annually entered into a contract for the provision of fair housing services including acting as the County's fair housing office for public education, information and referral, and complaint assistance, and

Whereas, Funds for a fair housing contract are appropriated in the 2026 County Budget.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to enter into an agreement with the Community Action Planning Council (CAPC) in the amount of $10,000 for promoting and furthering fair and equal housing opportunities in the County for the period October 1, 2026, through September 30, 2027, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 310 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 311

Authorizing Agreements with New York State Empire State Development and the Village of Clayton in Relation to the New York State County Infrastructure Grant Program and Amending the 2026 County Budget in Relation Thereto

By Legislator: Steel E. Potter

Whereas, Jefferson County submitted an application for a New York State County Infrastructure Grant (Project #140,486) in the amount of $1,000,000 for the 2026 program year of the New York State Empire State Development (ESD) County Infrastructure Grant Program, and

Whereas, The application was submitted in cooperation with the Village of Clayton for the purpose of designing and constructing vital utility extensions along County Route 3 in the Village of Clayton, and

Whereas, The proposed improvements include the expansion of approximately 1,000 linear feet of municipal water and wastewater lines to the residential site, as well as engineering, heavy site preparation, grading, stormwater management systems, and a dedicated municipal access road essential to making the parcel build ready, which will directly support the development of up to 20 new workforce housing units, thereby advancing local housing availability and infrastructure capacity within Jefferson County, and

Whereas, It is necessary to authorize agreements with ESD and the Village of Clayton to administer the grant funds and complete the project consistent with the approved application and program requirements.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to enter into any and all agreements with New York State Empire State Development and the Village of Clayton to perform the work described herein, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
01898900 93990	State Aid Sewer Project	$1,000,000
Expenditure		
01815000 04600	Payments & Contributions	$1,000,000

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 311 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 312

Amending the 2026 County Budget in Relation to the HOME Investment Partnership Grant Program

By Legislator: Corey Y. Grant

Whereas, By Resolution No. 88 of 2024, Jefferson County, acting as lead County on behalf of the North Country HOME Consortium, was authorized to submit applications to the United States Department of Housing and Urban Development (HUD) for HOME Investment Partnership Program Grants for Fiscal Years 2024, 2025, and 2026 to assist in providing affordable housing resources within the Consortium area, and

Whereas, Jefferson County, as Lead County of the Consortium, has been awarded a 2026 HOME Grant in the amount of $951,329.09 for the purpose outlined above, and

Whereas, Traditionally, Jefferson County has subcontracted the administration of the HOME programs, and

Whereas, The Planning Director has identified an opportunity to capitalize on additional funding and control over the HOME program by administering HOME programs directly, and

Now, Therefore, Be It Resolved, That Jefferson County hereby authorizes the Chairman of Board to execute any and all documents as may be required to fulfill the requirements of fiscal years 2022 through 2026 HOME grant awards, including agreements for existing HOME, HOME Rentals and HOME ARP projects with Neighbors of Watertown, North Country Affordable Housing, Snow Belt Housing, Kamargo HDFC, Clayton Improvement Association, LTD., Mohawk Indian Housing, DePaul, Watertown Urban Mission and Frontier Housing, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all future amendments and agreements with the U.S. Department of Housing and Urban Development relative to the HOME Investment Partnership Program Grants within appropriated funds, per Purchasing Policy 4.01 – Policy, Control and Quotations, subject to the review of the County Attorney, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
30866800 94995	Fed Aid HOME Program	$951,329.09
Expenditure		
30898900 04001	HOME Program	$951,329.09

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 312 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 313

Appointing a Section 3 Coordinator For Jefferson County

By Legislator: Christopher S. Boulio

Whereas, Jefferson County has been awarded grant monies from the New York State Office of Community Renewal (OCR) through its Community Development Block Grant program to fund an owner-occupied housing rehabilitation program to benefit income eligible homeowners throughout Jefferson County and a mobile home replacement program for low to moderate income eligible residents, and

Whereas, The Board of Legislators agreed to comply with all state and federal regulations that are applicable to the funding, and

Whereas, Section 3 of the Housing and Community Development Act of 1992, as amended, requires that recipients of United States Department of Housing and Urban Development (HUD) funding ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing federal, state and local laws and regulations, be directed to lower income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to lower income persons, and

Whereas, The New York State OCR, as the agency responsible for administering HUD funding in New York State, requires that local communities administering programs with HUD funding must designate a local Section 3 Coordinator with authority to monitor compliance with the HUD regulations.

Now, Therefore, Be It Resolved, Alicia Dewey, Deputy Director in the Jefferson County Department of Planning is hereby appointed as Section 3 Coordinator for Jefferson County with authority to monitor compliance with the regulations at 24 CFR Part 135 of the federal regulations, and be it further

Resolved, That all problems or complaints shall be reported to the County Administrator, who will determine what action is required under the regulations.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 313 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 314

Amending the 2026 County Budget in Relation to Recycling and Solid Waste Management

By Legislator: Steel E. Potter

Whereas, By Resolution No. 207 of 2026, The Board of Legislators awarded a contract for paving services, and

Whereas, The increased cost of diesel fuel has directly affected the material and transportation contract price for the completed paving work, and

Whereas, Recycling and Solid Waste Management is experiencing higher than anticipated tonnage transport, resulting in an increased cost of Development Authority of the North Country tipping fees, and

Whereas, Due to the higher than anticipated tonnage, additional revenue is available to offset tipping fees, and

Whereas, The cost of utilities has drastically increased and remained consistently high throughout 2026 due to global market volatility, surging demand, aging infrastructure, and shifting energy policies, and

Whereas, Funds are available within the department's fund balance to cover these required costs.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
15910100 92131	Tipping Fees	$300,000
Expenditure		
15816000 02014	Paving	$ 20,000
15816000 04487	Tipping Fees	300,000
15816000 04214	Utilities	20,000
15816000 04311	Gasoline & Oil	70,000

Decrease

Fund Balance		
15000000 30599	Appropriated Fund Balance	$110,000

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 314 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 315

Adopting the Development Authority of the North Country 2026-2035 Local Solid Waste Management Plan

By Legislator: Christopher S. Boulio

Whereas, By Resolution No. 200 of 2010, Jefferson County designated the Development Authority of the North Country (the "Authority") to serve as the Planning Unit responsible for preparing, implementing, maintaining, and updating the County's Local Solid Waste Management Plan (LSWMP) in cooperation with the other member counties of the regional Planning Unit, and

Whereas, The Authority has prepared the 2026–2035 LSWMP on behalf of the Planning Unit in accordance with the requirements of 6 NYCRR Part 366, and

Whereas, Throughout the development of the 2026–2035 LSWMP, the Authority provided draft materials and progress updates to the member counties and other Planning Unit stakeholders for review and comment through meetings, presentations, correspondence, and other outreach efforts, and incorporated appropriate feedback into the final Plan, and

Whereas, The New York State Department of Environmental Conservation (NYSDEC) has determined that the LSWMP is approvable, contingent upon adoption by each member county of the Planning Unit, and

Whereas, Jefferson County recognizes the importance of maintaining a coordinated regional approach to solid waste management and supports the continued implementation of the LSWMP through the Authority.

Now, Therefore, Be It Resolved, That the Jefferson County hereby adopts the 2026–2035 LSWMP recommended by the Authority, with such adoption to become effective upon approval of the LSWMP by NYSDEC, and be it further

Resolved, That Jefferson County agrees to implement and maintain the solid waste management system described in the approved LSWMP in cooperation with the Authority in cooperation with the other member counties of the Planning Unit, and be it further

Resolved, That the County agrees to participate in and support the preparation and submission of biennial LSWMP updates, as required by 6 NYCRR Subpart 366-5, and be it further

Resolved, That the Board of Legislators adopt said Local Solid Waste Management Plan, and be it further

Resolved, That a certified copy of this resolution will be sent to the Authority for submission to the NYSDEC as part of the Planning Unit's request for final approval of the 2026–2035 LSWMP, and be it further

Resolved, That this Resolution shall take effect immediately upon its adoption.

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 315 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 20 26 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 316

Accepting the Donation of a Canine on Behalf of the Jefferson County Sheriff's Office for Future Training and Deployment as a Narcotics Detection K-9

By Legislator: Steel E. Potter

Whereas, The retirement of K-9 Abel on March 3, 2026, and the impending retirement of K-9 O'Nei in 2027 will leave a void in the Jefferson County Sheriff's Office, and

Whereas, Local resident Renee Smith of R&S Labrador Retrievers has generously offered to donate a 4-month-old canine, "Coffee," to the Jefferson County Sheriff's Office, and

Whereas, Coffee is currently untrained, however the Jefferson County Sheriff's Office intends to enroll, train, and certify the canine specifically in narcotics detection to assist in combating illicit drug trafficking and enhancing public safety, and

Whereas, The Jefferson County Board of Legislators finds that accepting this donation serves a vital purpose, enhances law enforcement capabilities, and saves taxpayers the initial acquisition cost of a canine asset.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby gratefully accepts the donation of the untrained canine, "Coffee" from Renee Smith for official use by the Jefferson County Sheriff's Office, and be it further

Resolved, That the Jefferson County Sheriff's Office shall assume absolute ownership and full financial responsibility for Coffee, including but not limited to specialized narcotics training, veterinary care, food, housing, and operational deployment costs.

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 316 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 317

Authorizing an Agreement with New York State Defender's Association, Inc. for Case Management Software and Amending the 2026 County Budget in Relation to Software and Equipment in the Public Defender's Office

By Legislator: Christopher S. Boulio

Whereas, By Resolution No. 50 of 2003, The Board of Legislators authorized an agreement with New York State Defender's Association, Inc. (formerly New York State Division of Criminal Justice Services), for the use of Public Defender Case Management System (PDCMS) software for the period of April 1, 2003, through March 31, 2004, which has since been an integral part of managing the abundant number of cases that the Public Defender's Office receives, and

Whereas, The PDCMS software organizes all cases for the office to keep the department organized with respect to clients, their contact information, file numbers, their charges, the jurisdictional court, and their assigned attorney, and

Whereas, The New York State Defender's Association, Inc. has now developed PDCMS Pro software available at a cost not to exceed $17,720, which includes software and licensing for seventeen users, cloud storage, and a one-time set up fee, and

Whereas, The Jefferson County Public Defender's Office has unspent funds in the Indigent Legal Services (ILS) Hurrell-Harring grant (Grant No. CSTWIDE222), and

Whereas, There will be annual software and licensing fees of $12,240, plus additional storage if needed, and

Whereas, The Public Defender's Office seeks to use grant funding to also purchase computer equipment to modernize the office and facilitate the use of PDCMS Pro during court appearances and trials to update current information in real time, take accurate notes during proceedings, and maintain clients' cases and discovery, and

Whereas, The computer equipment will be purchased at a cost not to exceed $35,683.30, then reimbursed through budgeted ILS Hurrell-Harring grant funds.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an agreement with New York State Defenders Association, Inc. for PDCMS Pro Software for the term to begin after software is installed and live, and continues for the term of 12 months with annual automatic renewals, unless given 60 days prior written notice, at a cost not to exceed $17,720.00 for the first year, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase

Revenue		
0117000 93026	State Aid ILS	$53,403.30
Expense		
01117000 02101	Computer Equipment	$25,810.00
01117000 04118	Computer Hardware	9,123.30
01117000 04120	Computer Subscriptions	17,720.00
01117000 04115	Telephone	750.00

Seconded by Legislator: Steel E. Potter

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 317 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 318

Reappointing Members to the Office for the Aging Advisory Council

By Legislator: Karen J. Freeman

Resolved, That, pursuant to Title III of the Older Americans Act, as amended, the below listed individuals are hereby appointed/reappointed as members of the Advisory Council of the Jefferson County Office for the Aging for a three (3) year terms to expire as follows:

Member	Term Expires
Reappointments	
David Pavey	12/31/2029
Debra Doyle	12/31/2029
Diane Woodhouse	12/31/2029
Judith Wallace	12/31/2029
Sarah Fritz	12/31/2029
William Bowen	12/31/2029
Leon Schilling	12/31/2029
Robert Cantwell	12/31/2028

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 318 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 20 26 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 319

Appointing and Reappointing Members to the Jefferson County Long Term Care Advisory Council

By Legislator: Tina M. Bartlett-Bearup

Whereas, Pursuant to Resolution No. 308 of 2006, the Board of Legislators authorized an agreement with the New York State Office for the Aging for funding to establish a Point of Entry for long term care services, as required by law, and

Whereas, Said agreement required Jefferson County to create a Long Term Care Advisory Council ("The Council"), to study and monitor the long term care system in the County and make recommendations for changes as necessary, and

Whereas, Said Council is to consist of between 15 and 20 members and the Director of the Office for the Aging is recommending the reappointment of five members.

Now, Therefore, Be It Resolved, That the following are appointed to the Long Term Care Advisory Council for three (3) year terms to expire as follows:

Name	Affiliation	Term to Expire
New Appointment		
Tana Pester	Jefferson County DSS	12/31/2029
Reappointments		
Doty Stevens	MILC	12/31/2029
Anna Patterson	Ives Hill Retirement Community	12/31/2029
Josh Sabel	NRCIL	12/31/2029
Kim Monroe	Caregivers, Inc.	12/31/2029
Jessica Jones	North Country Family Health Center	12/31/2029

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 319 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 320

Authorizing an Agreement with G.R.O Energy Solutions LLC of Jefferson County for Provision of Home Modification Program Services

By Legislator: Karen J. Freeman

Whereas, The Jefferson County Office for the Aging works for the establishment and expansion of programs and services which assist older adults in the areas of their most urgent need, and

Whereas, There exists a demand for handyman services to support the Home Modification Program, which can aid older adults in maintaining independence in the home, and

Whereas, By Resolution No. 67 of 2026, the Board of Legislators authorized an agreement with G.R.O Energy Solutions LLC for handyman services for elderly individuals for 2026, and

Whereas, G.R.O. has proposed to provide handyman services for a rate of $99 per hour plus materials for 2027, $101 per hour plus materials for 2028, and $103 per hour plus materials for 2029.

Now, Therefore, Be It Resolved, That pursuant to Section 95-a of the General Municipal Law, that Jefferson County authorizes an agreement with G.R.O Energy Solutions LLC for handyman services for the Home Modification Program at a cost of $99 per hour plus cost of materials for the period of January 1, 2027 through December 31, 2027, $101 per hour plus cost of materials for the period of January 1, 2028 through December 31, 2027, and $103 per hour plus cost of materials for the period of January 1, 2029 through December 31, 2029, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of the County, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Tina M. Bartlett-Bearup

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 320 **of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the** 10th **day of** November**, 20**26 **and that the same is a true and correct copy of such Resolution and the whole thereof.**

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 321

Amending the 2026 County Budget for the Office for the Aging Nutrition Program

By Legislator: Tina M. Bartlett-Bearup

Whereas, Home delivered meals to Jefferson County's aging population have increased 22% in 2026, when compared to 2025, and

Whereas, The Jefferson County Office for the Aging has access to unspent prior year funding to support unmet needs for the aging population, and

Whereas, Rollovers of unmet needs grant revenues will be utilized to cover increased expenditures associated with contracted meal preparation and delivery services for senior citizens in the community for the remainder of 2026.

Now, Therefore, Be It Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01677200 93772	State Aid – Programs for the Aging	$330,000
Expenditure		
01677200 04716	Contracted Meal Prep/Deliver	$330,000

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 321 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 322

Amending the 2026 County Budget to Allocate Additional State Aid
for Community Services Programs

By Legislator: Christopher S. Boulio

Whereas, The New York State Office of Mental Health has approved an additional State Aid allocation for the Children's Home of Jefferson County Single Point of Access Program, and a targeted inflationary increase of 2.7% effective April 1, 2026 through December 31, 2026, and

Whereas, The 2026 County Budget needs to be amended to reflect the current funding levels and additional funds.

Now, Therefore, Be It Resolved, That the 2026 County Budget is amended as follows:

Increase:

Revenue:		
01431000 93489	State Aid – OMH – Children's Home	$ 7,688
01431000 93490	State Aid – Mental Health	187,272
Expenditure:		
01431000 04732	Children's Home – Jeff. Co.	$ 7,688
01432000 04702	Thrive – formerly Credo	7,853
01432000 04707	CMHC Outpatient	912
01432000 04708	NRCIL FSS RIV	7,136
01432000 04711	Carthage Area Hospital	1,240
01432000 04718	JRC Employment	7,223
01432000 04720	Mobile Crisis – Jeff/Lewis	13,889
01432000 04721	Mental Health Assn	21,237
01432000 04728	Samaritan Medical Center	1,905
01432000 04732	Children's Home – Jeff Co	121,766
01432000 04735	Veterans Peer Support	4,111

Seconded by Legislator: Tina M. Bartlett-Bearup

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 322 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 323

Authorizing an Agreement with Lewis County Related to a Behavioral Health Survey and Amending the 2026 County Budget in Relation Thereto

By Legislator: Karen J. Freeman

Whereas, The Jefferson County Community Services Department is mandated under New York State Mental Hygiene Law to develop and implement a four-year Local Services Plan in 2027, and

Whereas, Jefferson, Lewis, and St. Lawrence counties anticipate the alignment of future behavioral health goals and objectives wherever possible, and

Whereas, The need for relevant, up to date data is necessary for the development of a Local Services Plan, and

Whereas, Jefferson Community College's Center for Community Studies routinely conducts healthcare related surveys and needs assessments for our region, and

Whereas, Lewis County, as the lead entity, will contract with the Center for Community Studies to conduct a three-county behavioral health services survey at a total cost of $45,000, and

Whereas, The total cost of the survey will be split evenly between Lewis, Jefferson, and St. Lawrence counties, and

Whereas, Jefferson County Community Services will utilize Regional Abatement (Opiate Settlement Funds) to fund its portion of the study's total cost.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute an agreement with Lewis County for the completion of a behavioral health survey by the Center for Community Studies with Jefferson County's share of the cost being $15,000, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2026 County Budget is hereby amended as follows:

Increase:

Revenue		
01431000 92735	OASAS Opioid Settlement Funds	$15,000
Expenditure		
01432000 04712	Contracted Mental Health Program	$15,000

Seconded by Legislator: Tina M. Bartlett-Bearup

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 323 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 324

Authorizing an Amended Agreement with Northern Regional Center for Independent Living for the Provision of Services Related to Opioid Settlement Funds Regional Abatement

By Legislator: Tina M. Bartlett-Bearup

Whereas, By Resolution No. 110 of 2025, the Board of Legislators recognized Opioid Settlement Regional Abatement dollars and authorized agreements with providers to procure services for the period of April 1, 2025 through March 31, 2026, and

Whereas, Northern Regional Center for Independent Living received an award of $87,975 to establish a Getting Ahead While Getting Out program to assist in the successful transition of community members transitioning from a correctional facility or other justice related program, and

Whereas, Due to delayed start up, and underspending, the agreement with Northern Regional Center for Independent Living for the Getting Ahead While Getting Out program needs to be extended for the period of April 1, 2026 through August 31, 2026, with no additional cost.

Now, Therefore, Be It Resolved, That Jefferson County enter into an amended agreement with Northern Regional Center for Independent Living for the Getting Ahead While Getting Out program for the period of April 1, 2026 through August 31, 2026, and be it further

Resolved, That the Chairman of the Board of Legislators is authorized and directed to execute the above amended agreement and any future amendments within appropriated funds, on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 324 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 325

Authorizing an Agreement with Coordinated Care Services Inc. for the Provision of Specialized Financial Management Services

By Legislator: Tina M. Bartlett-Bearup

Whereas, Through the settlement of various lawsuits with pharmaceutical companies, the Community Services Department has received Opiate Settlement Funds to be expended based on the allowable use of funds per settlement and statue, and

Whereas, Fiscal management related to Community Services Programs, including Opioid Settlement Funding has become more complex and has much more intensive reporting requirements, and

Whereas, Coordinated Care Services Inc. (CCSI) has the required skills and experience and currently contracts with and assists in the behavioral health fiscal needs for several New York State Counties, and

Whereas, By Resolution No. 374 of 2025 Jefferson County entered into an agreement with CCSI for 2026, and CCSI has proposed a fiscal management services package not to exceed the amount of $54,340 for 2027.

Now, Therefore, Be It Resolved, That the Chairman of Board of Legislators is hereby authorized and directed to execute an Agreement with CCSI for the provision of financial management services in the amount of $54,340 for the period of January 1, 2027 to December 31, 2027, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Christopher S. Boulio

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 325 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. **326**

Establishing Charges for Certain Public Health Services

By Legislator: Christopher S. Boulio

Resolved, That pursuant to Public Health Law Article 3, Section 356 Counties, new charges effective December 1, 2026, shall be as follows for the listed discipline of home health care provided by the Public Health Service:

Discipline	Established Charges
Nursing per visit	$375
Physical Therapy per visit	$225
Speech Pathology per visit	$250*
Occupational Therapy per visit	$255*
Nutritionist per visit	$200*
Medical Social Worker per visit	$300*
Home Health Aide per visit	$155*
per hour	$130*

*Will maintain at the current rate

Seconded by Legislator: Karen J. Freeman

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 326 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 327

Authorizing an Agreement with Samaritan Medical Center for Use of Facilities for the Medical Examiner Program

By Legislator: Tina M. Bartlett-Bearup

Whereas, By Resolution 281 of 2023, the Board of Legislators authorized an agreement with Samaritan Medical Center to utilize facilities, staff and testing in connection with Medical Examiner (M.E.) Program, and

Whereas, Samaritan Medical Center has the ability to provide autopsies for county reimbursement of costs attributable to the County Medical Examiner Program, and

Whereas, For autopsies, costs include use of the institutional facilities, morgue staff, other support services, laboratory tests, x-rays and supplies at an initial cost per case plus laboratory tests or x-rays as provided per Samaritan Medical Center charge schedules.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Samaritan Medical Center for autopsies for the period January 1, 2027, through December 31, 2028, and be it further,

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 327 **of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the** 10th **day of** November**, 20**26 **and that the same is a true and correct copy of such Resolution and the whole thereof.**

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 328

Amending the 2026 County Budget Relative to Vaccines

By Legislator: Christopher S. Boulio

Whereas, The Public Health Service anticipates the vaccines account will require additional funding through the end of the year due to the increased cost of vaccines, and the increased number of school and rabies vaccines administered, and

Whereas, Funds are available for transfer from the professional fees account to cover the overage.

Now, Therefore, Be It Resolved, that the 2026 County Budget be and is hereby amended as follows:

Increase:

Expenditure 01405100 04430	Vaccines	$20,000

Decrease:

Expenditure 01405100 04416	Professional Fees	$20,000

Seconded by Legislator: Karen J. Freeman

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. 328 of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the 10th day of November, 2026 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

_____
Clerk of the Board of Legislators